

75

No.F.2 (12-98)-PE/PR/2020/ 15,136-17,697
GOVERNMENT OF TRIPURA
RD (PANCHAYAT) DEPARTMENT
DATED, AGARTALA, THE 25th SEPT', 2020

MEMORANDUM

Subject: Comprehensive Guidelines for utilization of XV Finance Commission Grants.

The XV Finance Commission in its interim report recommended the Grants-in-aid to all tiers of Panchayati Raj including Traditional Local Bodies (TLBs) fallen under Sixth schedule areas in two parts namely i) Basic Grants & ii) Tied Grants in the ratio of 50% : 50%.

The government in the RD (Panchayat) Department has decided that the ratio of flow of fund to each tiers i.e. Zilla Parishad/ TTAADC HQ, Panchayat Samiti / BAC, Gram Panchayats / Village Committees would be in the ratio of 5% : 25% : 70% respectively out of total allocation keeping in conformity with XV FC recommendations. The intra tiers release of grants would be on the basis of population and area in the ratio of 90%: 10%. The fund can be utilized for the following purposes:-

(A) Basic (Untied) Grants:-

The Basic Grants are untied and can be used by RLBs for location- specific felt needs, except for salary or other establishment expenditure. State specific suggestive lists of activities which will be given priority during implementation are given below:-

1. i) Storm water Drainage and water logging management;
- ii) Immunization of Children;
- iii) Prevention of malnutrition of Children;
- iv) Construction, repair and maintenance of roads within Gram Panchayats / Village Committees (GPs / VCs) and inter GPs / VCs;
- v) Construction and repair of foot paths with GPs/VCs and inter GPs/ VCs;
- vi) Construction, repair and maintenance of LED street lights and solar lighting as applicable (solar street light may be individual poles or centralized solar panel system) within GPs / VCs and inter GPs / VCs;
- vii) Construction, repair and maintenance of crematorium and acquisition of land for crematorium and cremation grounds;

- viii) Acquisition of land and maintenance and upkeep of dead body burial ground;
- ix) Providing sufficient and high bandwidth Wi-Fi digital network services within GPs / VCs;
- (x) Public Library;
- xi) Recreation facilities including children's park;
- xii) Play ground;
- xiii) Rural haat;
- xiv) Sports and physical fitness equipment etc.
- xv) Recurring expenditure for electricity, water, collection and disposal & recycling waste;
- xvi) Liquid / solid waste management equipments;
- xvii) Manpower on outsourcing basis and other administrative expenses as essential;
- xviii) Immediate relief works in the event of natural disasters / pandemic;
- xix) Discharge of responsibilities specially mandated to Gram Panchayats / Village Committees under various Acts / Laws e.g. preparation and updation of People's Biodiversity Register (PBR) under the Biodiversity Act, 2002.
- xx) Annual Maintenance Contracts / Service Contracts for providing the services to the rural inhabitants;

However, expenditure cannot be made on the following purposes :-

- i) Expenditure on items already being funded from other schemes;
 - ii) Felicitation;
 - iii) Cultural functions;
 - iv) Decorations;
 - v) Inaugurations;
 - vi) Honorarium, TA / DA of elected representatives;
 - vii) Salaries / honorarium of existing employees;
 - viii) Doles / awards;
 - ix) Entertainment;
 - x) Purchase of vehicles and air-conditioners;
- 2. (i)** The Government of India has decided to permit utilization of 50% of the cost of Panchayat Bhawan through Finance Commission funds and 50% of the cost from MGNREGS funds out of the total approved unit cost of Rs.20 lakh. In case the available unspent balance under 14th FC grants available with Gram Panchayats is insufficient to meet the 50% cost of

Panchayat Bhawan, the deficit may be met by utilizing the “untied grants” portion of the XVth FC grants during 2020-21. This decision is valid only for the financial year 2020-21. Panchayat Bhawan should be taken up for construction only if no other vacant government building like BNRGSK etc. is available.

- ii) In addition, the GPs/VCs may also undertake repair and maintenance of other Public Buildings / Assets located in the Gram Panchayats such as Primary / Upper Primary Schools, Health Sub-Centres, Cooperative Stores, selling seeds and fertilizers centre etc.
- iii) GPs/VCs may also endeavour to converge Finance Commission funds with MGNREGS for taking up other works which are permissible such as those for the SHG collectives at village level (maximum cost limit – Rs.15 Lakhs).

