INTIGRATION between eGramSwaraj- GeM

Prerequisite for on boarding in GeM Portal

Primary User (Checker)/Secondary User(Maker) :

a. Gov. Mail.(NIC will create eMail IDs for Maker and Checker)

b. AADHAAR

c. Mobile number with AADHAAR linked.

Important points to be followed-

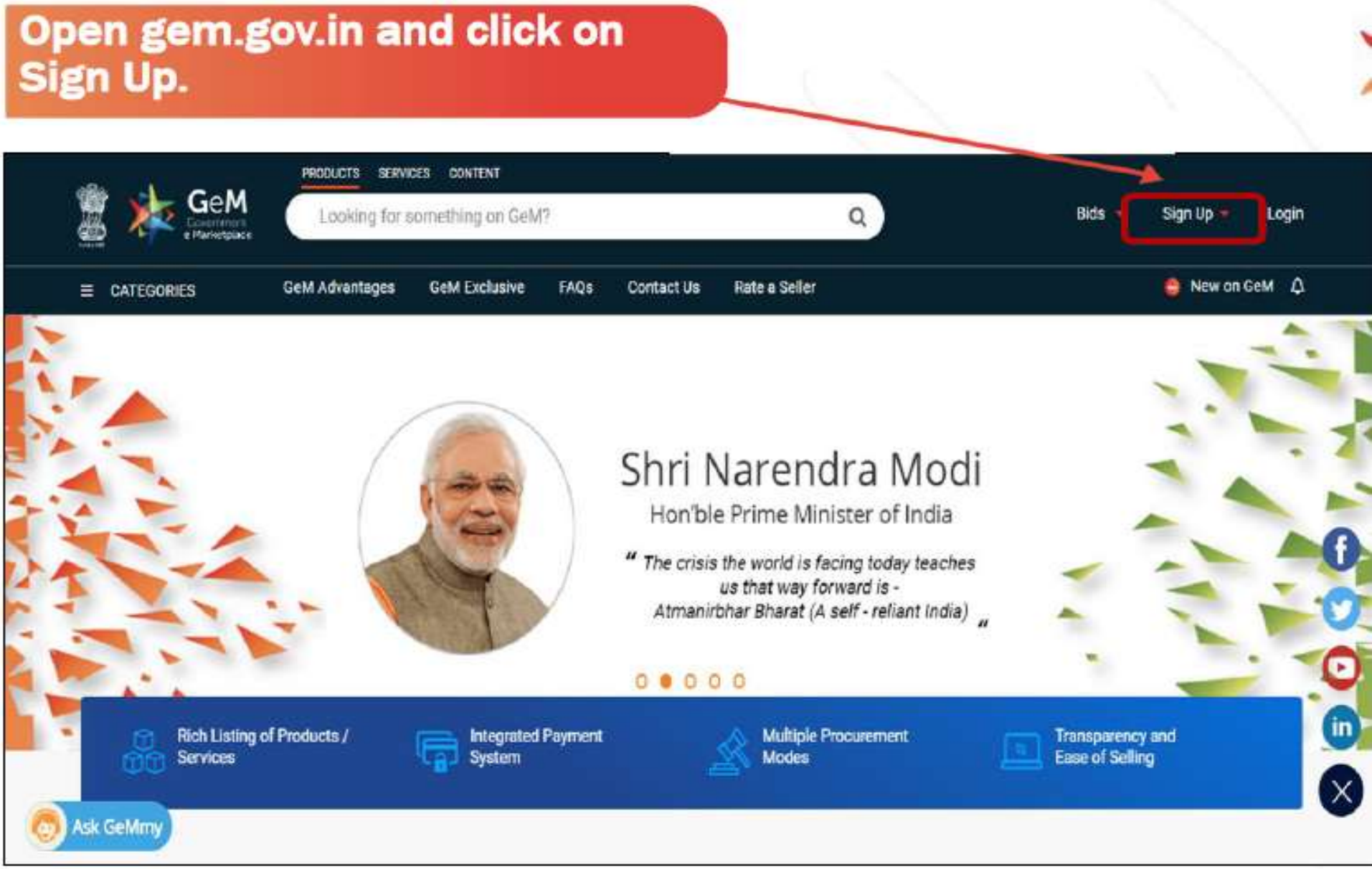
1. Checker in eGramSwaraj will be the Primary User in the GeM Portal.
2. Maker in eGramSwaraj will be the Secondary User (Buyer and Consignee) in the GeM Portal.
3. Both the User have to be registered in NIC Mail for registration in GeM Portal.
4. Both the User must have Aadhaar for registration in GeM Portal.
5. Both the User must have Aadhaar linked Mobile No. for registration in GeM Portal.
6. Same User IDs of eGramSwaraj should be used for registration in GeM Portal.

Steps to be followed for registration of Primary User

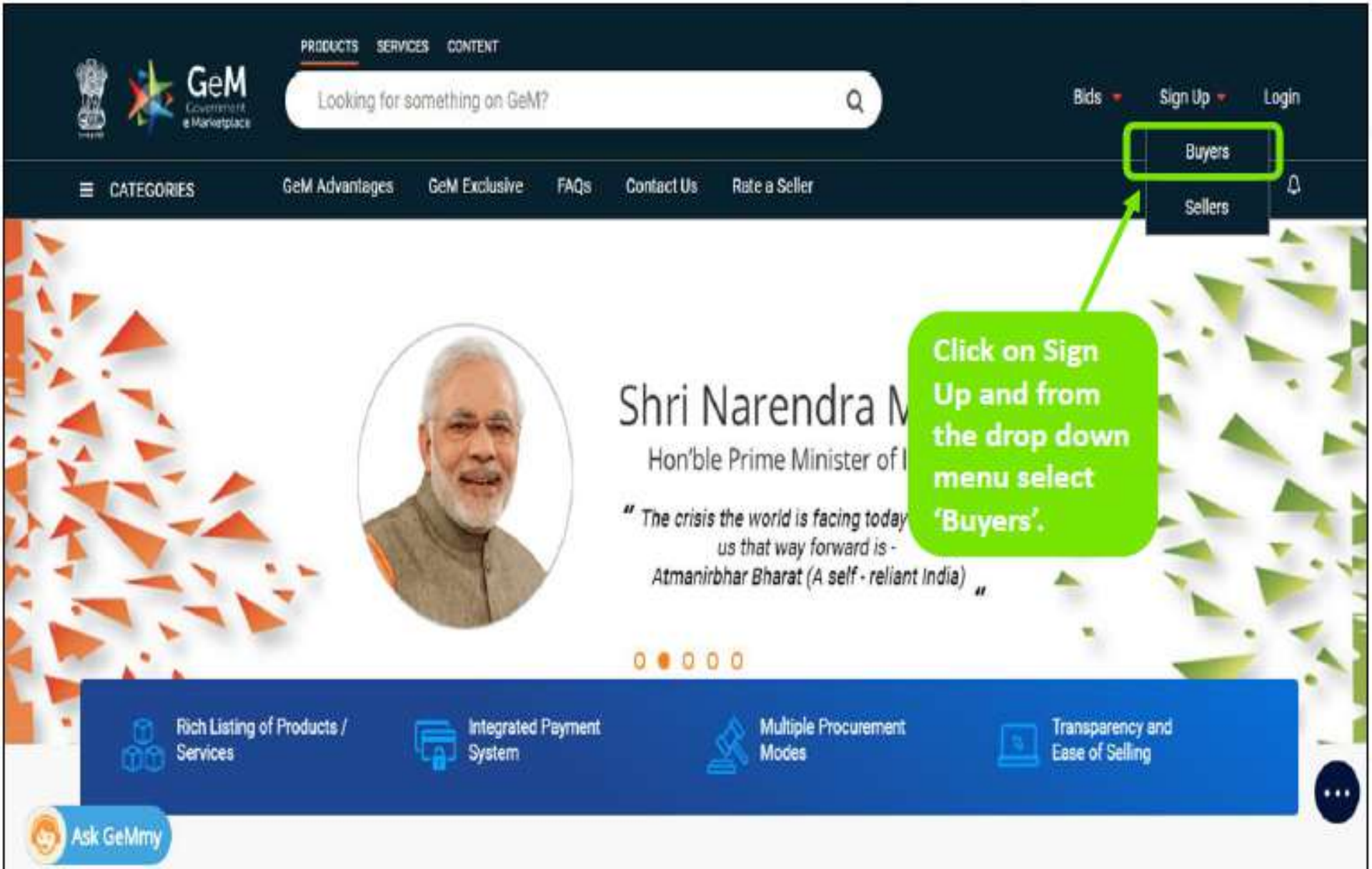
GeM
Government
e Marketplace
Efficient • Transparent • Inclusive

Primary User Registration - Buyer

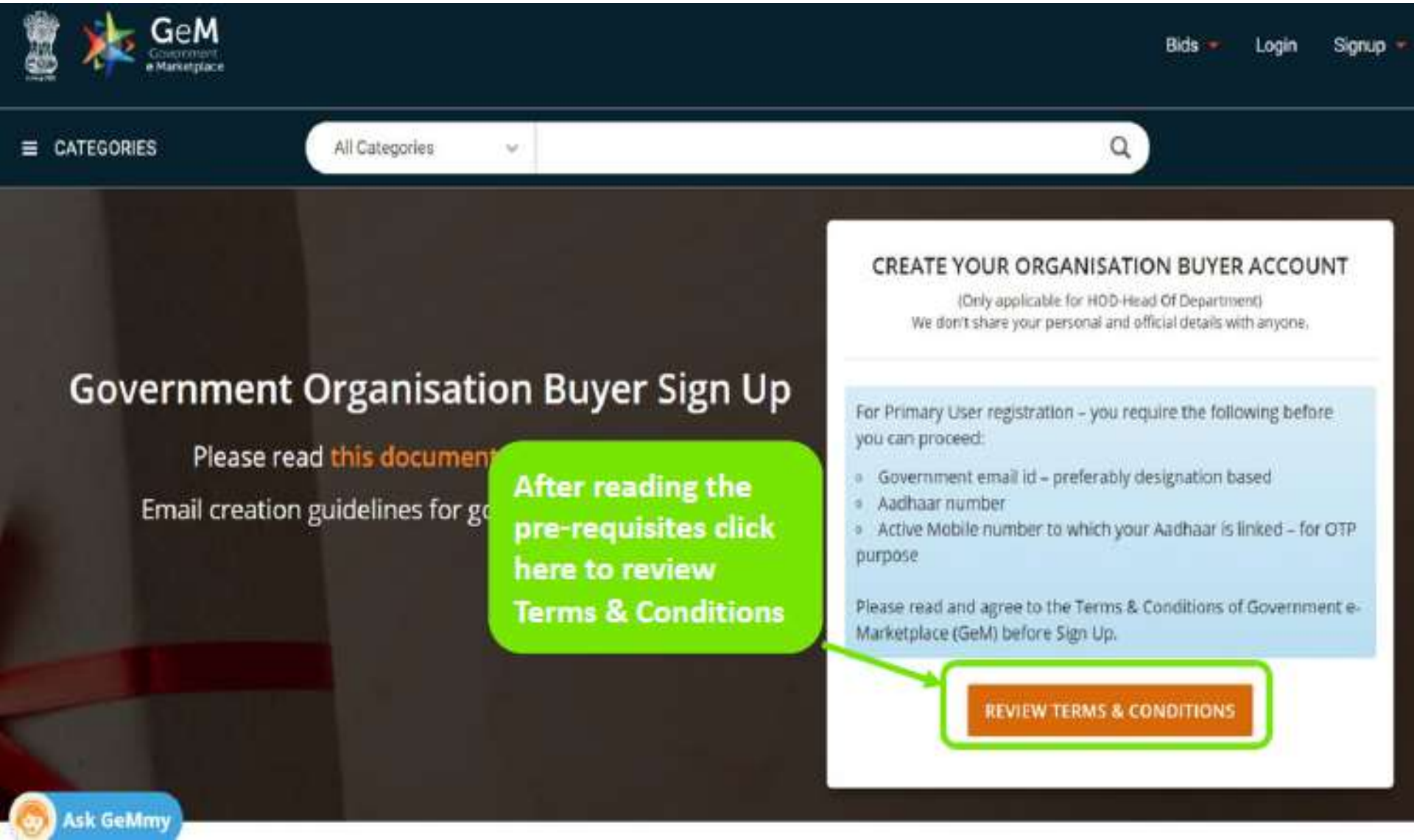
Open https://gem.gov.in and click on Sign up



Click on Sign up and from the drop down menu select “Buyer”

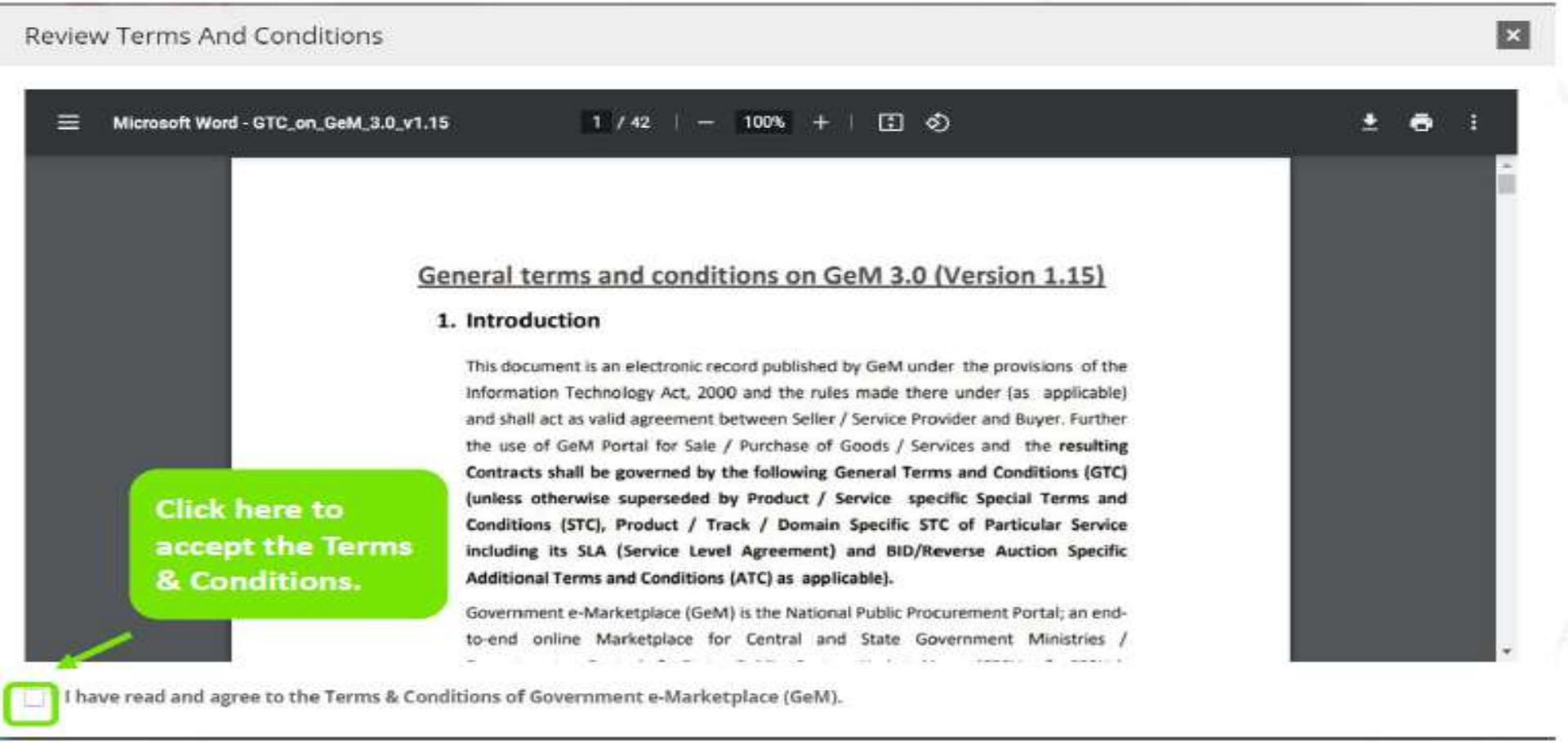


After reading the Pre-requisites click here to review Terms & Conditions

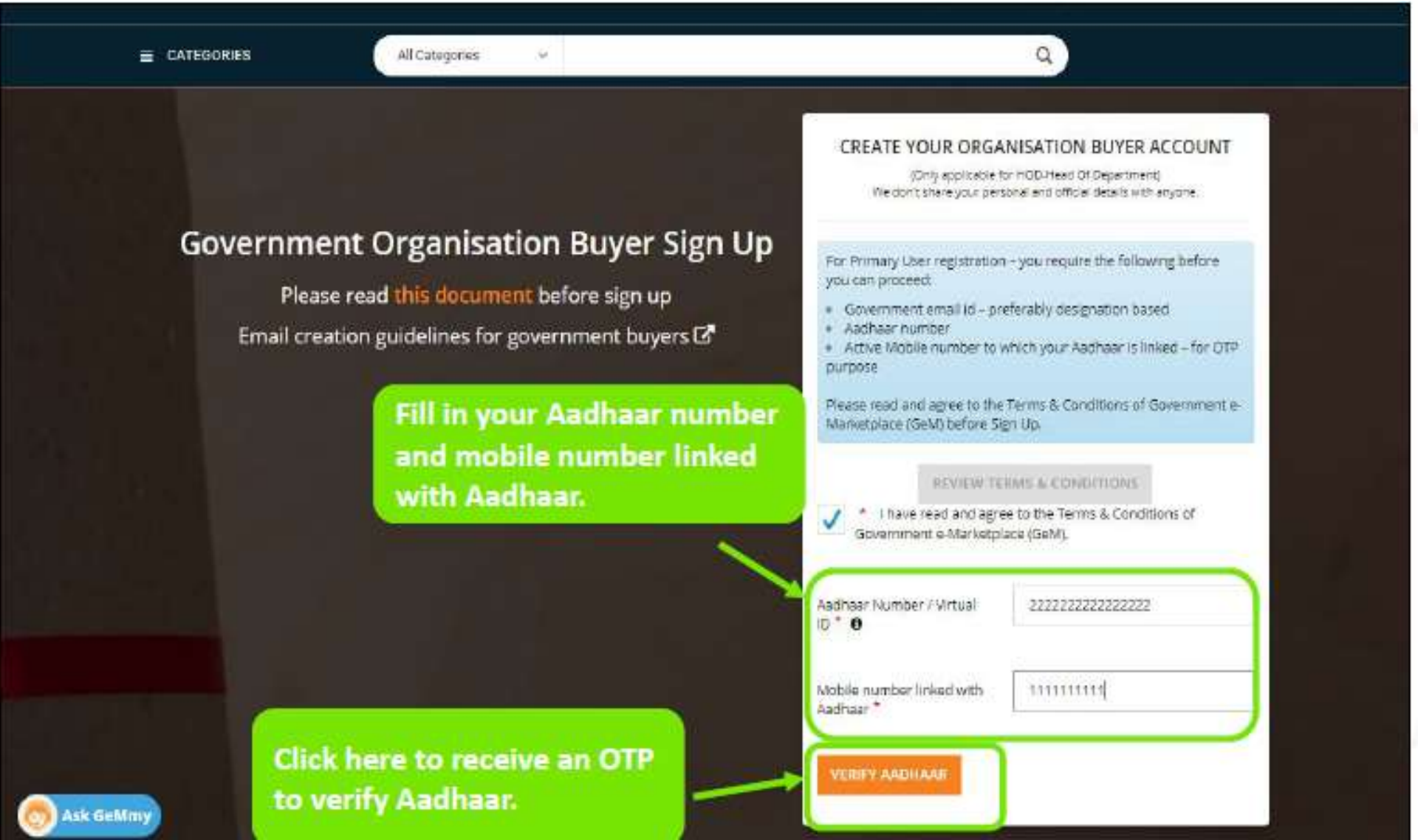


Please read the Terms & Conditions carefully and accept the T & C.

