Process Based
Standard Operating Procedure
for
Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar
(Year 2024)

(Actions for Ministry, States/UTs, District Panchayats, Block Panchayats and Gram Panchayats & Equivalent Bodies)

In chronological order of timelines

(Including the procedures as per modifications made under National Panchayat Awards guidelines)

Ministry of Panchayati Raj

- *Publishing of award questionnaire*
- *Porting of information on NPA 2024 related PDI data points from PDI portal to Awards portal*

Timeline: 30th June to 9th July, 2024

Step no.	Activity	Description	Tiimeline
1	Developing Questionnaires on National Panchayat Awards portal for 9 award themes under DDUPSVP	NIC-Awards team will develop the online questionnaires on the National Panchayat Awards (NPA) portal	30th June, 2024
2	Porting of data from PDI portal to awards portal by NIC-Awards team	PDI-MoPR team will provide data to NIC-Awards team either through API or in excel format on 206 data points considered for National Panchayat Awards 2024. NIC-Awards team will accordingly port the data to awards portal.

This excludes the 9 data points relating to Own Source Revenue / GP's expenditure to be filled manually by the Gram Panchayats.

Details on theme-wise data points is as given in table 1 below. | 7th-9th July, 2024 |

Table 1:

Sl.No.	Award theme	NPA 2024 Questions framed using PDI data points	Unique PDI data points	New data points (OSR/GP expenditure related) to be manually filled by GPs on awards portal
1	Poverty free and enhanced livelihoods Panchayat	15	23	1
2	Healthy Panchayat	15	21	1
3	Child friendly Panchayat	22	29	1
4	Water sufficient Panchayat	13	22	1
5	Clean and Green Panchayat	12	16	1
6	Self-sufficient infrastructure in Panchayat	20	22	1
7	Socially Just and Socially secured Panchayat	13	23	1
8	Panchayat with Good Governance	19	26	0
9	Women Friendly Panchayat	13	24	2
	Total	142	206	9

Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar (DDUPSVP)

DDUPSVP is given to top 3 Gram Panchayats/Equivalent bodies selected under each of the following 9 award themes:

1. Poverty free and enhanced livelihoods Panchayat
2. Healthy Panchayat
3. Child friendly Panchayat
4. Water sufficient Panchayat
5. Clean and Green Panchayat
6. Self-sufficient infrastructure in Panchayat
7. Socially Secured & Socially Just Panchayat
8. Panchayat with good governance
9. Women-friendly Panchayat

DDUPSVP under National Panchayat Awards-2024 is based on data points of Panchayat Development Index (PDI). The theme-wise number of PDI data points considered for NPA 2024 are given in **Table 1**:

Table 1: Theme-wise number of PDI data points considered for NPA 2024

Sl.No.	Award theme	NPA 2024 Questions framed using PDI data points	Unique PDI data points	New data points (OSR/GP expenditure related) to be manually filled by GPs on awards portal
1	Poverty free and enhanced livelihoods Panchayat	15	23	1
2	Healthy Panchayat	15	21	1
3	Child friendly Panchayat	22	29	1
4	Water sufficient Panchayat	13	22	1
5	Clean and Green Panchayat	12	16	1
6	Self-sufficient infrastructure in Panchayat	20	22	1
7	Socially Just and Socially Secured Panchayat	13	23	1
8	Panchayat with Good Governance	19	26	0
9	Women Friendly Panchayat	13	24	2
	Total	142	206	9

Timeline: 2nd July,2024 to 10th July, 2024

- As a prior action, States/UTs must login on awards portal and publish the questionnaire so that it is visible for GPs
- State can login on awards portal through their respective state logins using default password Admin@123. After logging into the application state would be required to change their password mandatorily.

Step no.	Activity for GPs	Description		
1	Login to National Panchayat Awards (NPA) portal	Login to the National Panchayat Awards (NPA) 2024 portal (www.panchayataward.gov.in) through login credentials provided by Central NIC-MoPR team		
2	Online filling of response to 9 data points	GPs to fill response to 9 OSR/GP's expenditure related data points/questions needing manual entry on awards portal. Data on all other questions / data points will be visible as pre-filled which has been ported from Panchayat Development Index (PDI) portal. **The responses to the pre-filled data points cannot be edited by GPs.** These 9 theme-wise data points (questions) are as follows:		
		Poverty free and enhanced livelihoods Panchayat	i.	Total Own Source Revenue (OSR) spent by the GP for implementing 'Poverty free & Enhanced Livelihoods Panchayat' theme related activities
		Healthy Panchayat	ii.	Total Own Source Revenue (OSR) spent by the GP for implementing 'Healthy Panchayat' theme related activities
		Child friendly Panchayat	iii.	Total Own Source Revenue (OSR) spent by the GP for implementing 'Child-Friendly Panchayat' theme related activities
		Water sufficient Panchayat	iv.	Total Own Source Revenue (OSR) spent by the GP for implementing 'Water Sufficient Panchayat' theme related activities
		Clean and Green Panchayat	v.	Total Own Source Revenue (OSR) spent by the GP for implementing 'Clean and Green Panchayat' theme related