(B) Tied Grants:-

- i) The Tied Grants are to be used for basic services of (a) Sanitation and maintenance of open-defecation free (ODF) status and (b) supply of drinking water, rain water harvesting and water recycling.
- ii) As the state has already declared ODF status, State Government has advised to spend 80% fund of tied grants on creation, maintenance and operation of Drinking Water sources and 20% of fund on Sanitation.
- iii) Under sanitation also, a large number of toilets have already been constructed, financial propriety demands that expenditure be first made for providing of running water for sanitation in existing toilets especially in Schools / AWCs / Rural Local Body Offices / Market places etc.
- iv) **These 80% tied funds for drinking water are to be spent on O & M and repair of existing drinking water sources as funds for creation of drinking water sources are available under other schemes in DWS Deptt. But funds for O & M and repair are not provided elsewhere. Also, as presently, all operation and maintenance of major drinking water sources like Deep Tube Wells, Surface Water Treatment Plants etc. is done by PWD (DWS) Deptt., and thus funds at GP/VC level and ZP/TTAADC level should be provided to PWD (DWS) Department in case the PRI body decides that PWD(DWS) Department should continue to maintain the drinking water source on their behalf. At intermediate Panchayat level like Panchayat Samiti / Block Advisory Committee, funds may be utilized for maintenance / repair and for creation of spot sources through any**

agency, including GP/VC/Block or RD engineering etc, as decided by the PRI Body.

- v) List of works for which funds can be placed to executing bodies as per instructions in GoI circular are as below:-
 - a) Augmentation of existing water source(s) of drinking water viz. bore well recharge, rain water harvesting viz. check dams, rehabilitation of water bodies, watershed and springshed management, etc.
 - b) Providing water in institutions like schools, Anganwadi Centres, Health Centres etc.
 - c) Retrofitting of existing water supply schemes/ systems to improve service delivery for whole design period.
 - d) Bringing water from nearby surface source, bore well, in village distribution network, overhead tank (ESR), sump, washing & bathing place for people having small houses, cattle troughs etc.
 - e) Grey water treatment and its reuse viz. stabilization pond and associated infrastructure.
 - f) Operation and maintenance of drinking water supply and grey water management systems.
 - g) Operational and maintenance of all community assets created for the purpose of sanitation and Solid and Liquid Waste Management viz. Community Managed Sanitation Complex, grey water management system, GOBARDHAN projects, Faecal Sludge Management projects, soak pits, compost pits.
 - h) Collection and transportation of waste from households to village level treatment site and management of compost center.
 - i) Construction of Community Managed Sanitation Complex as per funding norms of SBM(G) phase-II guidelines.
 - j) Construction of community compost pits, community soak pits/ grey water management system as per funding norms SBM(G) phase-II guidelines.
 - k) Transportation of plastic waste from village storage to plastic Waste Management Unit at Block level (refer to SBM-G phase-II guidelines)
 - l) Retrofitting of toilets at community level for group of toilets.
 - m) Construction of drainage channels.
 - n) Equipment for cleaning the waste management premises and safety gears for workers which may include masks/ gumboots etc.
 - o) Provision of community level segregation bins at public places (two bins system).
 - p) Menstrual Waste Management at appropriate place preferable at collection Centre which may include incinerator models approved by CPCB/ SPCB.

- q) Sealing up of GOBARDHAN projects (minimum 10 per Block) as per norms under New National Biogas and Organic Manure Programme (NNBOMP) of Ministry of New and Renewable Energy.

For optimum and timely utilization of XV FC grants, all concerned are requested to ensure that all the required steps, as mentioned below, have been taken / are being taken :-

C. Planning:-

- (i) Complete assessment of the drinking water supply and sanitation assets and services required to be created in each village / GP / Block / District and their O & M requirements along with funding sources, has been made.
- (ii) Villages / GPs / Blocks / Districts where the required drinking water supply and sanitation assets and services are proposed to be created during the FY-2020-21 have been clearly identified for their saturation.
- (iii) Planning by Villages / GPs / Blocks / Districts for timely utilization of 1st and 2nd instalment of XV FC tied grants allocations during 2020-21 along with identification of specific activities to be taken up with these grants, has been done.
- (iv) All such requirements of drinking water supply and sanitation assets and services to be taken up in identified Villages / GPs / Blocks / Districts have been finalized, incorporated in their Annual Action Plans for 2020-21 along with O&M requirements, aggregated in State's AIP and uploaded on DDWS IMIS.
- (v) All such requirements of sanitation assets and services including O&M, have been incorporated in the Gram Panchayat Development Plans (GPDPs) and the Block / District level activities in Block / District Plans, required to be prepared under MoPR guidelines and uploaded in their designated portal (e-gramswaraj).

D. Financial:-

- (i) Total tied grants allocated to the States by the Govt. of India for the current financial year under XV FC has been further allocated – GP / Block / District-wise, and its intimation given to the GPs / Blocks / Districts.
- (ii) XV FC tied grants released by the Ministry of Finance, GoI, to the State under 1st instalment, have been further released to the GPs /



Block Panchayats / District Panchayats as per their allocation within the stipulated time mentioned in the Ministry of Finance release orders.

E. Monitoring:-

(i) Activities are being taken by GPs / Blocks / Districts as per approved plans with efficient utilization of funds including XV FC grants.

(ii) Physical progress and funds utilization are being promptly reported on the relevant modules of e-gramswaraj and DDWS IMIS, as the case may be.

(iii) Efficient monitoring for implementation of the plan, funds utilization and prompt reporting of the progress is being done by all concerned in the State particularly by the Department in charge of rural sanitation and Department of Panchayati Raj.

All the financial transactions for the XV FC mandated activities by RLBs / TLBs are mandatorily carried out through online mode (PFMS) only.