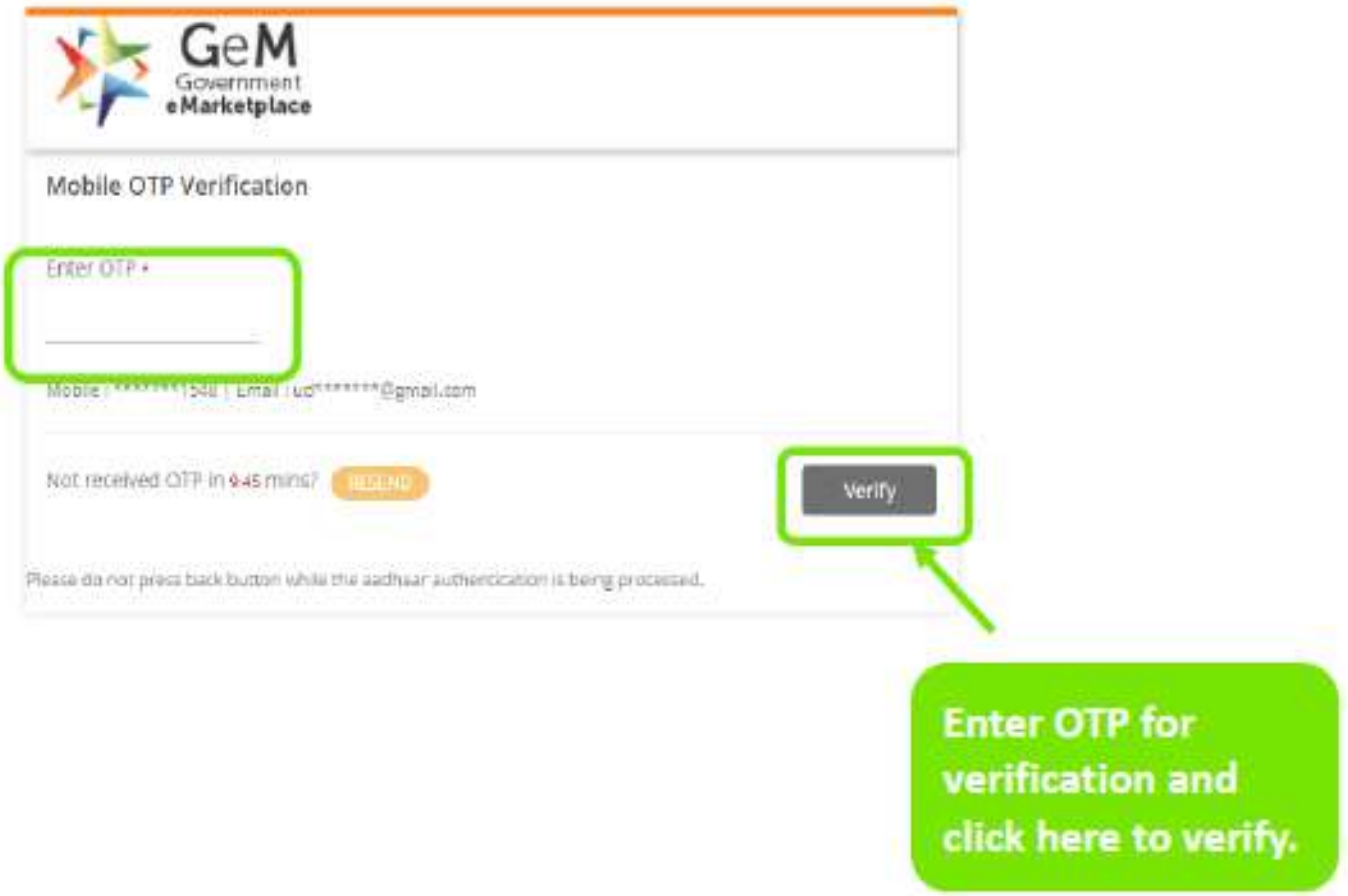
Please read the Terms & Conditions carefully.



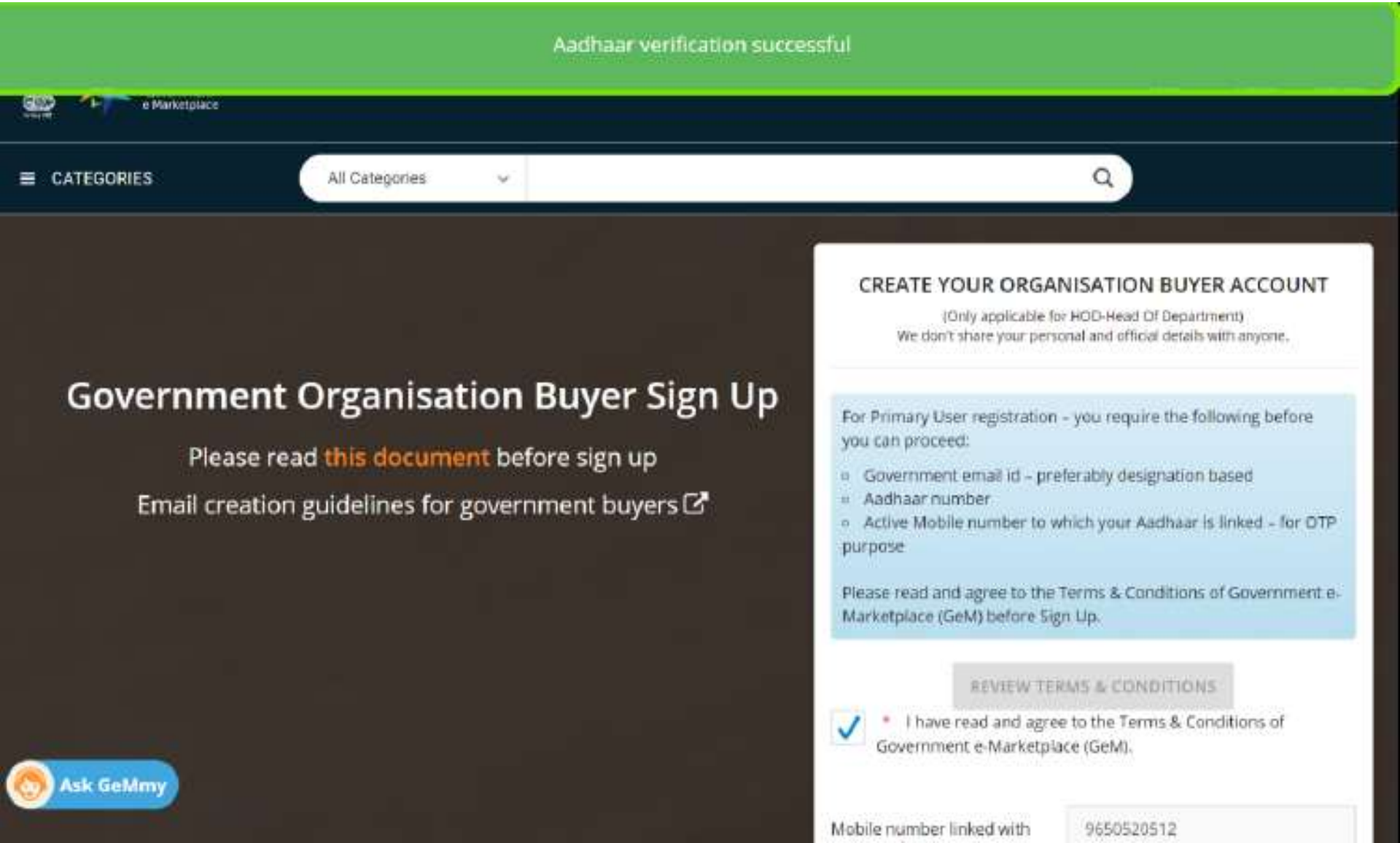
Fill your Aadhaar No and Mobile No linked with aadhaar and click verify Aadhaar



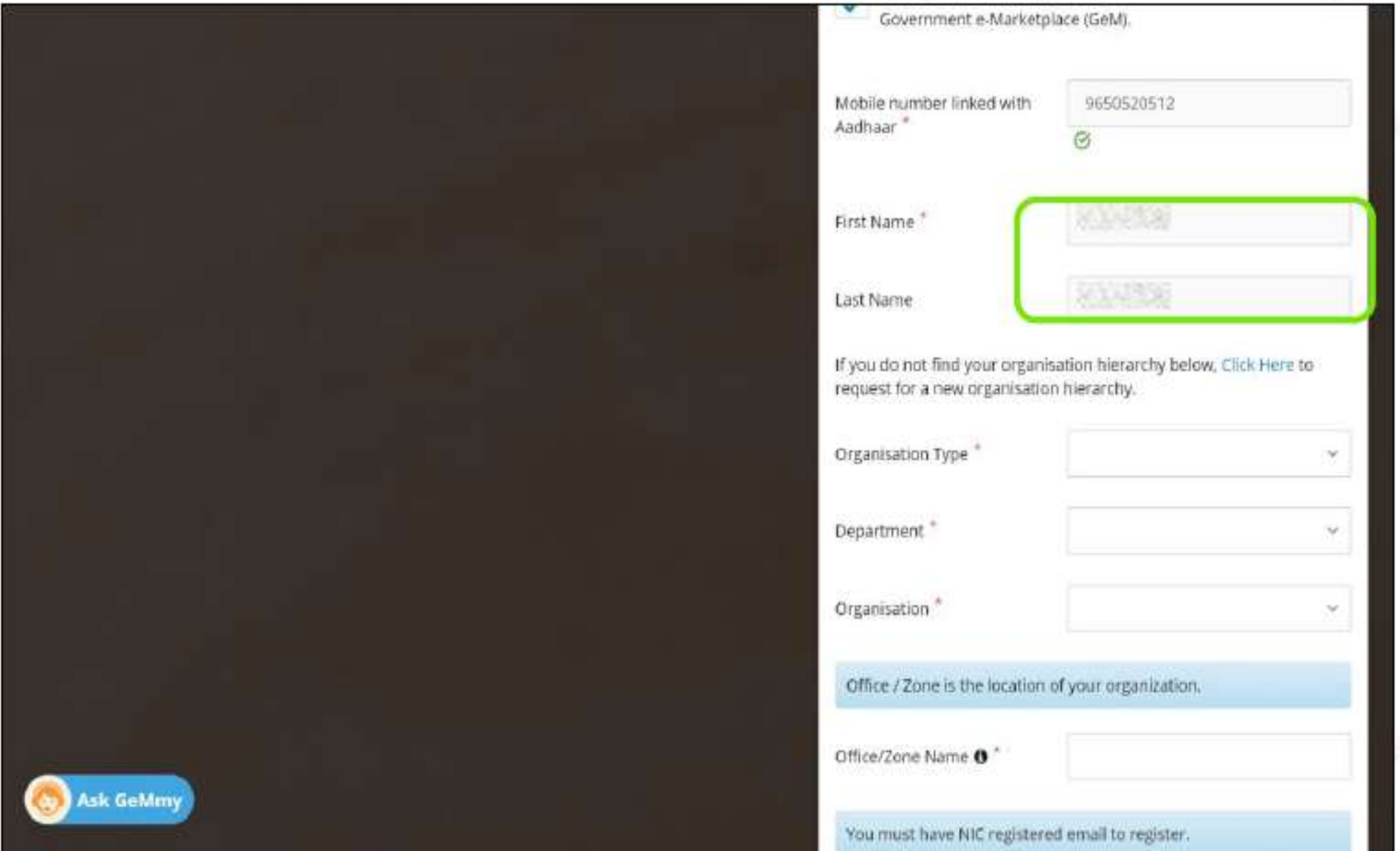
Enter OTP for verification and click verify



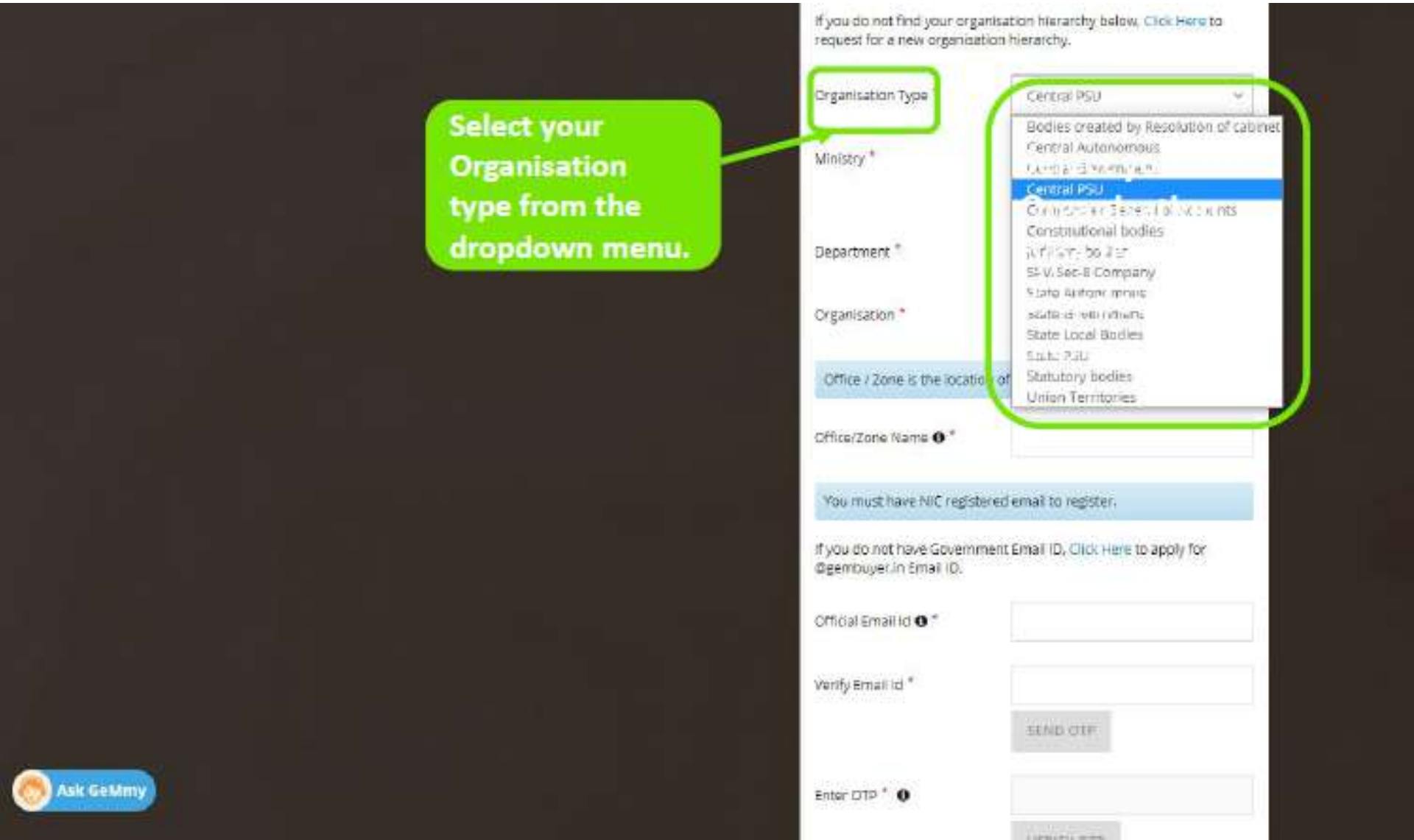
After verification of Aadhaar this message will shown



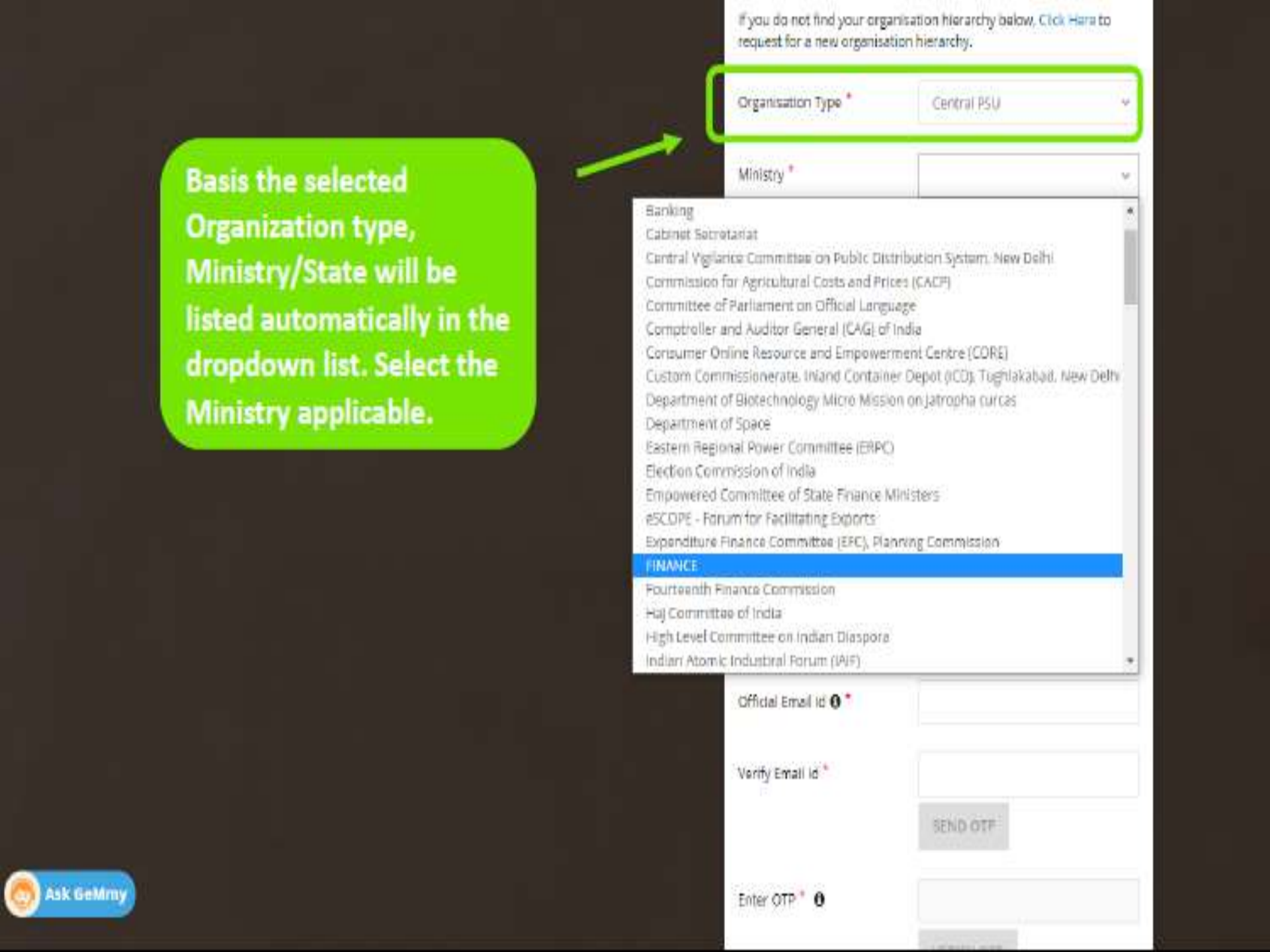
The system fetches First Name and Last Name from Aadhaar verification.