Step no.	Activity for GPs	Description	
			activities
		Self-sufficient infrastructure in Panchayat	vi. Total Own Source Revenue (OSR) spent by the GP for implementing 'Self-Sufficient Infrastructure in Panchayat' theme related activities
		Socially Just and Socially secured Panchayat	vii. Total Own Source Revenue (OSR) spent by the GP for implementing 'Socially Just and Socially Secured Panchayat' theme related activities
		Women Friendly Panchayat	viii. Total Own Source Revenue (OSR) spent by the GP for implementing 'Women-Friendly Panchayat' theme related activities
			ix. Total GP expenditure made by GP in women welfare activities
		For the online filling process, GPs may seek technical support from GP Secretary/Block Development Officer or any Common Service Centre staff.	
3	Marking for Questionnaires	The marks for each question of the corresponding Questionnaire will be auto-generated as per the pre-defined marking scheme by Ministry of Panchayati Raj.	

Note: For theme 'Panchayat with Good Governance', data on concerned PDI data point relating to OSR is available on PDI portal and need not to be filled separately in awards portal

Block Panchayat
(Action: Monitoring of Question filling by GPs, their verification and recommendation)

(For the States/UTs where the Panchayat tier at Block level is not existing, there, District or State/UT level Panchayat Performance Assessment Committee will administer the role for overall selection of GPs, within the norms contained in this SoP, for nominating them for higher/next Level awards)

Timeline: 11th July 2024 to 31st July, 2024

Step no.	Activity	Description
1	Constitution of Block Panchayat Performance Assessment Committee (BPPAC)	BPPAC, under the chairmanship of Block Development Officer, is already set up at Block level for each of the 9 themes for NPA since Year 2023. This Committee is also undertaking all tasks relating to PDI as well. Detailed indicative composition of the BPPAC for reference is at **Annexure-I** (Refer 5.1.2 of NPA guidelines - https://panchayat.gov.in/document/npa-guidelines-english/)
2	Monitoring of online filling of 9 data points (questions) by GPs on awards portal	i. Login to the National Panchayat Awards (NPA) 2024 portal (www.panchayataward.gov.in) through login credentials provided by Central NIC-MoPR team. ii. Monitor the online Questionnaire filling progress of GPs as per the following format available on NPA portal:
3	Assessment of marks and rank of GPs	Marks and rank-wise list of all GPs in the Block Panchayat will be reflected on the awards portal subsequent to the data filling exercise by the GPs. **Minimum Qualifying Marks for GPs is 50% of**

Table in Step 2:

State/UT	Total number of Gram Panchayat in the State/UT	Total number of GPs whose data is auto ported to awards portal from PDI portal	GPs who have filled the Question relating to OSR/GP's expenditure in the awards portal								
			Poverty Free and Enhanced Livelihoods Panchayat	Healthy Panchayat	Child-Friendly Panchayat	Water Sufficient Panchayat	Clean and Green Panchayat	Self- Sufficient Infrastructure in Panchayat	Socially Secured Panchayat	Panchayat with Good Governance	Women Friendly Panchayat

Step no.	Activity	Description
		the total marks in each theme.
4	Verification of GPs	BPPAC for each theme will cross verify the responses of **top-3 GPs** through field verification.
5	Preparation of field verification report by BPPAC	BPPAC for each theme will prepare the field verification report of all GPs in the following prescribed format under each theme:

Name of Award:

Name of the GP:

Block:

District:

State/UT:

Date of field visit:

Number of Field Visit team Members:

Question	Answer	Marks obtained	Supporting Document availability (Y/N)	Is the field visit team satisfied with the marks obtained and supporting document? (Y/N)	Remarks (if any)

Final remarks of the field visit team:

Names of field visit team members:
  i.   (Name), (Designation), (Signature)
  ii.

(Counter-sign by the Sarpanch/Panchayat Secretary)
(Signature and stamp)

The report will be placed before the GP in a meeting for validation. The validated field visit report will be signed by the field visit team and counter signed by the Sarpanch/Panchayat Secretary.

| 6 | Uploading of field verification report on awards portal | After verification, BPPAC will upload the field verification reports of all GPs on the awards portal. |

Step no.	Activity	Description

7	Recommendation of GPs	Subsequent to the field verification, BPPAC will recommend **only top-3 ranking GPs** under each theme to District Panchayat Performance Assessment Committee (DPPAC). The recommendation will be made in following prescribed format available on awards portal (refer para 5.2.7 of NPA guidelines):
		
		Format for Block Panchayat Performance Assessment Committee (BPPAC) for recommendation of top 3 ranking Gram Panchayats for District Level Awards
		(Award: Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar)
		***
		
		Declaration
		It is hereby certified by the Block Panchayat Performance Assessment Committee (BPPAC) that the following three top-ranking Gram Panchayats (GPs) under the theme (Name of the theme/thematic award) is hereby unanimously selected after due diligence/verifications for the Block Level Awards and are being nominated for the District Level Awards:
		
