

Dated, the 27th November, 2017

MEMORANDUM

Subject: Guidelines for Execution of Works under Rural Development (Panchayat) Department

The undersigned is directed to mention that the State Government has adopted GFR, 2017, with certain modifications. Rule 139(1) has been inserted, which, inter-alia, states that "Works may be executed departmentally by RD, RD (Panchayat), Urban, Forest, Agriculture, Tribal Welfare and Education Departments." The Rule 139(1) lays down the broad procedure and states that the detailed procedure relating to execution of works without calling tender shall be prescribed by the departmental regulations to be framed in consultation with Finance Department and PWD.

2. The works undertaken under RD (Panchayat) Department are largely small cost works, executed through Gram Panchayat/ Village Committees. The Panchayat Department had issued instructions vide Memorandum No.F.4(2-19)-PE/PR/95/8006-8200 dated 10.07.1997, inter-alia, providing for the manner of execution of works departmentally. Para-5.2 of the Guidelines clearly stipulates that the **GPs/ VCs shall not use any contractor or middlemen in execution of any work.**

3. In view of the above, the following procedure is hereby stipulated for departmental execution of works under PDF and other Schemes of the RD (Panchayat) Department:

- a) Regarding preparation and sanction of estimates, administrative approval and expenditure sanction for works/ projects, procurement of materials, etc., the procedure laid down in DFPRT, 2017 shall be followed. The Estimates shall be prepared as per the new Schedule of Rates (SoR) of State PWD adopted by the State Government, excluding the contractor's profit.
- b) Works/ Projects costing upto Rs.10 lakhs in each case shall be executed departmentally, through departmental implementing officers of RD (Panchayat) Department, without engagement of any contractor whatsoever, in the same manner as works are being executed under MGNREGA without engagement of any contractor. This is subject to the condition that in case of works of technical nature, the same shall be implemented under strict supervision of the Block's technical staff like JE/ TA, etc.

- c) Works/ Projects costing above Rs.10 lakhs in each case shall be undertaken through Engineering Officers of RD Department/ Other Departments, depending the nature of the Work/ Project.
4. This will take immediate effect.


(L. K. Gupta)
Principal Secretary
Government of Tripura

Copy to:

1. Secretary to Hon'ble Governor, Tripura.
2. Principal Secretary to Chief Minister, Tripura.
3. Offices of all Ministers,
4. Chief Secretary, Government of Tripura.
5. All Principal Secretaries / Secretaries / Special Secretaries,
6. Director, Panchayat, Agartala, with request to circulate this to all field officials under the Directorate.
7. All DM & Collectors, with request to circulate this Memorandum to all BDOs.
8. Joint Secretary, Rural Development Department.
9. Chief Engineer, Rural Development Department.


(L. K. Gupta)
Principal Secretary
Government of Tripura