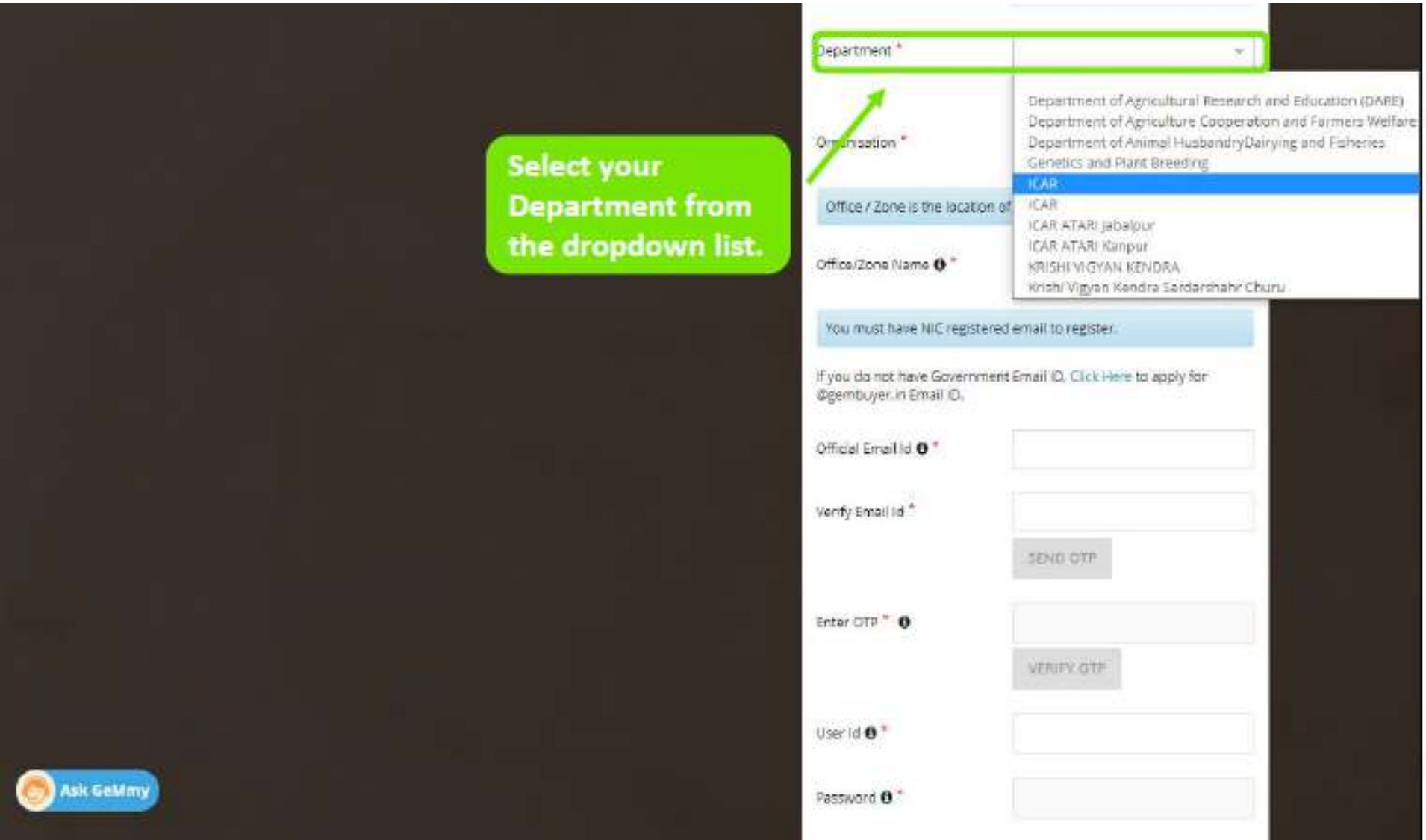
Select Organization type from the dropdown menu



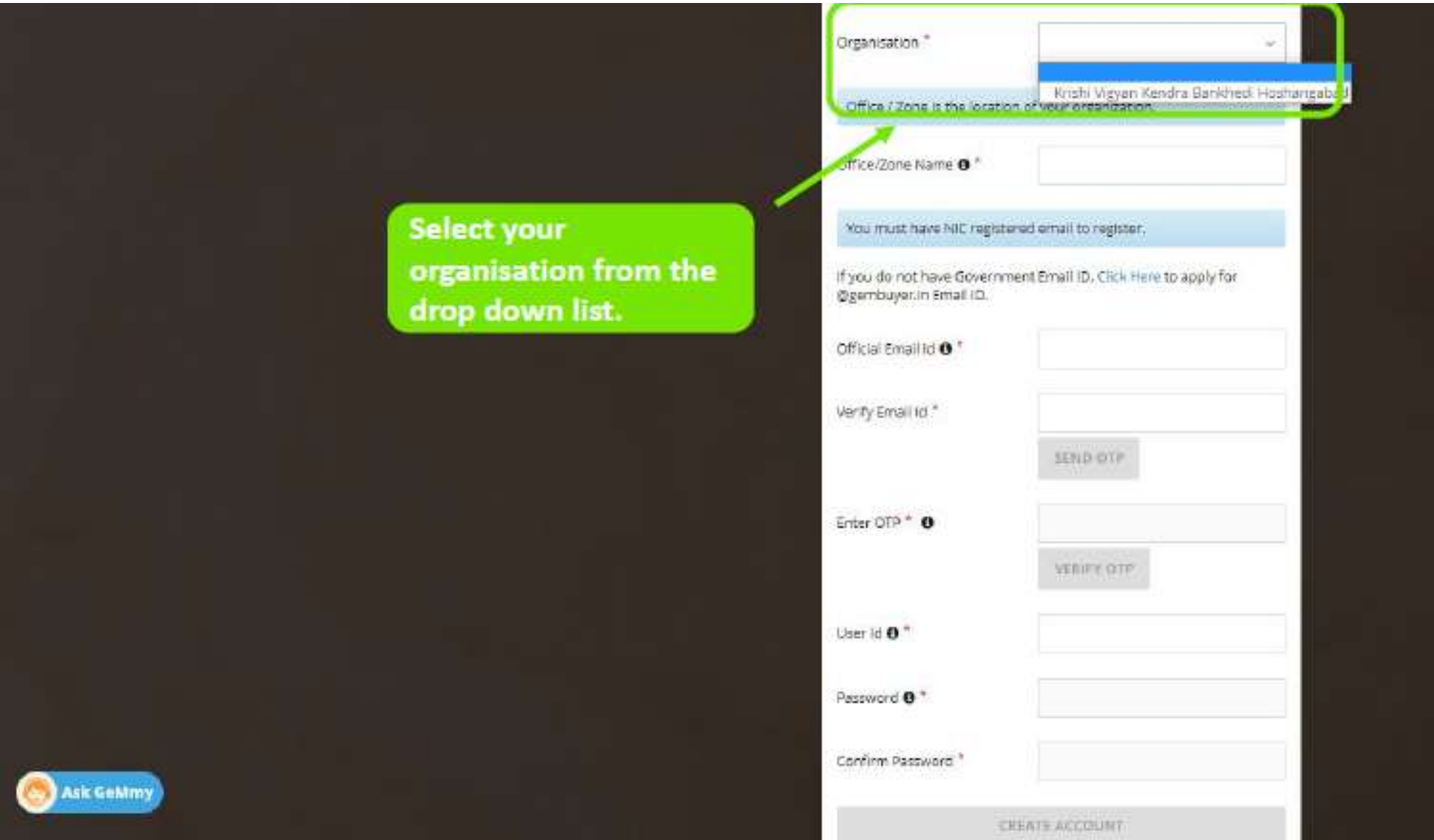
Ask GeMmy


If you do not find your organisation hierarchy below, Click Here to request for a new organisation hierarchy.
Organisation Type *
Central PSU
Ministry *
Basis the selected Organization type, Ministry/State will be listed automatically in the dropdown list. Select the Ministry applicable.
Banking
Cabinet Secretariat
Central Vigilance Committee on Public Distribution System, New Delhi
Commission for Agricultural Costs and Prices (CACP)
Committee of Parliament on Official Language
Comptroller and Auditor General (CAG) of India
Consumer Online Resource and Empowerment Centre (CORE)
Custom Commissionerate, Inland Container Depot (ICD), Tughlakabad, New Delhi
Department of Biotechnology Micro Mission on Jatropha curcas
Department of Space
Eastern Regional Power Committee (ERPC)
Election Commission of India
Empowered Committee of State Finance Ministers
eSCOPE - Forum for Facilitating Exports
Expenditure Finance Committee (EFC), Planning Commission
FINANCE
Fourteenth Finance Commission
Haj Committee of India
High Level Committee on Indian Diaspora
Indian Atomic Industrial Forum (IAIF)
Official Email Id *
Verify Email Id *
SEND OTP
Enter OTP *
Ask GeMny

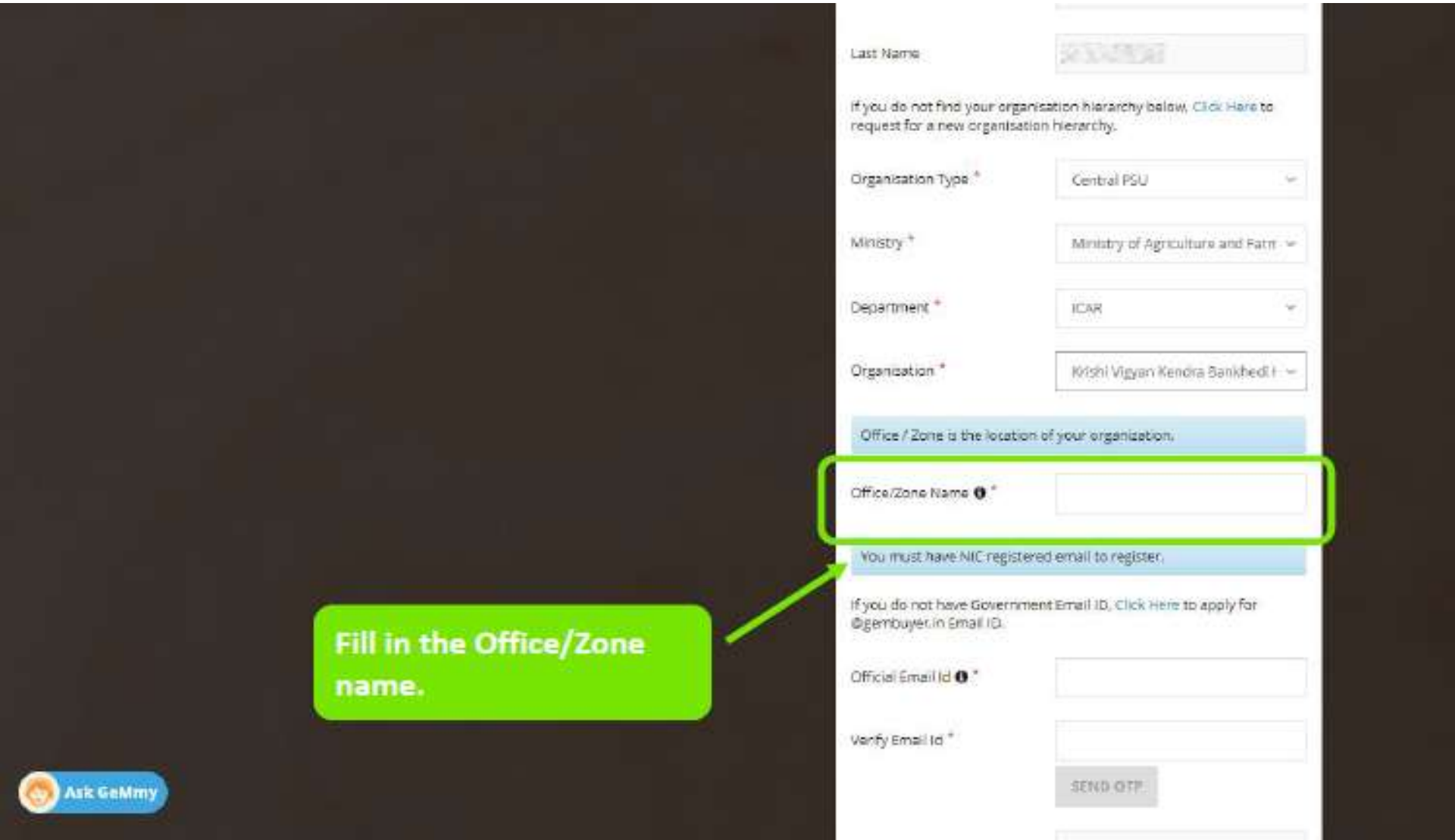
Select department from the dropdown list.

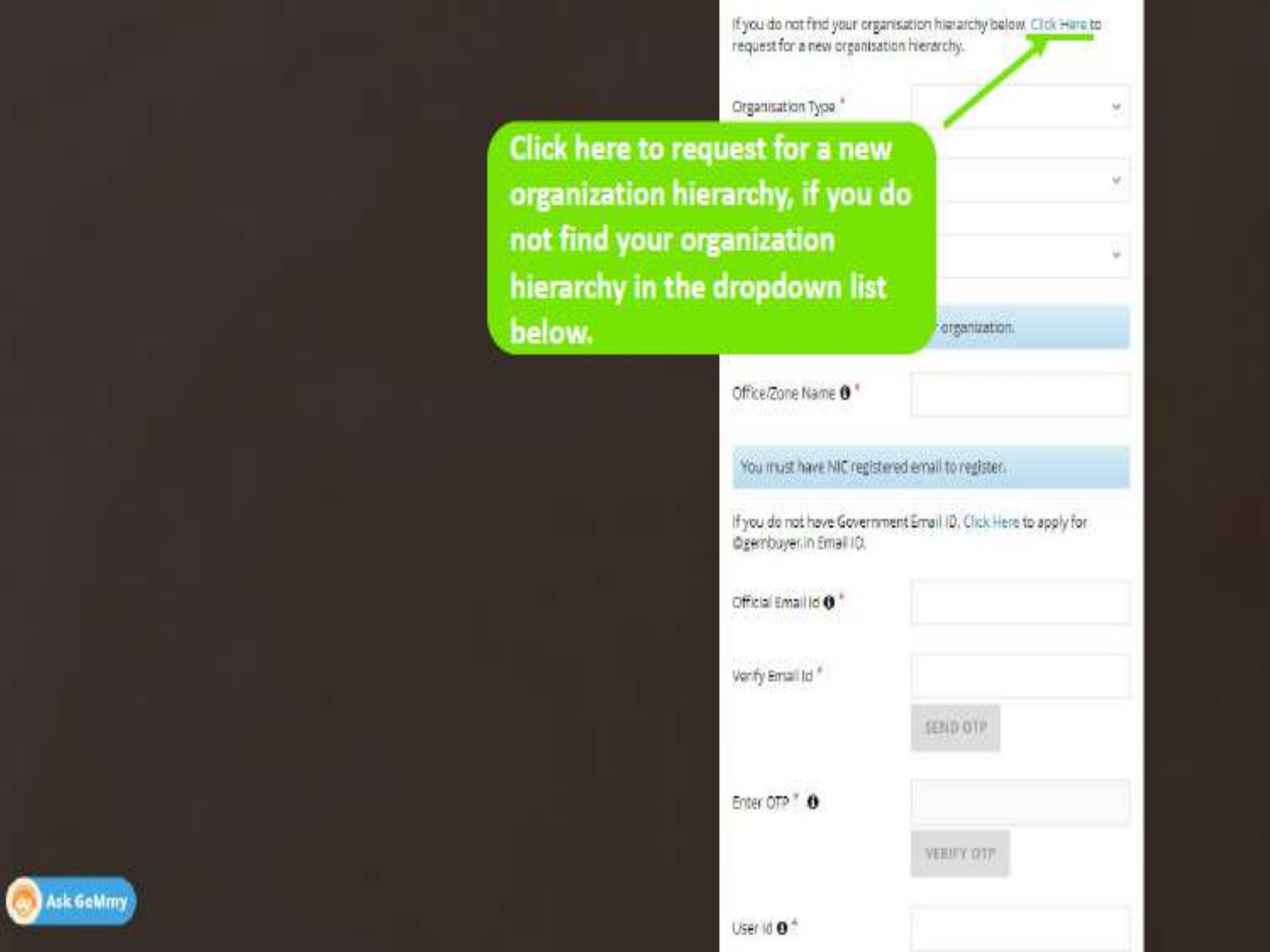


Select organization from the drop down list



Fill in the office/zone name.




If you do not find your organisation hierarchy below, Click Here to request for a new organisation hierarchy.
Organisation Type *
Click here to request for a new organization hierarchy, if you do not find your organization hierarchy in the dropdown list below.
organization.
Office/Zone Name *
You must have NIC registered email to register.
If you do not have Government Email ID, Click Here to apply for @gembuyer.in Email ID.
Official Email Id *
Verify Email Id *
SEND OTP
Enter OTP *
VERIFY OTP
User Id *
Ask GeMmy

Verify your E-mail ID with the OTP.