		<table><tr><td>*Rank*</td><td>*Name of the Gram Panchayat (with hierarchy)*</td><td>*Marks Obtained*</td><td>*Major achievement under the theme*</td></tr><tr><td>*1*</td><td></td><td></td><td></td></tr><tr><td>*2*</td><td></td><td></td><td></td></tr><tr><td>*3*</td><td></td><td></td><td></td></tr></table>
		2. Following documents are attached in support of the declaration:
		
		    i. Filled Questionnaire of each GP under each theme
		    ii. Field Verification report of the GP under each theme with supporting documents
		
		(Name and signature of the BPPAC Members)
		Dated:

District Panchayat
(Action: Monitoring of Question filling by GPs, their verification and recommendation)

(For the States/UTs where the Panchayat tier at District level is not existing, there, State/UT level Panchayat Performance Assessment Committee will administer the role for overall selection of GPs, within the norms contained in this SoP, for nominating them for higher/next Level awards)

Timeline: 1st August,2024 to 15th August, 2024

Step no.	Activity	Description
1	Constitution of District Panchayat Performance Assessment Committee (DPPAC)	DPPAC, under the chairmanship of District Collector/CEO Zilla Parishad, is already set up at District level for each of the 9 themes for NPA since Year 2023. This Committee is also undertaking all tasks relating to PDI as well. Detailed indicative composition of the DPPAC for reference is at **Annexure-II** (Refer 6.1.2 of NPA guidelines - https://panchayat.gov.in/document/npa-guidelines-english/)
2	Monitoring of online filling of 9 data points (questions) by GPs on awards portal	i. Login to the National Panchayat Awards (NPA) 2024 portal (www.panchayataward.gov.in) through login credentials provided by Central NIC-MoPR team. ii. Monitor the online Questionnaire filling progress of GPs in coordination with BPPAC as per the following format available on NPA portal:

State/UT	Total number of Gram Panchayat in the State/UT	Total number of GPs whose data is auto ported to awards portal from PDI portal	GPs who have filled the Question relating to OSR/GP's expenditure in the awards portal								
			Poverty Free and Enhanced Livelihoods Panchayat	Healthy Panchayat	Child-Friendly Panchayat	Water Sufficient Panchayat	Clean and Green Panchayat	Self- Sufficient Infrastructure in Panchayat	Socially Secured Panchayat	Panchayat with Good Governance	Women Friendly Panchayat

Step no.	Activity	Description
3	Assessment of marks and rank of GPs recommended by BPPAC	Marks and rank-wise list of top 3 GPs recommended by BPPAC under each theme will be reflected on the awards portal to DPPAC. **Minimum Qualifying Marks for GPs is 50% of the total marks in each theme.**
4	Verification of top 3 GPs recommended by BPPAC	DPPAC for each theme will cross verify the responses of **top-3 GPs** recommended by BPPACs through field verification.
5	Preparation of field verification report by DPPAC	DPPAC for each theme will prepare the field verification report of top 3 GPs in in each theme as per the following prescribed format:

Name of Award:					
Name of the GP:					
Block:					
District:					
State/UT:					
Date of field visit:					
Number of Field Visit team Members:					
Question	Answer	Marks obtained	Supporting Document availability (Y/N)	Is the field visit team satisfied with the marks obtained and supporting document? (Y/N)	Remarks (if any)
Final remarks of the field visit team:					

Names of field visit team members:
  i.   (Name), (Designation), (Signature)
  ii.
 	
          (Counter-sign by the Sarpanch/Panchayat Secretary)
          (Signature and stamp)					

The report will be placed before the GP in a meeting for validation. The validated field visit report will be signed by the field visit team and counter signed by the Sarpanch/Panchayat Secretary.

Step no.	Activity	Description
6	Uploading of field verification report on awards portal	After verification, DPPAC will upload the field verification reports of top 3 GPs on the awards portal.

Step no.	Activity	Description

7	Recommendation of GPs	Subsequent to the field verification, DPPAC will recommend **only top-3 ranking GPs** under each theme to State/UT Panchayat Performance Assessment Committee (SPPAC/UPPAC). The recommendation will be made in following prescribed format available on awards portal (refer para 6.2.5 of NPA guidelines):
		
		Format for District Panchayat Performance Assessment Committee (DPPAC) for recommendation of top 3 ranking Gram Panchayats for State/UT Level Awards
		(Award: Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar)
		***
		Declaration
		It is hereby certified by the District Panchayat Performance Assessment Committee (DPPAC) that the following three top-ranking Gram Panchayats (GPs) under the theme (Name of the theme/thematic award) is hereby unanimously selected after due diligence/verifications for the District Level Awards and are being nominated for the State/UT Level Awards:
		
		<table><tr><td>*Rank*</td><td>*Name of the Gram Panchayat (with hierarchy)*</td><td>*Marks Obtained*</td><td>*Major achievement under the theme*</td></tr><tr><td>*1*</td><td></td><td></td><td></td></tr><tr><td>*2*</td><td></td><td></td><td></td></tr><tr><td>*3*</td><td></td><td></td><td></td></tr></table>
		2. Following documents are attached in support of the declaration:
		
		   i. Filled Questionnaire of each GP under each theme
		   ii. Field Verification report of the GP under each theme with supporting documents
		
