

No.F.2 (12-107)-PE/PR/2021/L/16053-068

GOVERNMENT OF TRIPURA
RD (PANCHAYAT) DEPARTMENT

DATED, AGARTALA, THE 29th OCT' 2021

MEMORANDUM

Subject: Revised Guidelines for utilization of the FC-XV Basic (Untied) Grants recommended to Rural Local Bodies.

The XV Finance Commission has recommended 40% of the allocation as Basic Grants (Untied) to Rural Local Bodies (RLBs). The Basic (Untied) Grants can be utilized by the local bodies for improving basic services in rural areas, except for salaries and other establishment costs. However, the indicative items of works / activities that may be taken up with the Basic (Untied) Grants are as follows:

- (i) Immunization of Children;
- ii) Prevention of malnutrition of Children;
- iii) Construction / repair of Gram / Village Panchayat Bhawans;
- iv) Construction, repair and maintenance of roads within Gram Panchayat / Village Committees (GPs / VCs) and inter GPs / VCs;
- v) Construction and repair of foot paths with GPs/VCs and inter GPs/ VCs;
- vi) Construction, repair and maintenance of LED street lights and solar lighting as applicable (solar street light may be individual poles or centralized solar panel system) within GPs / VCs and inter GPs / VCs;
- vii) Acquisition of land and maintenance and upkeep of dead body burial grounds;
- viii) Construction, repair and maintenance of crematorium;
- ix) Providing sufficient and high bandwidth Wi-Fi digital network services within GPs / VCs;
- x) Public Library;
- xi) Recreation facilities including children's park;
- xii) Play ground;
- xiii) Rural haat;
- xiv) Sports and physical fitness equipment etc.
- xv) Recurring expenditure for electricity;
- xvi) Immediate relief works in the event of natural disasters / pandemic;

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- xvii) Discharge of responsibilities specially mandated to Gram Panchayats / Village Committees under various Acts / Laws e.g. preparation and updation of People's Biodiversity Register (PBR) under Biodiversity Act,2002"
- xviii) Annual Maintenance Contracts / Service Contracts for providing the services to the rural inhabitants;
- xix) Auditing of Accounts by external agencies including Social Audit approved by the State Government;

However, expenditure cannot be made on the following purposes :-

- i) Expenditure on items already being funded from other schemes;
- ii) Felicitation;
- iii) Cultural functions;
- iv) Decorations;
- v) Inaugurations;
- vi) Honorarium, TA / DA of elected representatives;
- vii) Salaries / honorarium of existing employees (Permanent & Contract);
- viii) Doles / awards;
- ix) Entertainment;
- x) Purchase of vehicles and air-conditioners;

The indicative list of components that can be taken up by utilizing 10% of the basic Grants earmarked for O & M are given as below:-

- i) Hiring of professionals on contract / outsourcing basis – accountant cum data entry operator, technicians, engineer etc;
- ii) Purchase of computers and accessories in Panchayats / Traditional bodies which do not have any computer at present, as well as cost of AMC;
- iii) Provision of internet connectivity and recurring charges;
- iv) One time purchase of essential furniture for GP/VC Office;
- v) Meeting the cost of professionals who may visit for inspecting quality of civil works;
- vi) Data Entry costs including payments to Common Service Centre (CSCs);
- vii) Updation of Accounts;

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- viii) Hire charges of vehicles in emergent cases for inspection of works;
- ix) Cost of preparation of Project reports and technical plans for implementation of projects;
- x) Cost of preparation of GPDP – covering all processes like IEC, surveys, preparing maps and other documents and holding consultations and cost of essential consumables;

This is issued in supersession of the guidelines issued earlier for utilization of Basic Grants & as per approval of the Government vide U.O. No. 352 / Secy, RD (Panch)/2021, dated, 20.09.2021.

Reang
29, 10, 2021
(D. Reang)

Additional Secretary to the
Government of Tripura

Copy to:-

1. The Secretary, Ministry of Panchayati Raj, Government of India, New Delhi for kind information.
2. The Principal Secretary, Tribal Welfare Department, Govt. of Tripura for kind information.
3. The Secretary to the Government of Tripura, RD (Panchayat) Department for kind information.
4. The Chief Executive Officer, TTAADC, Khumulwng, West Tripura for kind information
5. All CEO-cum-District Magistrate & Collector, Zilla Parishad for kind information;
6. The Director, Local Fund Audit, Gurkhabasti, Agartala for kind information;
7. All Secretary, Zilla Parishad for kind information;
8. The Additional Secretary, Finance Department (FC Cell), Government of Tripura;
9. All Executive Officer (BDO), Panchayat Samiti/ BAC for information and necessary action please;
10. All Block Development Officers, for information and necessary action please;
11. The in-Charge Secretary / RPMs / RPS / VS of all Gram Panchayat / Village Committees for information and necessary action.

Copy also forwarded to:

1. The PS to the Hon'ble Deputy Chief Minister, RD (Panchayat) Department for kind information of the Deputy Chief Minister;
2. The PS to the Hon'ble Minister, Tribal Welfare Deptt. Govt. of Tripura for kind information of the Hon'ble Minister;
3. All Sabhadhipati Zilla Parishad for kind information;
4. All Chairman, Panchayati Samiti / BACs for information and necessary action please;
5. The Pradhan / Administrator /Chairman of all Gram Panchayat / Village Committees for information and necessary action;

Reang
29, 10, 2021
Additional Secretary to the
Government of Tripura