Office/Zone Name * ABCXYZ

You must have NIC registered email to register.

If you do not have Government Email ID, Click Here to apply for @gembuyer.in Email ID.

Official Email Id * abc.xyz@nic

Verify Email Id *

SEND OTP

Please confirm email id.

Enter OTP *

VERIFY OTP

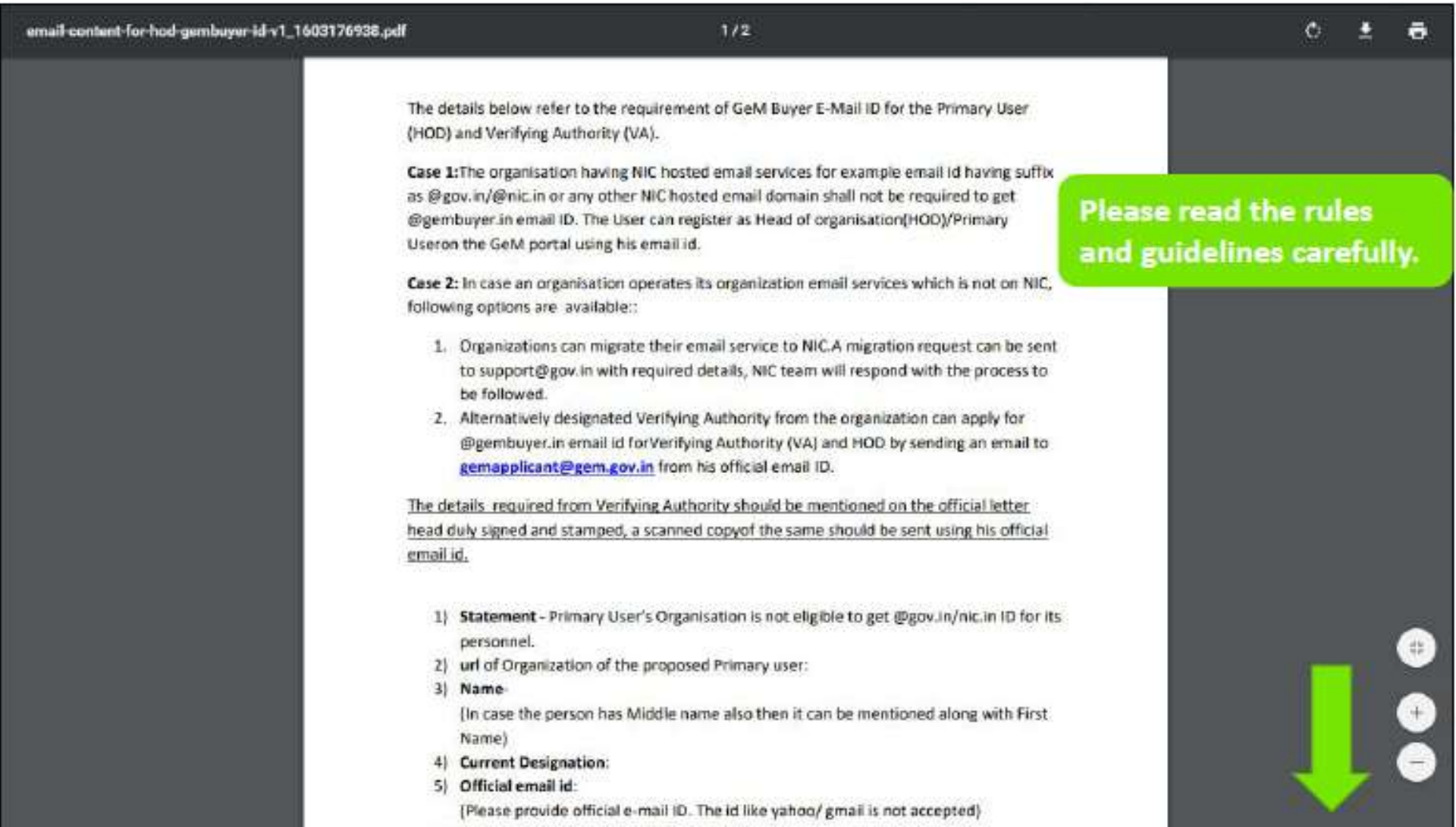
User Id *

Password *

Confirm Password *

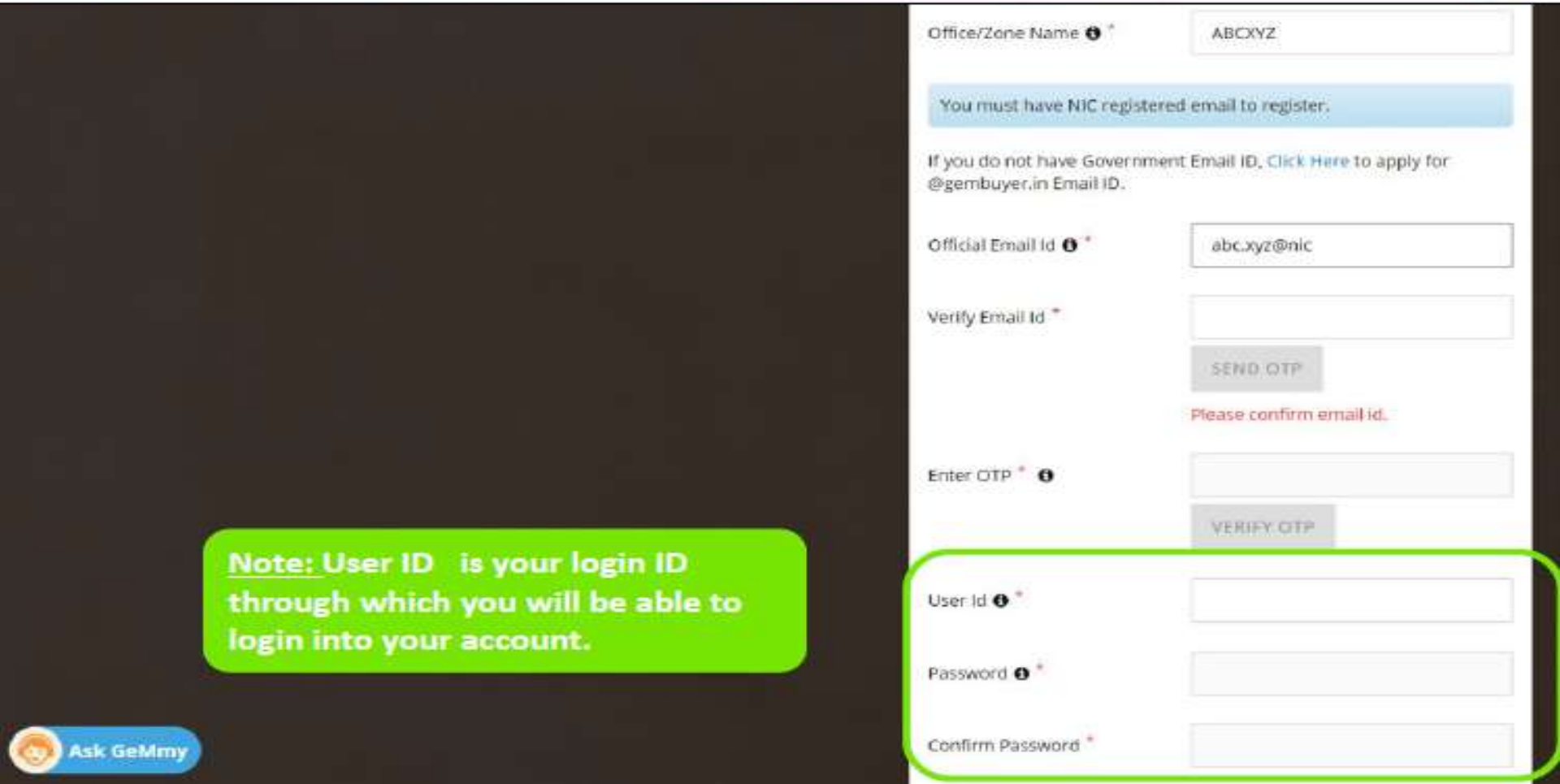
Ask GeMmy

Please read the rules and guidelines carefully



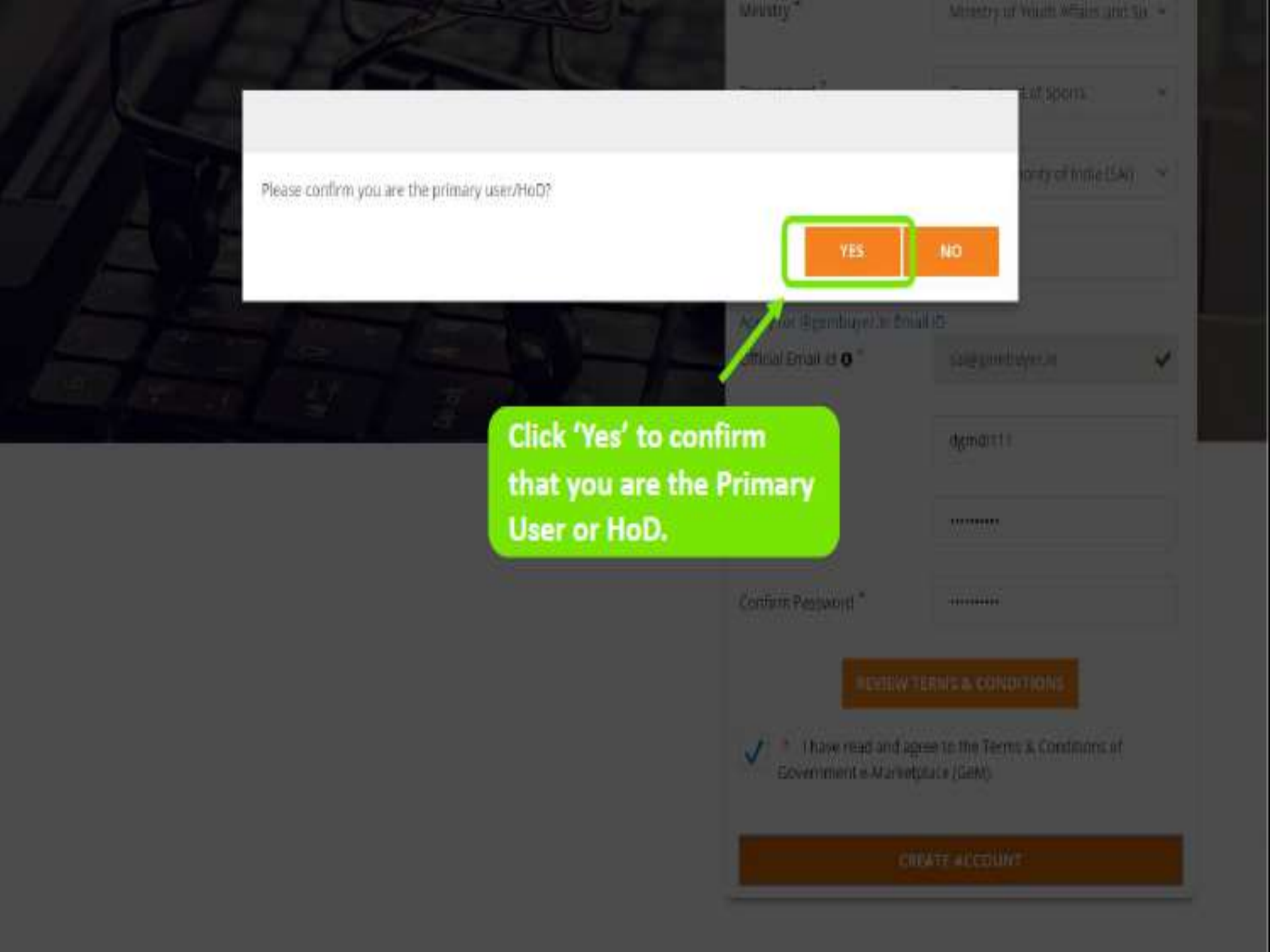
Put the user ID of your eGramSwaraj.

After email verification is done, create your User ID and Password here. It is advised that create your user ID according to your designation or department, because once created, user ID cannot be edited.

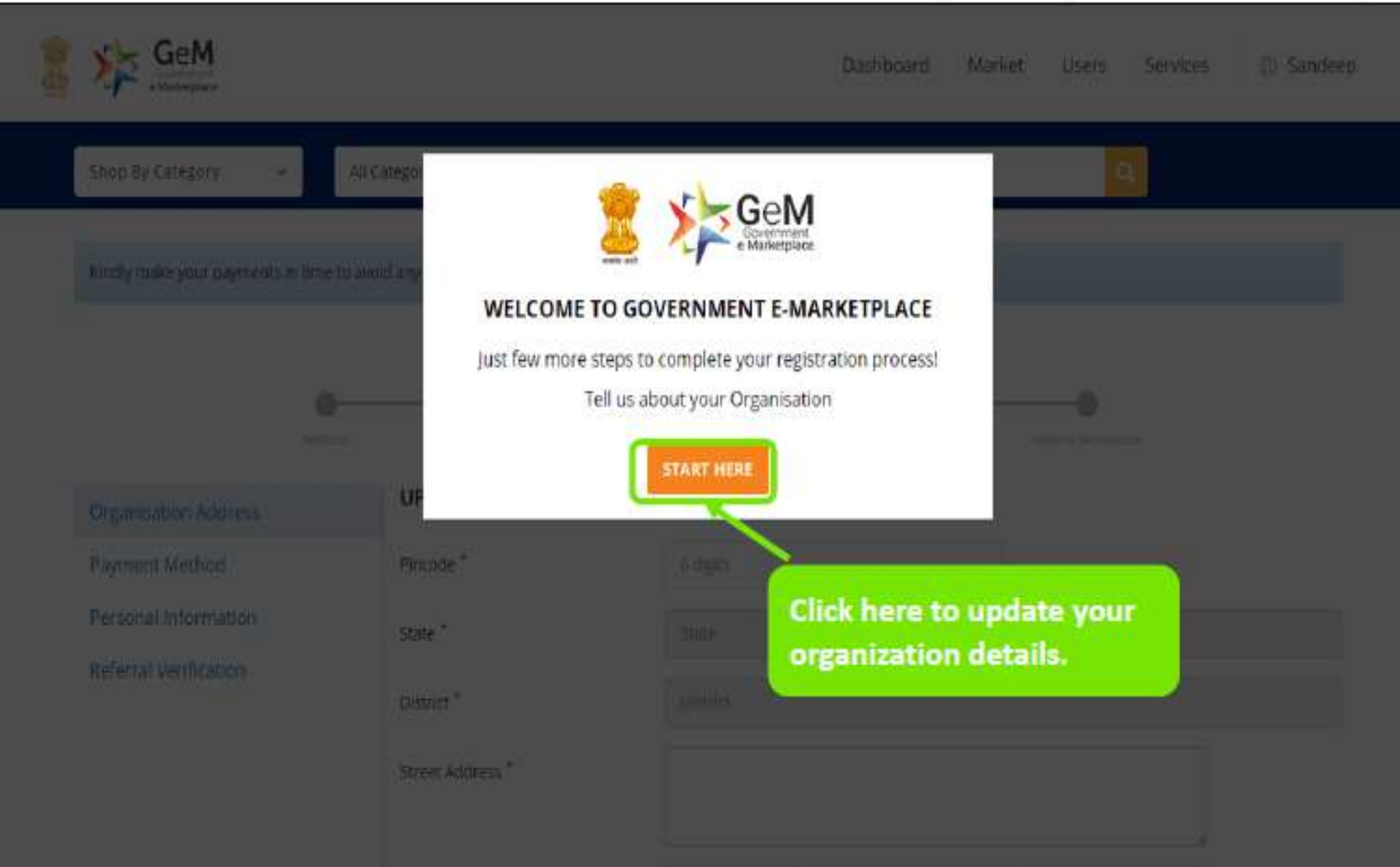


Note: User ID is your login ID through which you will be able to login into your account.

Ask GeMmy


Please confirm you are the primary user/HoD?
YES
NO
Click 'Yes' to confirm that you are the Primary User or HoD.

Profile Updation- Primary User registration is not complete until the user completes his/her profile.



Kindly make your payments in time to avoid any administrative action on GeM.

Address — Payment Method — Personal Information — Referral Verification

- Organisation Address
- Payment Method
- Personal Information
- Referral Verification

UPDATE ADDRESS

Pincode * 110001

State * DELHI

District * Central Delhi

Street Address * Parliament Street

Contact No.(Office) * 011 45361211 Extension No.

Website URL *

SAVE

Click here to continue.

Organisation Address

Payment Method

• Personal Information

Referral Verification

Personal Information

First Name*

Last Name

Designation

Primary User

image.png

Name (As in PAN)

Organisation PAN

Organisation GSTIN

SAVE

Click here to proceed.

ABOUT GEM

NEWS & EVENTS

RESOURCES

TRAINING

NEED HELP ?

Kindly make your payments in time to avoid any administrative action on GeM.

Address — Payment Method — Personal Information — Referral Verification

Organisation Address

Payment Method

Personal Information

Referral Verification

PAYMENT METHOD

Payment Method *

- [x] PFMS: Central Government Civil Ministries using PFMS Payment Mode (Public Financial Management System)
- [ ] Others

SAVE

Click here to proceed.

Organisation Address

Payment Method

Personal Information

• Referral Verification

Referral Verification

Competent Authority Details

Competent Authority Email:

Verifying Authority Details

Verifying authority is a person who verifies the details of the primary user. An officer of the same rank/one rank lower/one rank higher, can register as a verifying authority. He/she must have a gov.in/nic.in/gembuyer.in email ID.

Notification will be sent to the verifying authority who can reject the registration and the competent authority Email ID for notification.

First Name*

Last Name*

Email (Official) *

Mobile (Official)*

Designation*

NEXT

Ask GeMmy

GeM
Government
e Marketplace

www.gem.gov.in

Dear Sir / Madam,

This is to inform you that [redacted] has registered as a primary user on Government eMarketplace.

The details are as follows:

Ministry: DELHI

Department: Forest and Wildlife Department Delhi

Organisation: N/A

Office: GeM Delhi

If you have any concerns regarding the same, please reject the registration request within 48 hours by clicking on the deactivation link.

Please note, that post 48 hours the registration request would be auto apporved on GeM.