		(Name and signature of the DPPAC Members)
		
		Dated:

State / Union Territory
(Action: Monitoring of Question filling by GPs, their verification and recommendation)

Timeline: 16th August,2024 to 31st August,2024

Step no.	Activity	Description
1	Constitution of State/UT Panchayat Performance Assessment Committee (SPPAC/UPPAC)	SPPAC/UPPAC, under the chairmanship of Principal Secretary/Secretary (D/o Panchayati Raj), is already set up at State/UT level for each of the 9 themes for NPA since Year 2023. This Committee is also undertaking all tasks relating to PDI as well. Detailed indicative composition of the SPPAC/UPPAC for reference is at **Annexure-III** (Refer 7.1.2 of NPA guidelines - https://panchayat.gov.in/document/npa-guidelines-english/)
2	Monitoring of online filling of 9 data points (questions) by GPs on awards portal	i. Login to the National Panchayat Awards (NPA) 2024 portal (www.panchayataward.gov.in) through login credentials provided by Central NIC-MoPR team. ii. Monitor the online Questionnaire filling progress of GPs in coordination with DPPAC as per the following format available on NPA portal:

State/UT	Total number of Gram Panchayat in the State/UT	Total number of GPs whose data is auto ported to awards portal from PDI portal	GPs who have filled the Question relating to OSR/GP's expenditure in the awards portal								
			Poverty Free and Enhanced Livelihoods Panchayat	Healthy Panchayat	Child-Friendly Panchayat	Water Sufficient Panchayat	Clean and Green Panchayat	Self- Sufficient Infrastructure in Panchayat	Socially Secured Panchayat	Panchayat with Good Governance	Women Friendly Panchayat

Step no.	Activity	Description
3	Assessment of marks and rank of GPs recommended by DPPAC	Marks and rank-wise list of all GPs recommended by DPPAC under each theme will be reflected on the awards portal to SPPAC/UPPAC. **Minimum Qualifying Marks for GPs is 50% of the total marks in each theme.**
4	Verification of top 3 GPs recommended by DPPAC	Out of the 3 GPs recommended by DPPACs in each theme, SPPAC/UPPAC will cross verify the response of top one GP in each theme.
5	Preparation of field verification report by SPPAC/UPPAC	SPPAC/UPPAC for each theme will prepare the field verification report of **top one GP** in each theme as per the following prescribed format: Name of Award: Name of the GP: Block: District: State/UT: Date of field visit: Number of Field Visit team Members: _(table below)_ The report will be placed before the GP in a meeting for validation. The validated field visit report will be signed by the field visit team and counter signed by the Sarpanch/Panchayat Secretary.
6	Uploading of field verification report on awards portal	After verification, SPPAC/UPPAC will upload the field verification reports of **top one GP** in each theme on the awards portal.
7	Preparation of best practices	A short video of one top-ranking GP in each theme at State/UT level under each theme, who is eligible for nomination for National level

Field verification report format (Step 5):

Question	Answer	Marks obtained	Supporting Document availability (Y/N)	Is the field visit team satisfied with the marks obtained and supporting document? (Y/N)	Remarks (if any)

Final remarks of the field visit team:

Names of field visit team members:
  i. (Name), (Designation), (Signature)
  ii.

(Counter-sign by the Sarpanch/Panchayat Secretary)
(Signature and stamp)

Step no.	Activity	Description
	document and videos for top ranking GP under each theme (as per para 7.2.6 of NPA guidelines)	awards, will be prepared by the concerned States/UTs. The expenditure on the said activity will be met from Administrative Cost released to States under the Incentivization of Panchayats scheme. **(The format for Best Practice write up and Video Film will be shared separately).**
8	Recommendation of GPs	Subsequent to the field verification, SPPAC/UPPAC will recommend **only one top-ranking GP under each theme** to Ministry of Panchayati Raj for national level competition. It is also mandatory to upload video film and best practice write-up in prescribed format for the recommended GP in each theme. The recommendation will be made in following prescribed format available on awards portal (refer para 6.2.5 of NPA guidelines): *Format for State/UT Panchayat Performance Assessment Committee (SPPAC/UPPAC) for recommendation of top 3 ranking Gram Panchayats for State/UT Level Awards* *(Award: Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar)* ***** *Declaration* *It is hereby certified by the State/UT Panchayat Performance Assessment Committee (SPPAC/UPPAC) that the following one top-ranking Gram Panchayat under the theme (Name of the theme/thematic award) is hereby unanimously selected after due diligence/verifications for the State/UT Level Awards and are being nominated for the National Level Awards:* <table><tr><td>*Rank*</td><td>*Name of the Gram Panchayat (with hierarchy)*</td><td>*Marks Obtained*</td><td>*Major achievement under the theme*</td></tr><tr><td>*1*</td><td></td><td></td><td></td></tr></table> *2. Following documents are attached in support of the declaration:* *i. Filled Questionnaire of each GP under each theme* *ii. Field Verification report of the GP under each theme with supporting documents* *(Name and signature of the SPPAC/UPPAC Members)* *Dated:*