This is issued as per approval of the Government vide U.O. No. 970/ Secy, RD (Panchayat), dated: 14.09.2020.

25/09/2020

(R.K. Noatia)

Additional Secretary to the Government of Tripura

Copy to:-

1. The Secretary, Ministry of Panchayati Raj, Government of India, New Delhi for kind information.
2. The Principal Secretary, Tribal Welfare Department, Govt. of Tripura for kind information.
3. The Secretary to the Government of Tripura, RD (Panchayat) Department for kind information.
4. The Chief Executive Officer, TTAADC, Khumulwng, West Tripura for kind information
- 5-12. The CEO-cum-District Magistrate & Collector, UTZP, Dharmanagar/ Unakoti ZP, Kailasahar/ DZP, Ambassa/ Khowai ZP, Khowai/ PTZP, Agartala/ Gomati ZP, Udaipur/ STZP, Belonia, for information;
- 13-20. The Secretary, Uttar Tripura ZP, Dharmanagar/ Unakoti ZP, Kailasahar/ DZP, Ambassa/ Khowai ZP, Khowai/ PTZP, Agartala/ Gomati ZP, Udaipur/ STZP, Belonia, for information;
21. The Joint Secretary, Finance Department (FC Cell), Government of Tripura;
- 22-29. The Executive Officer (BDO), Kadamtala, Kalacherra, Panisagar, Jubarajnar, Damcherra, Dasda, Laljuri, Jampuihill, Kumarghat, Gournagar, Chandipur,

Pecharthal, Ambassa, Durgachowmuhani, Ganganagar, Salema, Manu, Chawmanu, Raishyabari, Dumburnagar, Khowai, Tulasikhar, Padmabill, Mungiakami, Kalyanpur Teliamura, Jirania, Old Agartala, Belbari, Mandai, Hezamara, Mohanpur, Bamutia, Lefunga, Dukli, Jampuijala, Bishalgarh, Charilam, Boxanagar, Nalchar, Mohanbhog, Kathalia, Killa, Matabari, Tepania, Kakraban, Amarpur, Ompi, Karbook, Silachari, Bokafa, Jolaibari, Rajnagar, B.C.Nagar, Hrishyamukh, Satchand, Poangbari and Rupaichari Panchayat Samiti/ BAC for information and necessary action please;

80-137. The Block Development Officer, Kadamtala, Kalacherra, Panisagar, Jubarajnagar, Damcherra, Dasda, Laljuri, Jampuihill, Kumarghat, Gournagar, Chandipur, Pecharthal, Ambassa, Durgachowmuhani, Ganganagar, Salema, Manu, Chawmanu, Raishyabari, Dumburnagar, Khowai, Tulasikhar, Padmabill, Mungiakami, Kalyanpur Teliamura, Jirania, Old Agartala, Belbari, Mandai, Hezamara, Mohanpur, Bamutia, Lefunga, Dukli, Jampuijala, Bishalgarh, Charilam, Boxanagar, Nalchar, Mohanbhog, Kathalia, Killa, Matabari, Tepania, Kakraban, Amarpur, Ompi, Karbook, Silachari, Bokafa, Jolaibari, Rajnagar, B.C.Nagar, Hrishyamukh, Satchand, Poangbari and Rupaichari Block for information and necessary action please;

138-1315.The in-Charge Secretary / RPMs / RPS / VS of all Gram Panchayat / Village Committees for information and necessary action.

Copy also forwarded to:

1. The Hon'ble Deputy Chief Minister, RD (Panchayat) Department for kind information.
2. The Hon'ble Minister, Tribal Welfare Deptt. Govt. of Tripura for kind information.
- 3 10. The Sabhadhipati, Uttar Tripura ZP / Unakoti ZP / Dhalai ZP / Khowai ZP / Paschim Tripura ZP / Sepahijala ZP / Gomati ZP / South Tripura ZP for kind information.

11-68.The Chairman, Kadamtala, Kalacherra, Panisagar, Jubarajnagar, Damcherra, Dasda, Laljuri, Jampuihill, Kumarghat, Gournagar, Chandipur, Pecharthal, Ambassa, Durgachowmuhani, Ganganagar, Salema, Manu, Chawmanu, Raishyabari, Dumburnagar, Khowai, Tulasikhar, Padmabill, Mungiakami, Kalyanpur Teliamura, Jirania, Old Agartala, Belbari, Mandai, Hezamara, Mohanpur, Bamutia, Lefunga, Dukli, Jampuijala, Bishalgarh, Charilam, Boxanagar, Nalchar, Mohanbhog, Kathalia, Killa, Matabari, Tepania, Kakraban, Amarpur, Ompi, Karbook, Silachari, Bokafa, Jolaibari, Rajnagar, B.C.Nagar, Hrishyamukh, Satchand, Poangbari and Rupaichari Panchayati Samiti / BACs for information and necessary action please;

69-1246.The Pradhan / Chairman of all Gram Panchayat / Village Committees for information and necessary action;

25/09/2020

Additional Secretary to the
Government of Tripura