Deactivation link

Regards,
Team GeM

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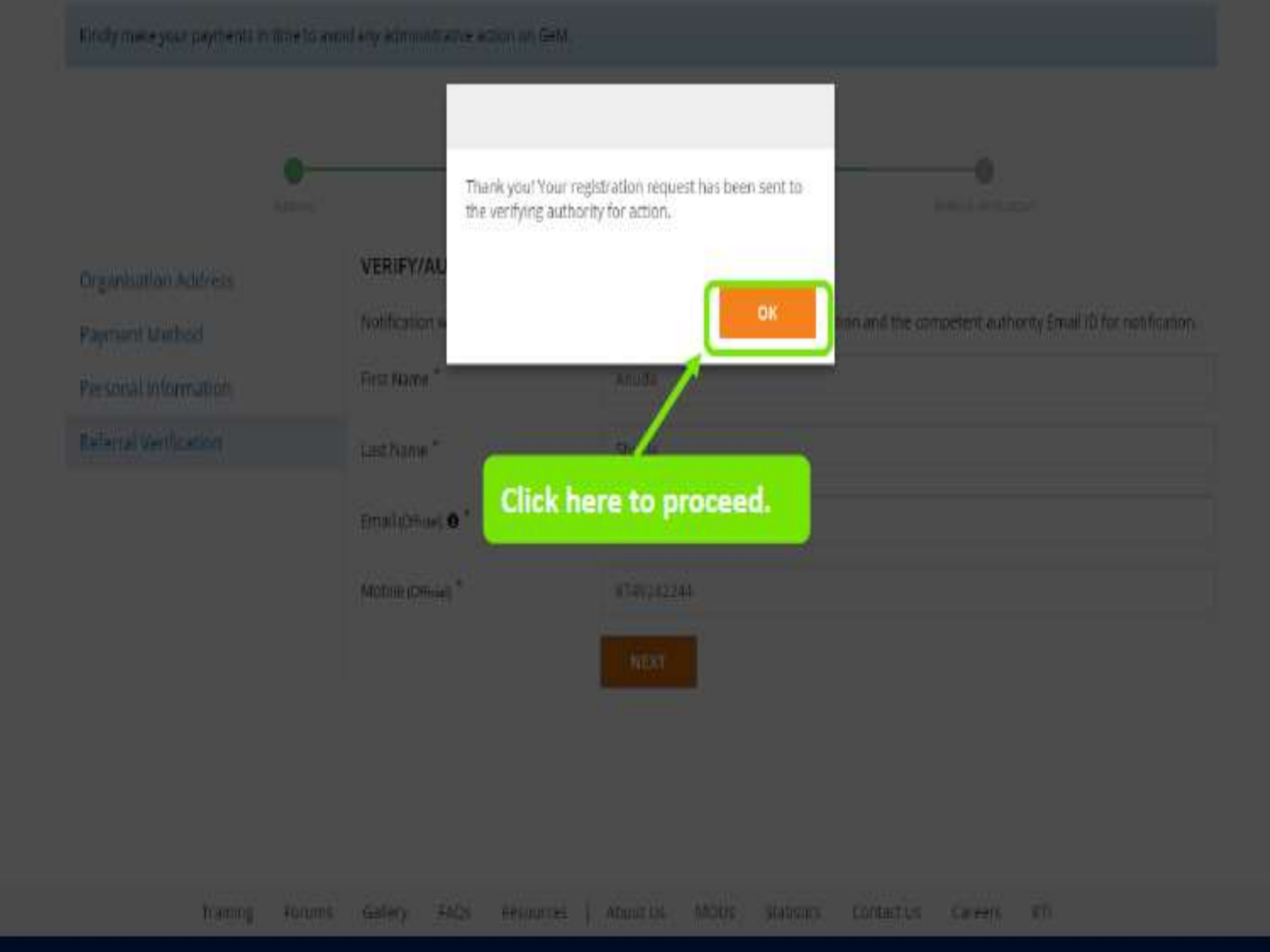
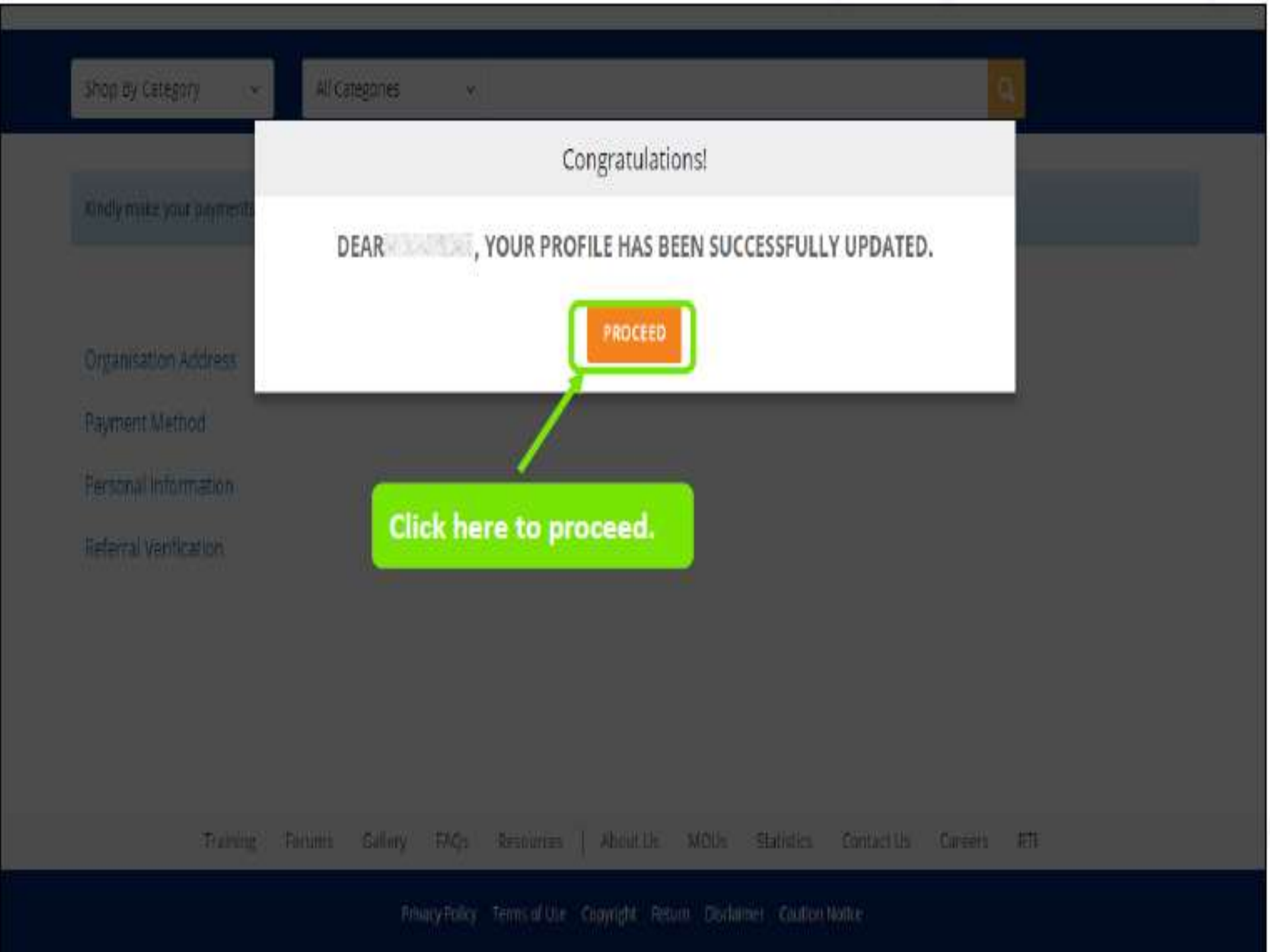

Thank you! Your registration request has been sent to the verifying authority for action.
OK
Click here to proceed.


Shop by Category
All Categories
Congratulations!
DEAR , YOUR PROFILE HAS BEEN SUCCESSFULLY UPDATED.
PROCEED
Organisation Address
Payment Method
Personal Information
Referral Verification
Click here to proceed.
Training
Forums
Gallery
FAQs
Resources
About Us
MOUs
Statistics
Contact Us
Careers
RTI
Privacy Policy
Terms of Use
Copyright
Return
Disclaimer
Caution Notice

Primary User Registration Complete

Thanks

Steps to be followed for registration of Secondary User

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Government
e Marketplace
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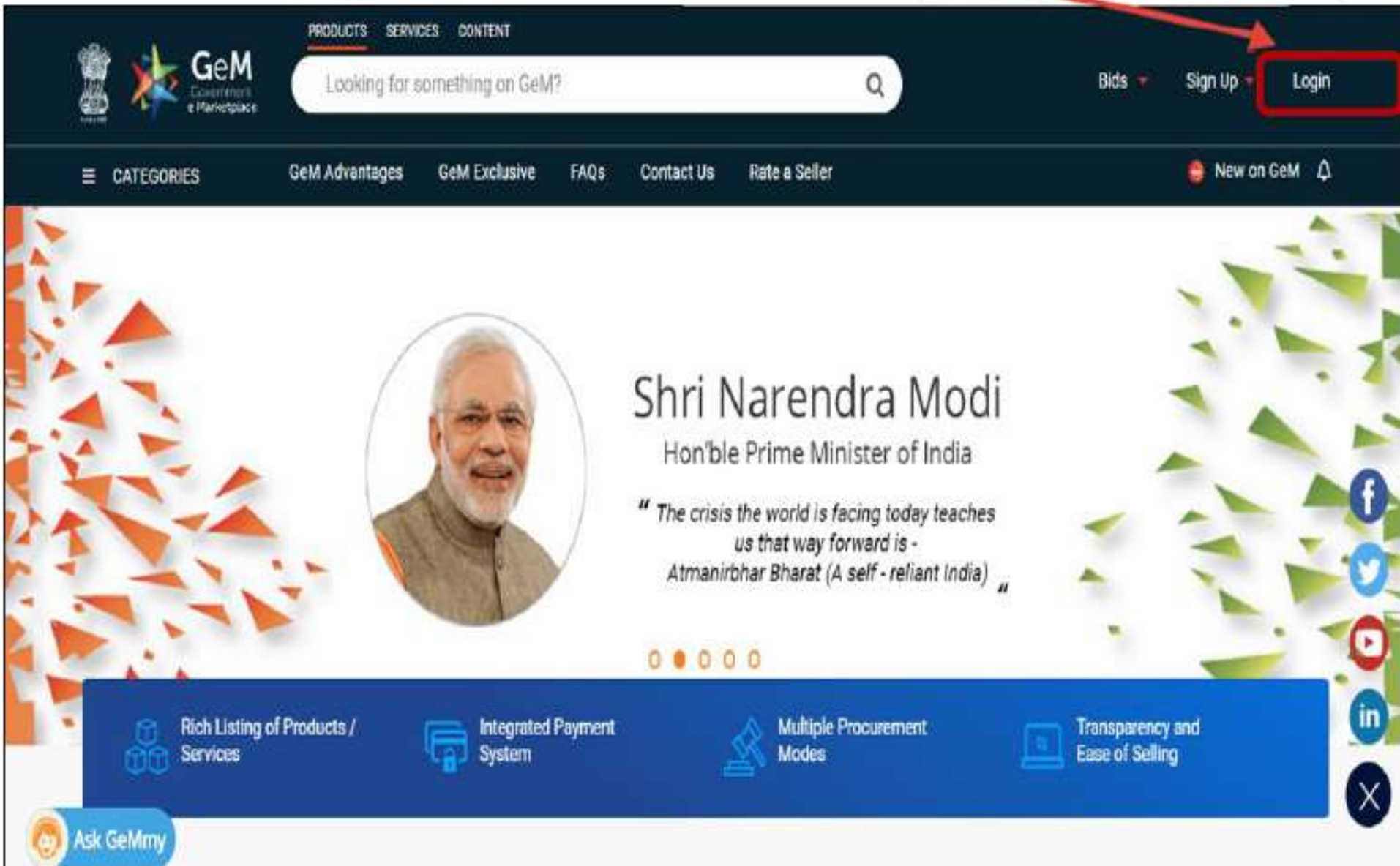
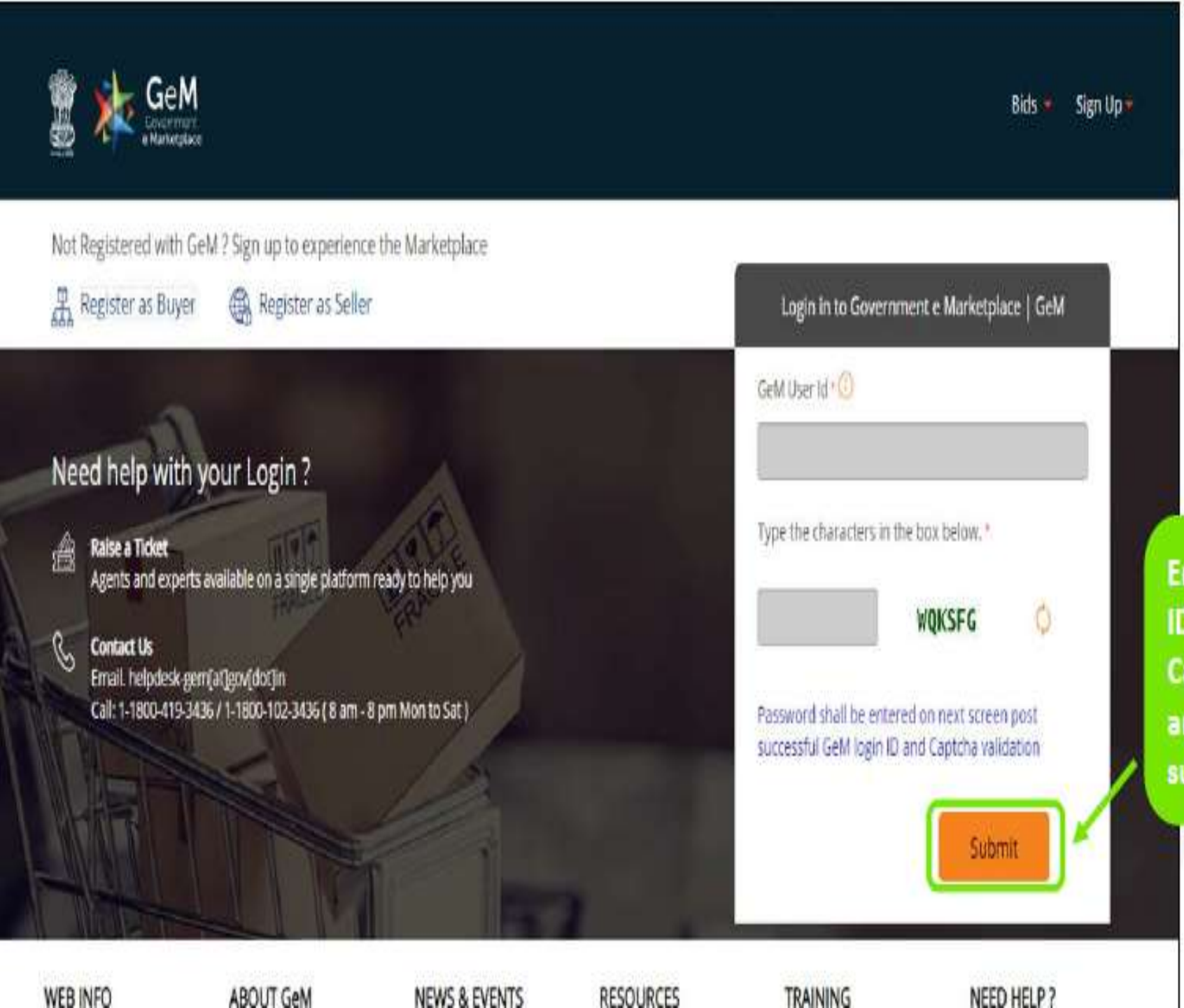
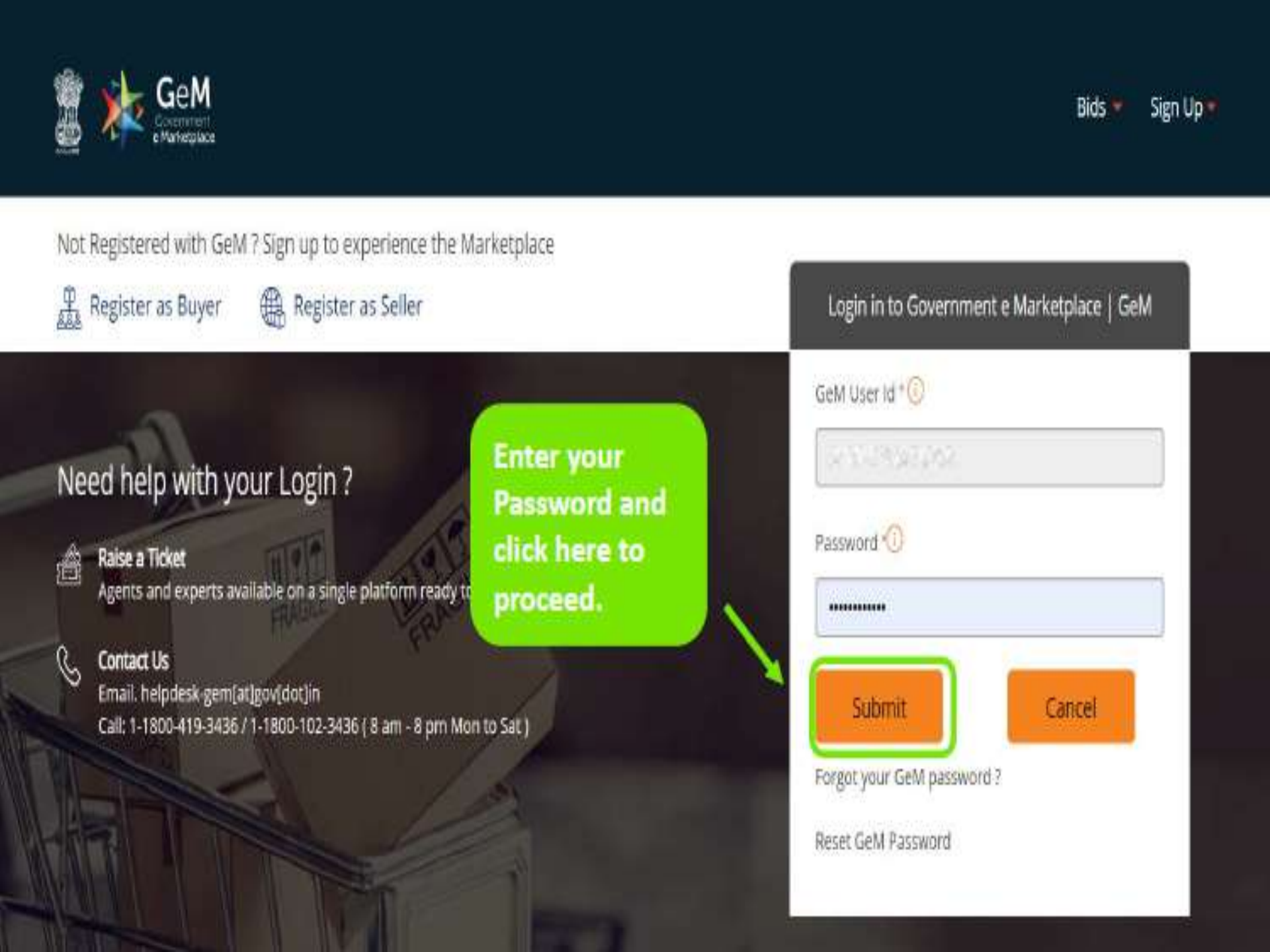
Secondary User Creation - Buyer

Open gem.gov.in and click on Login.