National level (Ministry)
(Action: Scrutiny of GPs recommended by States / UTs and finalization of awardees)

Timeline: 1st September,2024 to October (Mid-End),2024

Step no.	Activity	Description
1	Monitoring of online filling of 9 data points (questions) by GPs on awards portal	Monitoring of the status of online filling of data points will be undertaken by the Ministry of Panchayati Raj in the following format: *(see table below)*
2	Constitution of National Panchayat Performance Assessment Committee (NPPAC)	NPPACs, under the chairmanship of Additional Secretary/Joint Secretary level officer of the concerned Nodal Ministry, is already set up at National level for each of the 9 themes for NPA since Year 2023. Composition of the NPPAC for reference is at **Annexure-IV** (As per Ministry's O.M. No. N-11019/18/2020-Governance dated 01.03.2023).
3	Obtaining names with contact details of the members of the NPPAC from the concerned Nodal Ministries	Ministry will invite the nominations of the concerned officers from Nodal Ministries for NPPACs to scrutinize the nominations received from States and recommend the top 3 GPs in each theme. The task for each thematic award is allocated to each Division of MoPR as follows: *(see table below)*

Table for Step 1:

State/UT	Total number of Gram Panchayat in the State/UT	Total number of GPs whose data is auto ported to awards portal from PDI portal	GPs who have filled the Question relating to OSR/GP's expenditure in the awards portal								
			Poverty Free and Enhanced Livelihoods Panchayat	Healthy Panchayat	Child-Friendly Panchayat	Water Sufficient Panchayat	Clean and Green Panchayat	Self- Sufficient Infrastructure in Panchayat	Socially Secured Panchayat	Panchayat with Good Governance	Women Friendly Panchayat

Table for Step 3:

Sl.No.	Award Theme	Division Concerned
1	Self-sufficient infrastructure in Panchayat	Capacity Building
2	Child friendly Panchayat	Capacity Building
3	Women-friendly Panchayat	Capacity Building
4	Poverty free and enhanced livelihoods Panchayat	Governance Division
5	Panchayat with good governance	Governance Division
6	Socially Secured Panchayat	Governance Division
7	Healthy Panchayat	Incentivization Division
8	Water sufficient Panchayat	Incentivization Division
9	Clean and Green Panchayat	Incentivization Division

Step no.	Activity	Description
		Concerned Divisions of MoPR will obtain the details of names, contact details etc. of members for NPPACs from nodal Ministries in format at **Annexure-V**.
4	Assessment of marks and rank of GPs recommended by SPPAC/UPPAC	Marks and rank-wise list of all GPs recommended by SPPAC/UPPAC under each theme will be reflected on the awards portal to NPPACs. **Minimum Qualifying Marks for GPs is 50% of the total marks in each theme.** Assessment of the GPs recommended by the States/UTs will be done as per the checklist separately issued to the Committee Members and Divisions of MoPR only.
5	Recommendation of GPs to National Screening Committee (NSC) of MoPR	Based on the assessment, NPPACs of the concerned themes will recommend **3 top-ranking GPs under each theme** to National Screening Committee (NSC) of MoPR. The constitution of NSC is as follows (refer Ministry's O.M. number N-11019/18/2020-Governance dated 09.02.2023): <table><tr><td>1</td><td>Additional Secretary, Ministry of Panchayati Raj</td><td>Chairperson</td></tr><tr><td>2</td><td>All Divisional Heads of Ministry of Panchayati Raj</td><td>Members</td></tr><tr><td>3</td><td>Director, Integrated Finance Division, Ministry of Panchayati Raj</td><td>Member</td></tr><tr><td>4</td><td>Deputy Secretary/Director (dealing with National Panchayat Awards)</td><td>Member</td></tr><tr><td>5</td><td>Under Secretary (dealing with National Panchayat Awards)</td><td>Member Convener</td></tr></table>
6	Approval of competent authority on final awardees	Based on the recommendations of NSC, Incentivization Division will seek the approval of Hon'ble Minister of Panchayati Raj through Secretary, MoPR regarding final list of awardees under DDUPSVP.

Helpline for Awards

NIC-MoPR Team:
- Shri S.K. Joshi, Technical Director-8010405456
- Shri Gaurav Kumar:09650203748
- Shri Atul Saxena: 09999740059
- Email: nic-mopr@nic.in

Incentivization Division, MoPR
- Dr. B.K. Behera, Economic Advisor (Divisional Head): 01123725302; behera.bk@nic.in
- Ms. Pooja Sharma, Consultant: 09816599017; pooja.sharma80@nic.in
- Ms. Chandrani Saha, Consultant: 09873423205; chandrani.saha@nic.in
- Shri Manoj Sharma, Consultant: 09999711303; manoj.sharma12@nic.in
- **Ms. Megha Bhowmick, Sr. Office Assistant (PFMS expert) : 011-23725310, megha.bhowmick@nic.in**
- WhatsApp Group "National Panchayat Awards"

VC link for States/UTs/Panchayats for handholding support:

https://mopr.wbex.com/mopr/j.php?MTID=m17bf5ec5a72cf37a1c463a94cf98daab
Meeting number: 2517 596 3912
Password: 0001
Time slot: 11:00 AM to 3:00 PM
Days: Monday to Friday all States/UTs

Composition of Block Panchayat Performance Assessment Committee (BPPAC) for National Panchayat Awards

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
i.	Poverty free and enhanced livelihoods Panchayat	D/o Rural Development	i. D/o Panchayati Raj ii. D/o Agriculture and Farmers Welfare	Block Development Officer	• Block Level Officer handling NRLM • Officer handling MGNREGS • Panchayat Level Extension Officer/Equivalent Officer as Member Convenor
ii.	Healthy Panchayat	D/o Health & Family Welfare	i. D/o Ayush/Ayurveda ii. D/o Panchayati Raj iii. D/o Women & Child Development	Block Development Officer	• Block Medical Officer • Child Development Programme Officer (CDPO) • Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convenor
iii.	Child friendly Panchayat	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o School Education iii. D/o Rural Development iv. D/o Panchayati Raj	Block Development Officer	• CDPO • Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convenor

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
iv.	Water sufficient Panchayat	D/o Public Health	i. D/o Rural Development ii. D/o Panchayati Raj	Block Development Officer	• Block level officer/Junior Engineer/Assistant Engineer • Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convenor
v.	Clean and Green Panchayat	D/o Environment, Forest & Climate Change	i. D/o New and Renewable Energy ii. D/o Rural Development iii. D/o Panchayati Raj	Block Development Officer	• Officer from Block handling SBM-G • Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convenor
vi.	Self-sufficient infrastructure in Panchayat	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/NIC iii. D/o Telecommunications	Block Development Officer	• Nominated Officer from NIC • Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convenor
vii.	Socially Secured Panchayat	D/o of Social Justice and Empowermen	i. D/o Rural Development ii. D/o Panchayati Raj	Block Development Officer	• Social Welfare Officer at Block Level

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
		t			• Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convenor
viii.	Panchayat with good governance	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/NIC	Block Development Officer	• Nominated member from NIC • Block Level Officer from BBNL • Panchayat Level Extension Officer/ Officer holding Equivalent position in Block as Member Convenor
ix.	Women-friendly Panchayat (earlier called as Engendered development in village)	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o Rural Development iii. D/o School Education & Literacy iv. D/o Panchayati Raj	Block Development Officer	• CDPO • Block Primary Education Officer/Equivalent • Block Medical Officer • Panchayat Level Extension Officer/ Officer holding Equivalent position in Block as Member Convenor

or equivalent officers

Composition of District Panchayat Performance Assessment Committee (DPPAC) for National Panchayat Awards

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
i.	Poverty free and enhanced livelihoods Panchayat	D/o Rural Development	i. D/o Panchayati Raj ii. D/o Agriculture and Farmers Welfare	District Collector/CEO Zilla Parishad	• District level Officer handling NRLM • District level Officer handling MGNREGS • District Panchayat Officer/District Level Officer as Member Convenor
ii.	Healthy Panchayat	D/o Health & Family Welfare	i. D/o Ayush/Ayurveda ii. D/o Panchayati Raj iii. D/o Women & Child Development	District Collector/CEO Zilla Parishad	• Chief Medical Officer/District Health Officer/ • District Level Officer from D/o Women & Child Development • Officer from D/o Ayush/Ayurveda • Faculty (Health & Training Institute) • District Panchayat Officer/District Level Officer as Member Convenor

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
iii.	Child friendly Panchayat	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o School Education iii. D/o Rural Development & Panchayati Raj	District Collector/CEO Zilla Parishad	• Deputy Director/District Level Officer (D/o Elementary Education) • District Level Officer dealing with Reproductive and Child Health • District Panchayat Officer/District Level Officer as Member Convenor
iv.	Water sufficient Panchayat	D/o Public Health	i. D/o Rural Development ii. D/o Panchayati Raj	District Collector/CEO Zilla Parishad	• District Level Officer nominated from Rural Development Department • District Panchayat Officer/District Level Officer as Member Convenor
v.	Clean and Green Panchayat	D/o Environment, Forest & Climate Change	i. D/o New and Renewable Energy ii. D/o Rural Development iii. D/o Panchayati Raj	District Collector/CEO Zilla Parishad	• District Level Officer dealing with renewable energy • District Level Officer from Rural Development Department dealing with SBM-G • District Panchayat Officer/District Level Officer as Member Convenor
vi.	Self-sufficient	D/o Panchayati	i. D/o Rural Developm	District Collector/CEO	• District Level Officer from NIC