GeM
Government e Marketplace
Bids
Sign Up
Not Registered with GeM ? Sign up to experience the Marketplace
Register as Buyer
Register as Seller
Need help with your Login ?
Raise a Ticket
Agents and experts available on a single platform ready to help you
Contact Us
Email. helpdesk-gem[at]gov[dot]in
Call: 1-1800-419-3436 / 1-1800-102-3436 (8 am - 8 pm Mon to Sat)
Login in to Government e Marketplace | GeM
GeM User Id *
Type the characters in the box below. *
WQKSFG
Password shall be entered on next screen post successful GeM login ID and Captcha validation
Submit
Enter User ID, the Captcha text and click submit.
WEB INFO
ABOUT GeM
NEWS & EVENTS
RESOURCES
TRAINING
NEED HELP ?


GeM
Government e Marketplace
Bids
Sign Up
Not Registered with GeM ? Sign up to experience the Marketplace
Register as Buyer
Register as Seller
Login in to Government e Marketplace | GeM
GeM User Id *
Password *
Submit
Cancel
Forgot your GeM password ?
Reset GeM Password
Need help with your Login ?
Raise a Ticket
Agents and experts available on a single platform ready to
Contact Us
Email. helpdesk-gem[at]gov[dot]in
Call: 1-1800-419-3436 / 1-1800-102-3436 (8 am - 8 pm Mon to Sat)
Enter your Password and click here to proceed.

GeM
Government
e Marketplace

Ongoing Bids | Dashboard | Market | Users | Services

Shop By Category | All Categories

Click on 'Users' to create a secondary user.

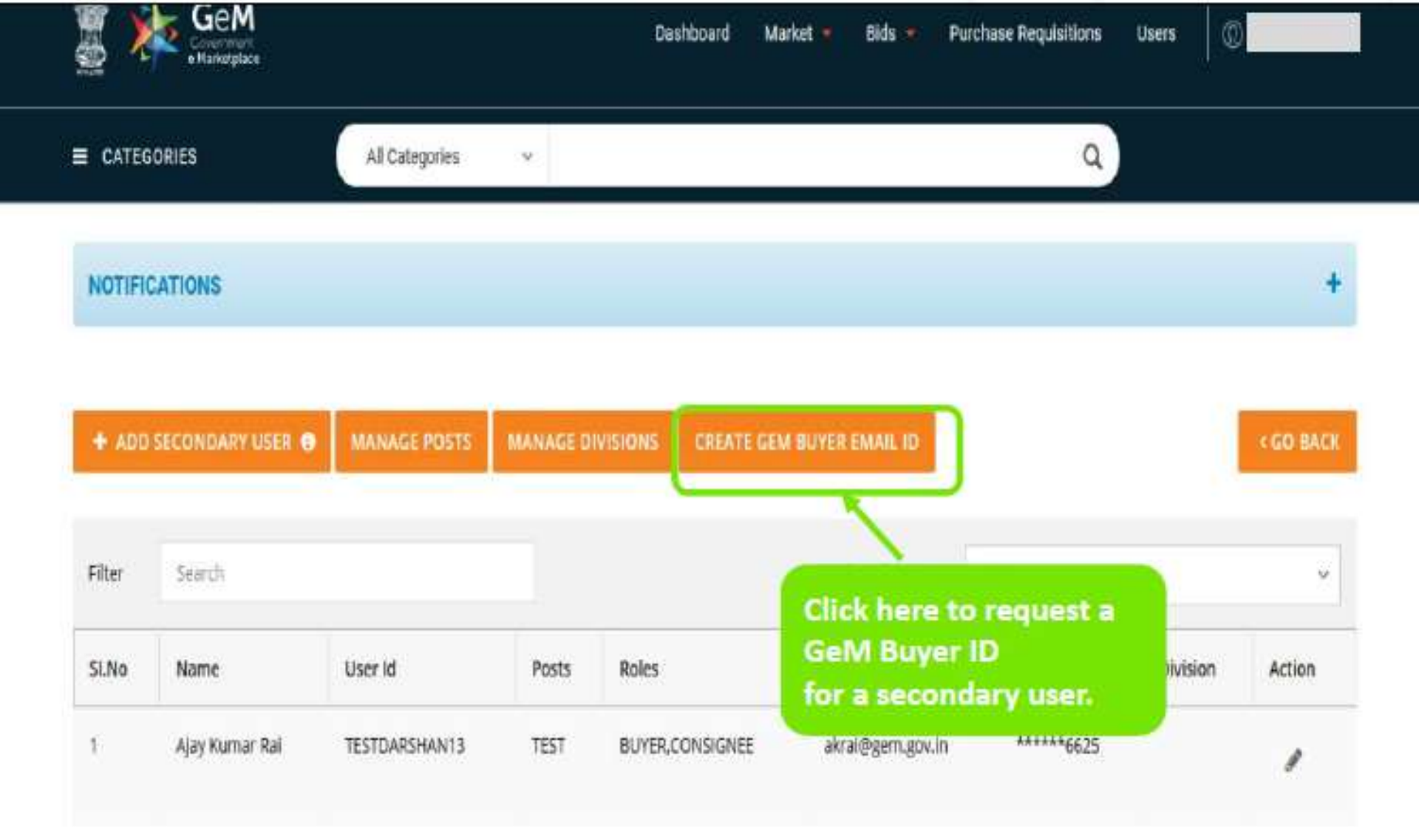
GeM facilitates procurement for **Poshan Abhiyan**

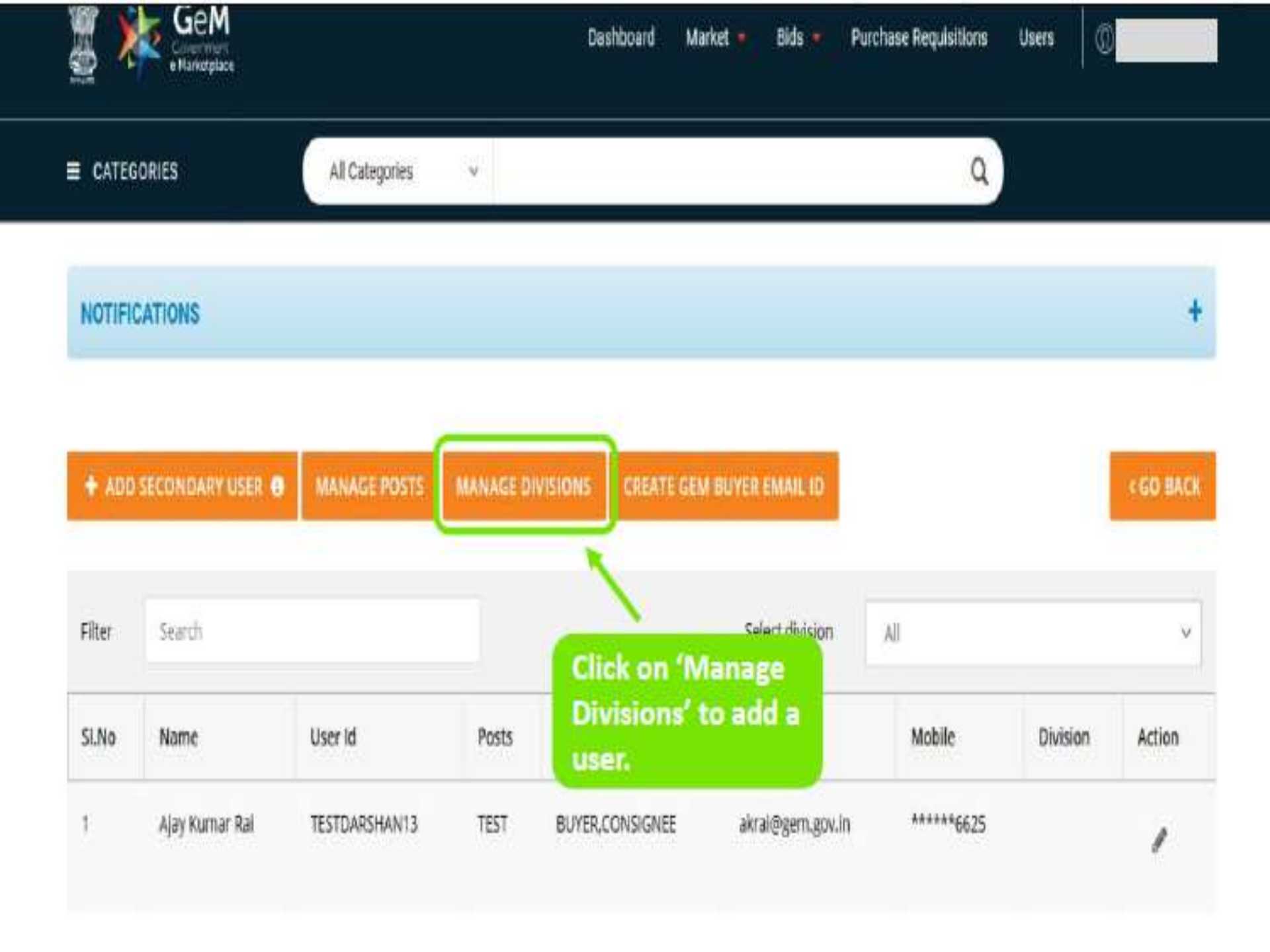
Explore Now

POSHAN Abhiyaan
PM's Overarching Scheme for Holistic Nourishment

Products on GeM

As per the GeM terms and conditions, it is mandatory to have a nic.in or gov.in domain Email Id. In case if any of the user(Primary User, Buyer, Consignee, PAO/DDO OR competent authority) do not have the same, they can apply for GeM Buyer ID.




GeM
Government e Marketplace
Dashboard
Market
Bids
Purchase Requisitions
Users
CATEGORIES
All Categories
NOTIFICATIONS
ADD SECONDARY USER
MANAGE POSTS
MANAGE DIVISIONS
CREATE GEM BUYER EMAIL ID
GO BACK
Filter
Search
Select division
All
Click on 'Manage Divisions' to add a user.
Sl.No
Name
User Id
Posts
Mobile
Division
Action
1
Ajay Kumar Rai
TESTDARSHAN13
TEST
BUYER,CONSIGNEE
akrai@gem.gov.in
******6625

Dashboard Market Users Services

Shop By Category | All Categories

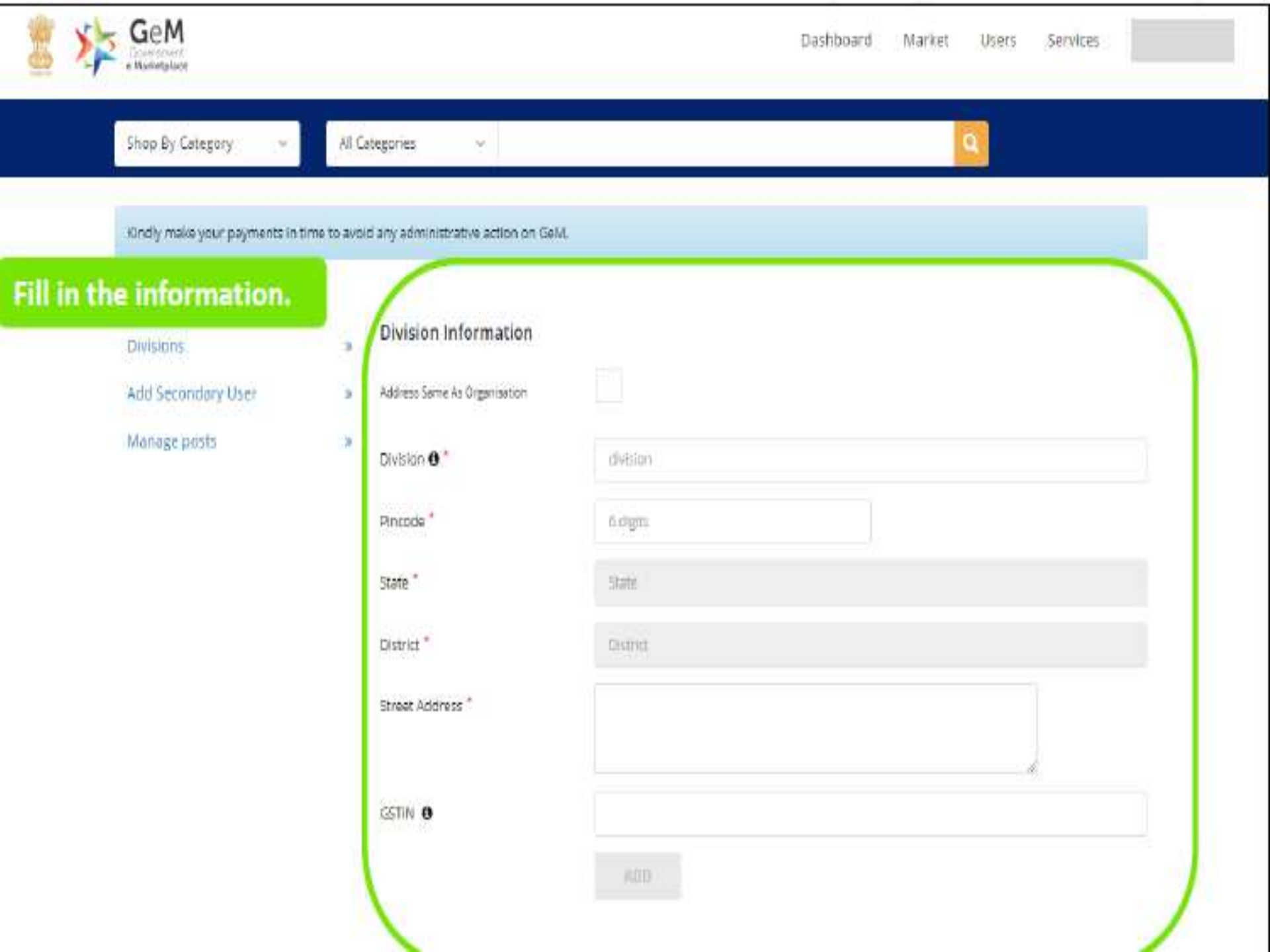
Kindly make your payments in time to avoid any administrative action on GeM.