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
	infrastructure in Panchayat	Raj	ent ii. D/o Electronics & Information Technology/NIC iii. D/o Telecommunications	Zilla Parishad	• District Level Officer dealing with BharatNET • District Panchayat Officer/District Level Officer as Member Convenor
vii.	Socially Secured Panchayat	D/o of Social Justice and Empowerment	i. D/o Social Justice and Empowerment ii. D/o Rural Development iii. D/o Panchayati Raj iv. D/o Empowerment of Persons with Disabilities (Divyangjan)	District Collector/CEO Zilla Parishad	• District Level Officer from Rural Development Department dealing with National Social Assistance Programme (NSAP) • District Level Officer from D/o Social Justice and Empowerment • District Panchayat Officer/District Level Officer as Member Convenor
viii.	Panchayat with good governance	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronic	District Collector/CEO Zilla Parishad	• District Level Officer from Panchayati Raj dealing with e-GramSwaraj

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
			s & Information Technology/NIC		• District level officer from NIC • District Panchayat Officer/District Level Officer as Member Convenor
ix.	Women-friendly Panchayat (earlier called as Engendered development in village)	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o Rural Development iii. D/o School Education & Literacy iv. D/o Ayush/Ayurveda v. D/o Panchayati Raj	District Collector/CEO Zilla Parishad	• Chief Medical Officer • District level Officer from D/o Rural Development Department • District level Officer from D/o Ayush/Ayurveda • District level Officer from D/o Elementary Education • District Panchayat Officer/District Level Officer as Member Convenor

Composition of State / UT Panchayat Performance Assessment Committee (SPPAC / UPPAC) for National Panchayat Awards

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
i.	Poverty free and enhanced livelihoods Panchayat	D/o Rural Development	i. D/o Panchayati Raj ii. D/o Agriculture and Farmers Welfare	Principal Secretary/Secretary (D/o Panchayati Raj)	• State level Officer handling NRLM • State level Officer handling MGNREGS • State level Officer from D/o Agriculture • Faculty of SIRD/Training Institutes/State Panchayati Raj resource Centre (SPRC) • Domain Expert/Institution /Non-Government Organization dealing with the subject will be a member to be

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award		Chairperson	Members*
						nominated by the Head of Nodal Departments/ chairperson for each of concerned theme • Joint/Deputy Director (Panchayati Raj) as Member Convenor
ii.	Healthy Panchayat	D/o Health & Family Welfare	i.	D/o Ayush/Ayurveda	Principal Secretary/Secretary (D/o Panchayati Raj)	• State level Officer from D/o Women & Child Development • State level Officer from D/o Ayush/Ayurveda • Faculty (Health & Training Institute) • Joint/Deputy Director (Panchayati Raj) as Member Convenor
			ii.	D/o Panchayati Raj		
			iii.	D/o Women & Child Development		
iii.	Child friendly Panchayat	D/o Women & Child Development	i.	D/o Health & Family Welfare	Principal Secretary/Secretary (D/o Panchayati Raj)	• State level Officer from D/o Elementary Education • State level Officer from D/o Women & Child Development • Officer dealing with Reproductive and Child Health (Health
			ii.	D/o School Education		
			iii.	D/o Panchayati Raj		

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
					Department) • Joint/Deputy Director (Panchayati Raj) as Member Convenor
iv.	Water sufficient Panchayat	D/o Public Health/Drinking Water	i. D/o Rural Development ii. D/o Panchayati Raj	Principal Secretary/Secretary (D/o Panchayati Raj)	• State Level Officer nominated from D/o Public Health/Drinking Water • State Level Officer nominated from Rural Development Department • Joint/Deputy Director (Panchayati Raj) as Member Convenor
v.	Clean and Green Panchayat	D/o Environment, Forest & Climate Change	i. D/o Power/Electricity/Energy/Equivalent ii. D/o Rural Development iii. D/o Panchayati Raj	Principal Secretary/Secretary (D/o Panchayati Raj)	• State Level Officer (D/o Environment, Forest & Climate Change) • State Level Officer (D/o Power) • State Level Officer dealing with renewable energy • State Level Officer from Rural

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award	Chairperson	Members*
					Development Department dealing with SBM-G • Joint/Deputy Director (Panchayati Raj) as Member Convenor
vi.	Self-sufficient infrastructure in Panchayat	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics &Information Technology/NIC iii. D/o Telecommunications	Principal Secretary/Secretary (D/o Panchayati Raj)	• State level officer from NIC • State level officer dealing with BharatNET • Joint/Deputy Director (Panchayati Raj) as Member Convenor
vii.	Socially Secured Panchayat	D/o of Social Justice and Empowerment	i. D/o Rural Development ii. D/o Panchayati Raj	Principal Secretary/Secretary (D/o Panchayati Raj)	• State Level Officer (D/o of Social Justice and Empowerment) • State level officer from Rural Development Department dealing with National Social Assistance Programme (NSAP) • Joint/Deputy Director (Panchayati Raj) as Member Convenor
viii.	Panchayat	D/o	i. D/o Rural	Principal	• State Level

Sl. No.	Theme/ Thematic Committee	Nodal Department for concerned thematic award	Line Departments for concerned thematic award		Chairperson	Members*
	with good governance	Panchayati Raj	ii.	Development D/o Electronics & Information Technology/NIC	Secretary/Secretary (D/o Panchayati Raj)	Officer from D/o Panchayati Raj dealing with e-GramSwaraj • State level officer from NIC • Joint/Deputy Director (Panchayati Raj) as Member Convenor
ix.	Women-friendly Panchayat (earlier called as Engendered development in village)	D/o Women & Child Development	i. ii. iii. iv. v.	D/o Health & Family Welfare D/o Rural Development D/o Ayush D/o School Education & Literacy D/o Panchayati Raj	Principal Secretary/Secretary (D/o Panchayati Raj)	• State Level Officer from D/o Women & Child Development • State Level Officer from D/o Health & Family Welfare • State Level Officer from D/o Rural Development dealing • State Level Officer from D/o Ayush/Ayurveda • Officer from D/o Elementary Education • Joint/Deputy Director (Panchayati Raj) as Member Convenor

(As per O.M. No. N-11019/18/2020-Governance dated 01.03.2023)

Constitution of National Panchayat Performance Assessment Committee

Sl. No.	Award Theme	Chairperson*	Members	Member Convenor
i.	Poverty free and enhanced livelihoods Panchayat	Additional Secretary D/o Rural Development	Nominated member from M/o Agriculture and Farmers Welfare	Joint Secretary, Governance Division, MoPR (to be assisted by Deputy Secretary Governance Division and Deputy Secretary Incentivization Division, MoPR)

ii.	Self-sufficient infrastructure in Panchayat	Joint Secretary, Capacity Building Division, MoPR	1. Deputy Secretary Incentivization Division, MoPR
			2. Nominated members from:
			  i. D/o Rural Development
			  ii. M/o Electronics &Information Technology
			  iii. D/o Telecommunications
				Director, Capacity Building Division, MoPR

iii.	Panchayat with good governance	Joint Secretary, Governance Division, MoPR	1. Deputy Secretary Incentivization Division, MoPR 2. Nominated member from Ministry Electronics & Information Technology	Deputy Secretary, Governance Division, MoPR

iv.	Healthy Panchayat	Additional Secretary, M/o Health & Family Welfare	Nominated members from:
			  i. M/o Ayush
			  ii. M/o Women & Child Development
				Economic Adviser, Incentivization Division, MoPR
				
				(to be assisted by Deputy Secretary, Incentivization Division, MoPR)

v.	Water sufficient Panchayat	Additional Secretary, D/o Drinking Water &	Nominated member from: i. D/o Water Resources, River Development and	Economic Adviser, Incentivization Division, MoPR

Sl. No.	Award Theme	Chairperson*	Members	Member Convenor
		Sanitation	Ganga Rejuvenation	(to be assisted by Deputy Secretary, Incentivization Division, MoPR)
vi.	Clean and Green Panchayat	Additional Secretary, M/o Environment, Forest & Climate Change	Nominated members from: i. D/o Drinking Water & Sanitation ii. M/o New and Renewable Energy iii. M/o Power	Economic Adviser, Incentivization Division, MoPR (to be assisted by Deputy Secretary, Incentivization Division, MoPR)
vii.	Child friendly Panchayat	Additional Secretary, M/o Women & Child Development	Nominated members from: i. M/o Health & Family Welfare ii. D/o School Education & Literacy	Joint Secretary, Capacity Building Division, MoPR (to be assisted by Deputy Secretary Fiscal Devolution Division and Deputy Secretary Incentivization Division, MoPR)
viii.	Women-friendly Panchayat	Additional Secretary, M/o Women & Child Development	Nominated members from: i. M/o Health & Family Welfare ii. M/o Rural Development iii. M/o Ayush iv. D/o School Education & Literacy	Joint Secretary, Capacity Building Division, MoPR (to be assisted by Deputy Secretary Fiscal Devolution Division and Deputy Secretary Incentivization Division, MoPR)
ix.	Socially Secured Panchayat	Additional Secretary, D/o Social Justice and Empowerment	Nominated member from D/o Rural Development	Joint Secretary, Governance Division, MoPR (to be assisted by Deputy Secretary Fiscal Devolution Division and Deputy Secretary Incentivization Division, MoPR)

National Panchayat Awards 2023
Category of Award: Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar (DDUPSVP)

<u>Status of nominations from Ministries/Departments for National Panchayat Performance Assessment Committees
(Including Allocation of themes among MoPR staff/Consultants)</u>

- Division concerned of MoPR:
- Divisional Head (Name / Mobile / Email):
- Assisting/Supporting Officer of the Division:
- NIC support staff:

Sl. No.	Award Theme	MoPR Consultant/Staff allocated with the theme	Contact details		Nodal Ministry/ Department	Status of nominations received (Yes / No)	Nominations from nodal Ministry Department
			Mobile	Email		Chairperson: Y/N Member: Y/N	**Chairperson:** *Name: Designation Mobile No.: Email:* **Member:** *Name: Designation Mobile No.: Email:*

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