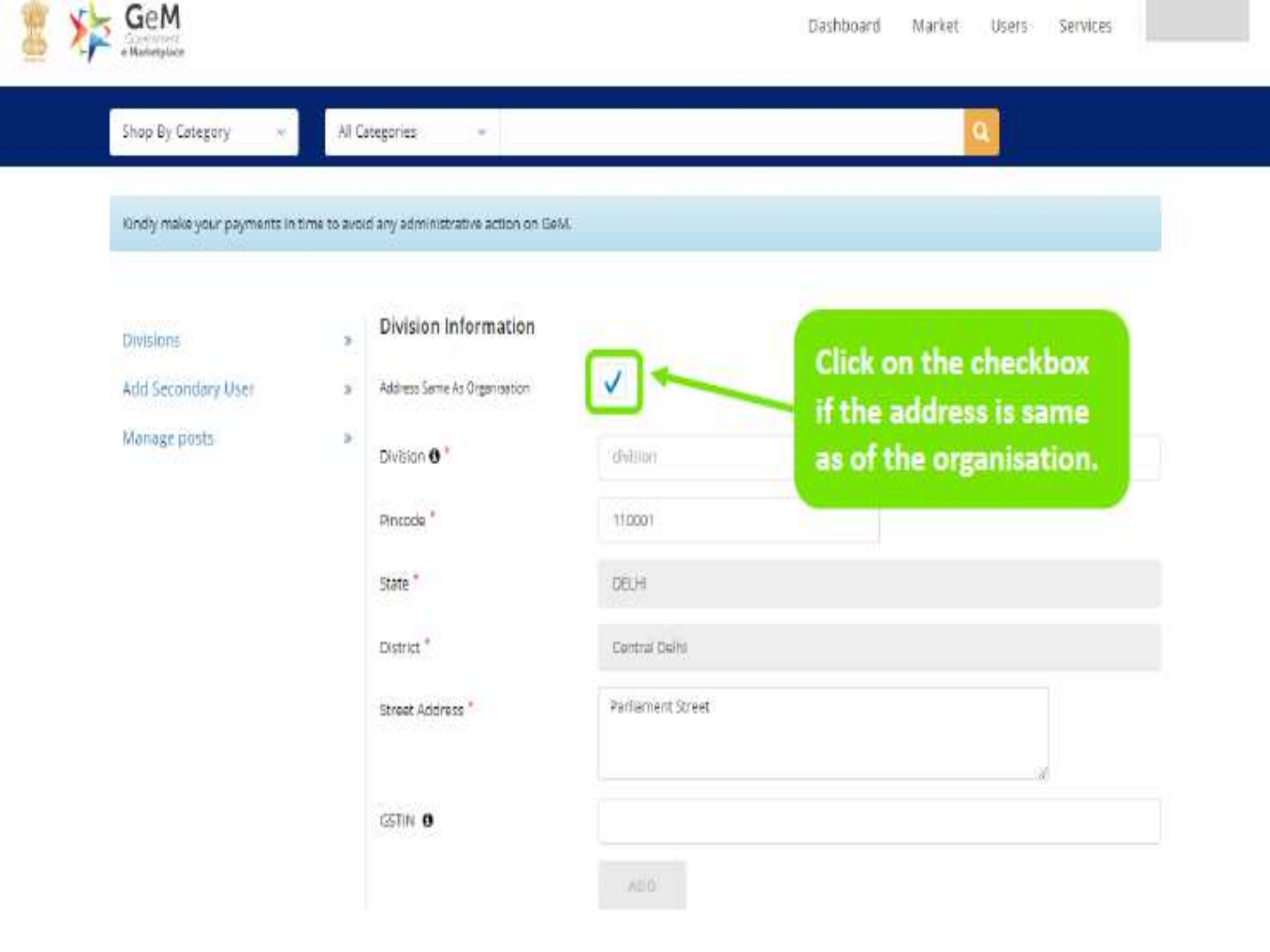
+ NEW DIVISION + ADD SECONDARY USER

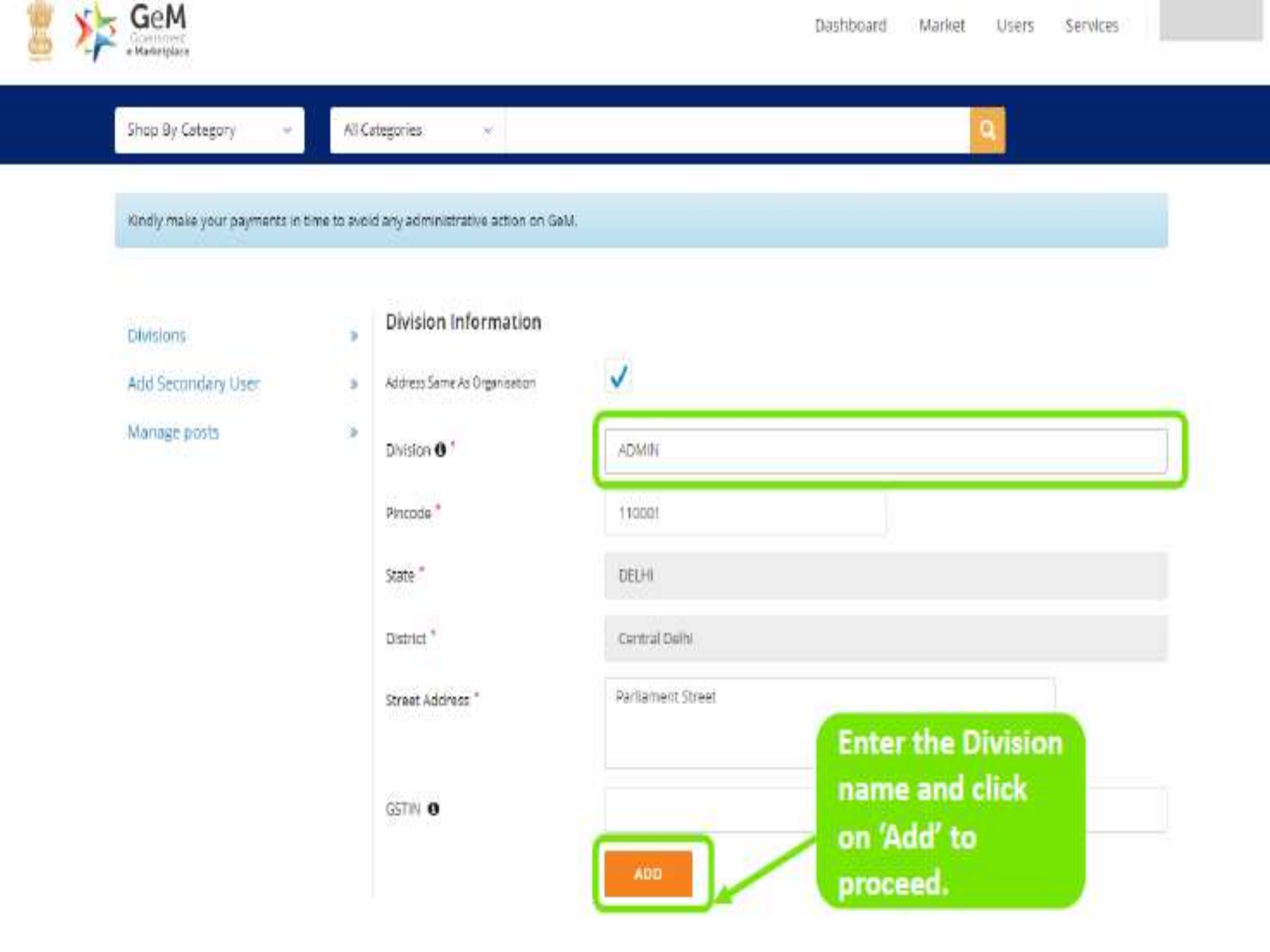
Sl.No	Name	Address	State	Action
No D				

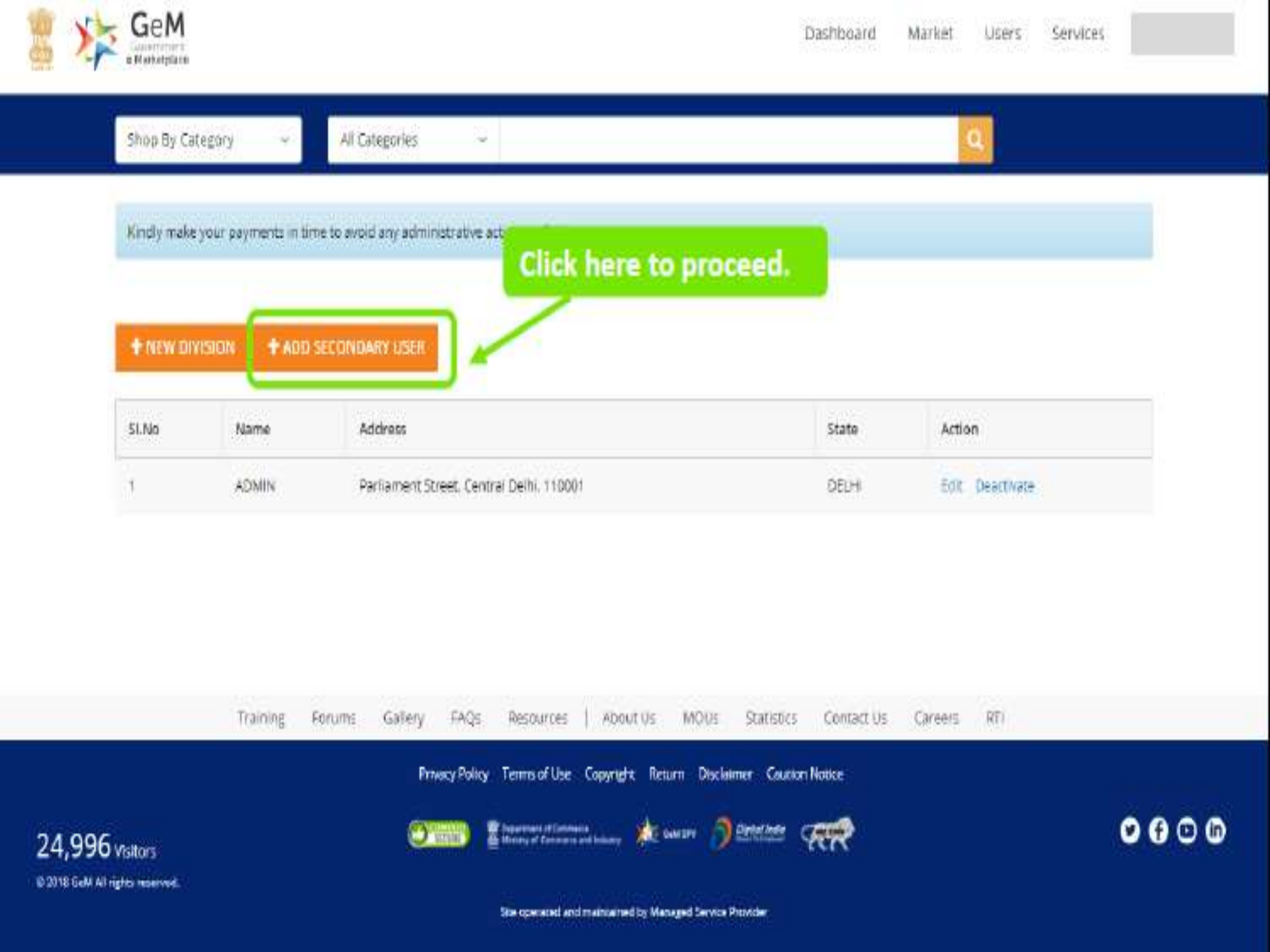
Click here to proceed further.

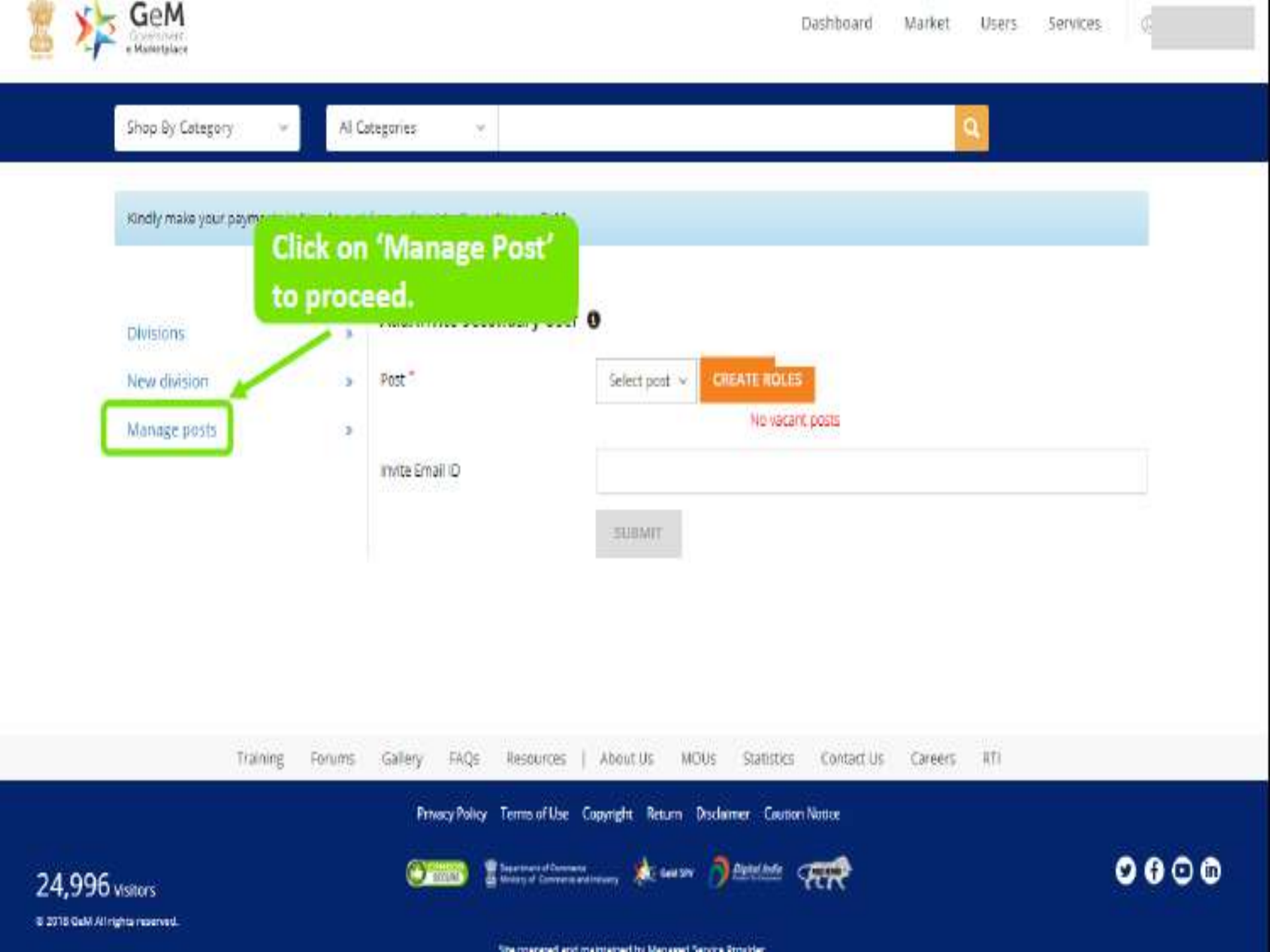
Screen Clipping

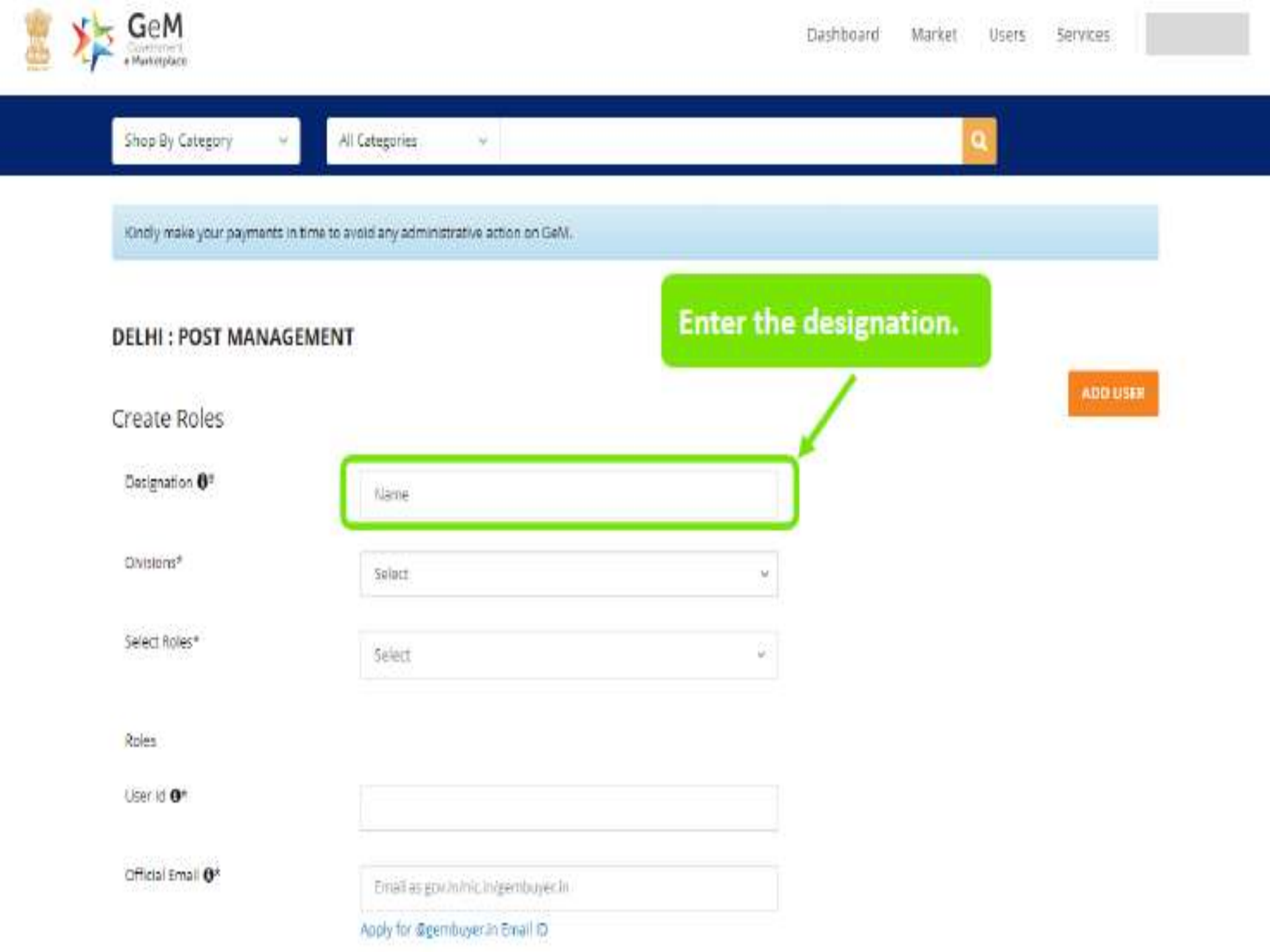

GeM
Dashboard
Market
Users
Services
Shop By Category
All Categories
Kindly make your payments in time to avoid any administrative action on GeM.
Fill in the information.
Divisions
Add Secondary User
Manage posts
Division Information
Address Same As Organisation
Division *
division
Pincode *
6 digits
State *
State
District *
District
Street Address *
GSTIN
ADD

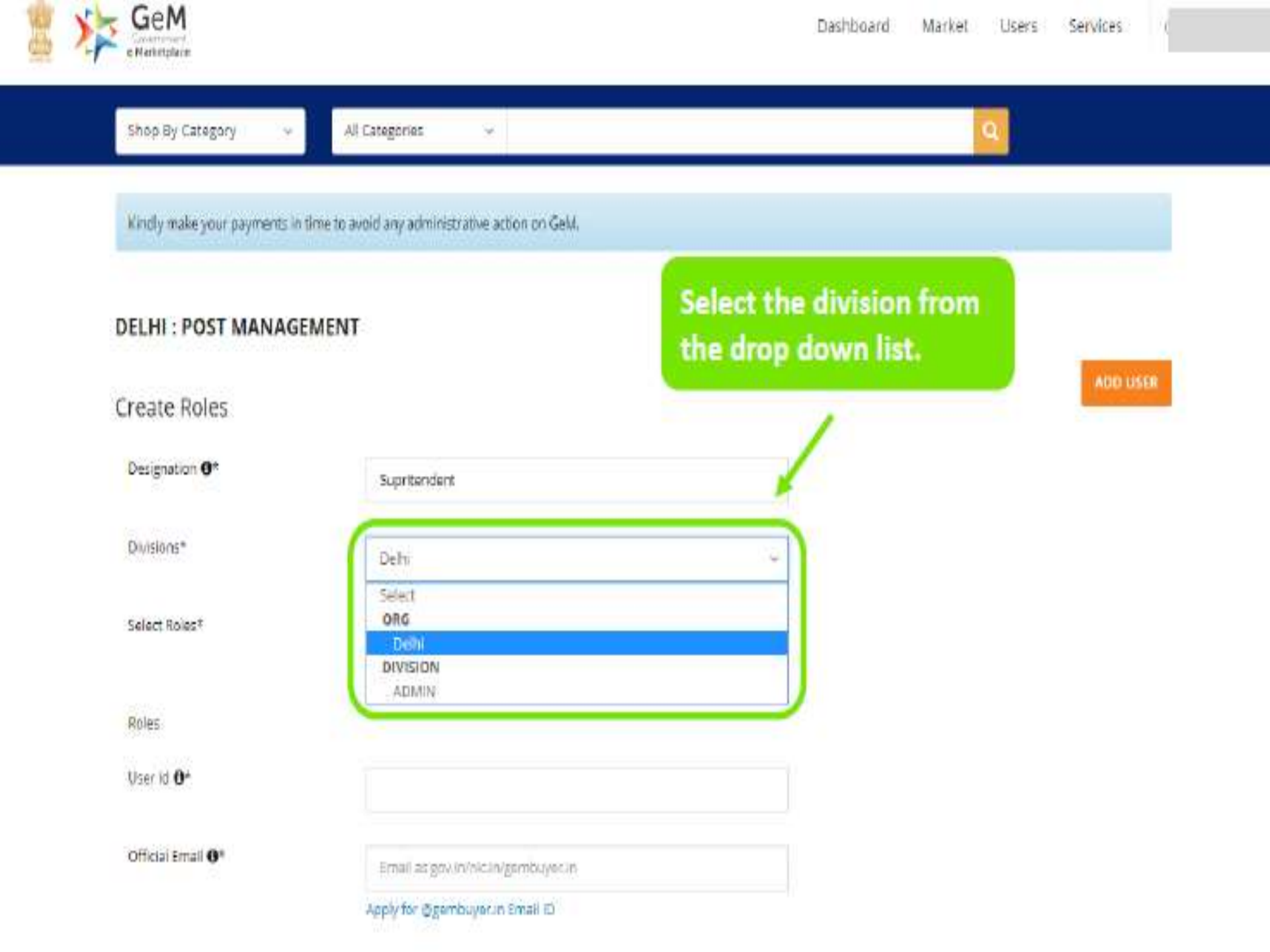

GeM
Dashboard
Market
Users
Services
Shop By Category
All Categories
Kindly make your payments in time to avoid any administrative action on GeM.
Divisions
Add Secondary User
Manage posts
Division Information
Address Same As Organisation
Division *
Pincode *
110001
State *
DELHI
District *
Central Delhi
Street Address *
Parliament Street
GSTIN
ADD
Click on the checkbox if the address is same as of the organisation.

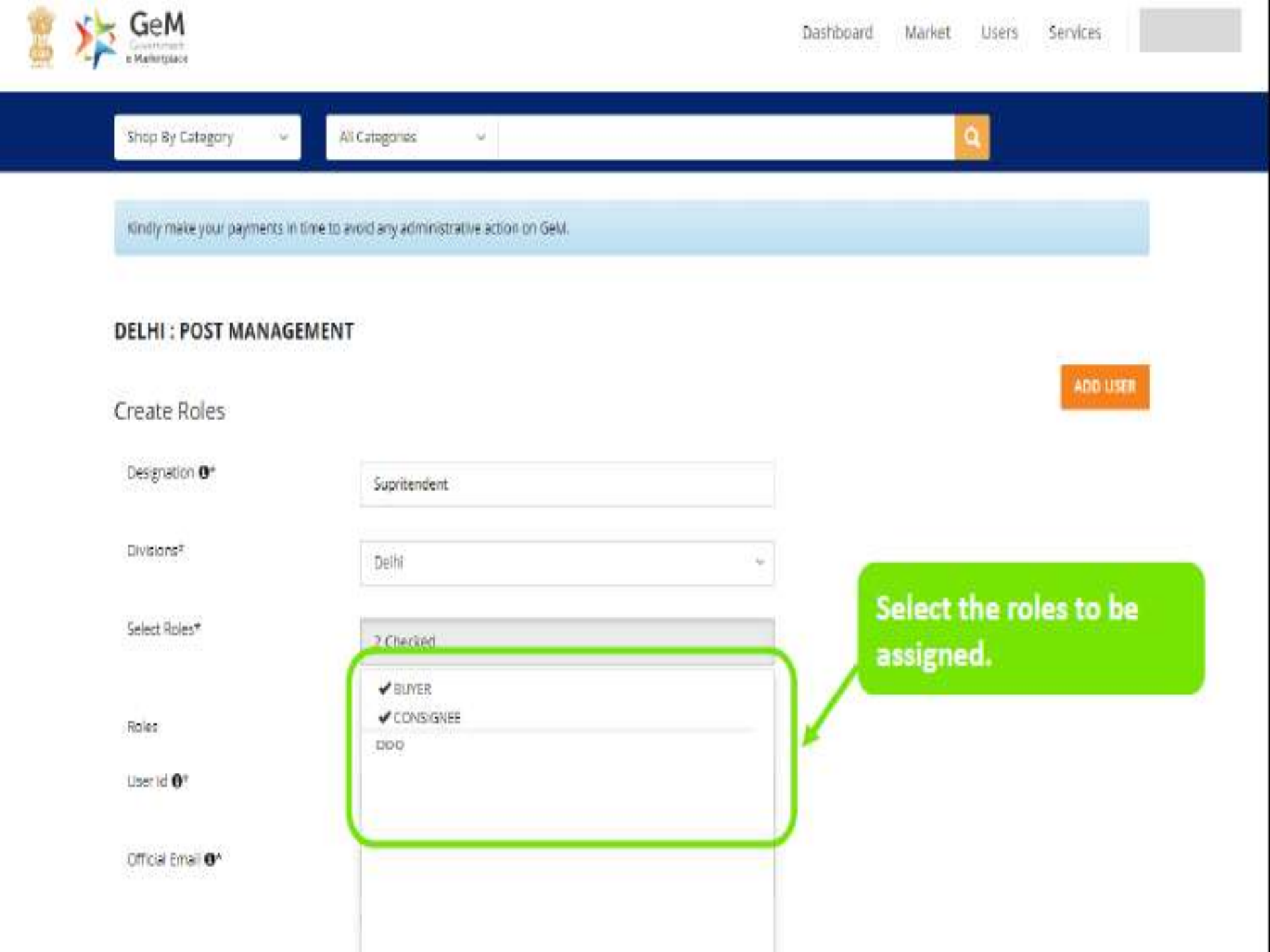

GeM
Government e Marketplace
Dashboard
Market
Users
Services
Shop By Category
All Categories
Kindly make your payments in time to avoid any administrative action on GeM.
Divisions
Add Secondary User
Manage posts
Division Information
Address Same As Organisation
Division *
ADMIN
Pincode *
110001
State *
DELHI
District *
Central Delhi
Street Address *
Parliament Street
GSTIN
ADD
Enter the Division name and click on 'Add' to proceed.


GeM
Dashboard
Market
Users
Services
Shop By Category
All Categories
Kindly make your payments in time to avoid any administrative act
Click here to proceed.
+ NEW DIVISION
+ ADD SECONDARY USER
Sl.No
Name
Address
State
Action
1
ADMIN
Parliament Street, Central Delhi, 110001
DELHI
Edit
Deactivate
Training
Forums
Gallery
FAQs
Resources
About Us
MOUs
Statistics
Contact Us
Careers
RTI
Privacy Policy
Terms of Use
Copyright
Return
Disclaimer
Caution Notice
24,996 Visitors
© 2018 GeM All rights reserved.
Site operated and maintained by Managed Service Provider


GeM
Dashboard
Market
Users
Services
Shop By Category
All Categories
Click on 'Manage Post' to proceed.
Divisions
New division
Manage posts
Post *
Select post
CREATE ROLES
No vacant posts
Invite Email ID
SUBMIT
Training
Forums
Gallery
FAQs
Resources
About Us
MOUs
Statistics
Contact Us
Careers
RTI
Privacy Policy
Terms of Use
Copyright
Return
Disclaimer
Caution Notice
24,996 visitors


GeM
Dashboard
Market
Users
Services
Shop By Category
All Categories
Kindly make your payments in time to avoid any administrative action on GeM.
Enter the designation.
DELHI : POST MANAGEMENT
ADD USER
Create Roles
Designation *
Name
Divisions*
Select
Select Roles*
Select
Roles
User Id *
Official Email *
Email as gov.in/nic.in/gembuyer.in
Apply for @gembuyer.in Email ID


GeM
e Marketplace
Dashboard
Market
Users
Services
Shop By Category
All Categories
Kindly make your payments in time to avoid any administrative action on GeM.
DELHI : POST MANAGEMENT
Select the division from the drop down list.
ADD USER
Create Roles
Designation *
Supritendent
Divisions*
Delhi
Select
ORG
Delhi
DIVISION
ADMIN
Select Roles*
Roles
User Id *
Official Email *
Email ac.gov.in/nic.in/gembuyer.in
Apply for @gembuyer.in Email ID


GeM
Dashboard
Market
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Shop By Category
All Categories
Kindly make your payments in time to avoid any administrative action on GeM.
DELHI : POST MANAGEMENT
ADD USER
Create Roles
Designation
Supritendent
Divisions*
Delhi
Select Roles*
2 Checked
BUYER
CONSIGNEE
DDO
Roles
User Id
Official Email
Select the roles to be assigned.

DELHI : POST MANAGEMENT

ADD USER

Create Roles

Designation *: Suprtendent

Divisions*: Delhi

Select Roles*: 2 Checked

Roles: BUYER,CONSIGNEE

User Id *: dgm2@111

Official Email *: dgm2@gembuyer.in

Apply for @gembuyer.in Email ID

Contact No.(Office): STD code | Office

Action: ADD POST

Click here to Submit the request.

POSTS | USERS

User successfully invited and activation link is sent to the user

ADD USER

Create Roles

Designation *

Name

Division*

Select

Select Roles*

Select

Roles

User Id *

Please enter user id.

Official Email *

Email as gov.in/nic.in/gembuyer.in

Please enter email id.

Apply for @gembuyer.in Email ID

Contact No.(Office)

STD code | Office Contact No. | Extension No.

Action

ADD POST

POSTS USERS

Posts

Filter Search Select division All

SLNo	POST NAME	USER ID	EMAIL	ROLES	USER	STATUS	ACTION
1	Primary User	dgm@111	sai@gembuyer.in	HOD	Sandeep	Active	
2	Supritendent	dgm2@111	dgm2@gembuyer.in	BUYER,CONSIGNEE		Inactive	

To activate the account, secondary user must verify through the link shared on their mail.

Training Forums Gallery FAQs Resources eers RTI

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24,996 Visitors

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GeM
Government
e Marketplace

www.gem.gov.in

Dear **Sir / Madam**,

Your organisation's primary user, **Singh**, has invited you to join as **PO** for **GeM Delhi** on Government eMarketplace (GeM).

To proceed further, kindly verify this invitation by clicking on 'verify me now'.

Verify me Now

Click here to verify account creation.

Regards,
Team GeM

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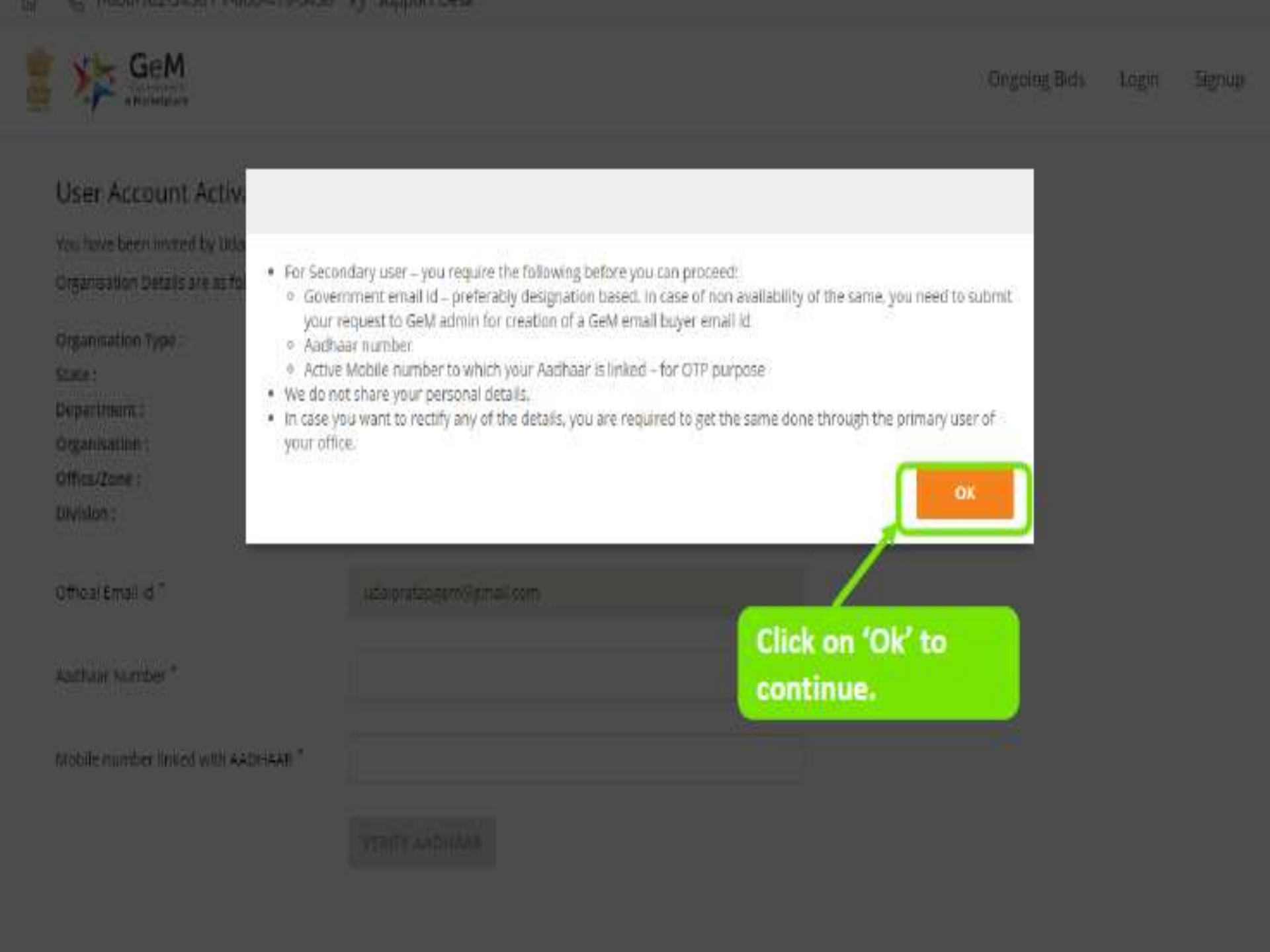
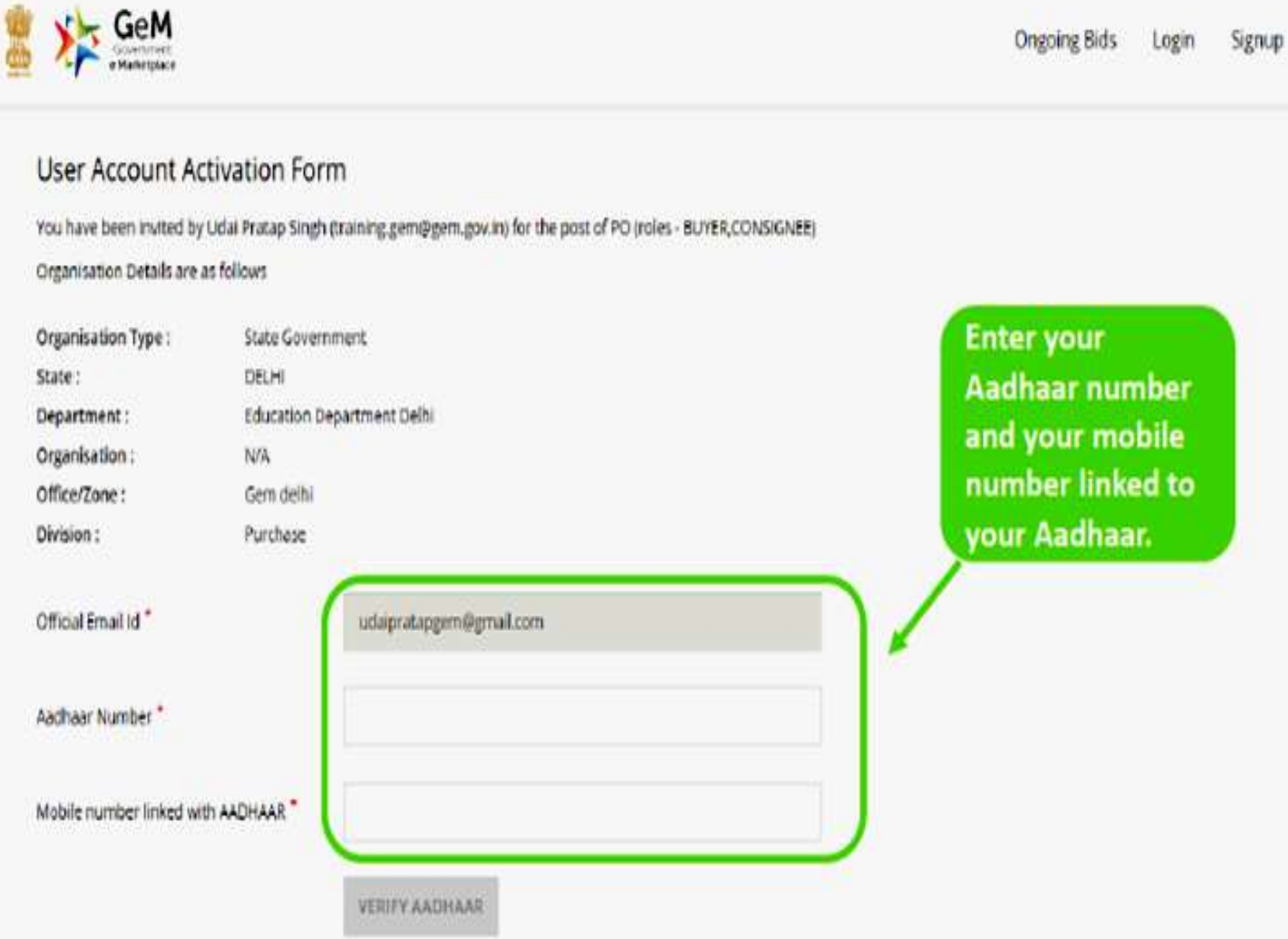

GeM
Ongoing Bids
Login
Signup
User Account Activ
You have been invited by Ud
Organisation Details are as fo
Organisation Type :
State :
Department :
Organisation :
Office/Zone :
Division :
Offical Email id *
Aadhaar Number *
Mobile number linked with AADHAAR *
VERIFY AADHAAR
For Secondary user – you require the following before you can proceed:
Government email id – preferably designation based. In case of non availability of the same, you need to submit your request to GeM admin for creation of a GeM email buyer email id
Aadhaar number
Active Mobile number to which your Aadhaar is linked – for OTP purpose
We do not share your personal details.
In case you want to rectify any of the details, you are required to get the same done through the primary user of your office.
OK
Click on 'Ok' to continue.


GeM
Government e Marketplace
Ongoing Bids
Login
Signup
User Account Activation Form
You have been invited by Udai Pratap Singh (training.gem@gem.gov.in) for the post of PO (roles - BUYER,CONSIGNEE)
Organisation Details are as follows
Organisation Type : State Government
State : DELHI
Department : Education Department Delhi
Organisation : N/A
Office/Zone : Gem delhi
Division : Purchase
Official Email Id *
udaipratapgem@gmail.com
Aadhaar Number *
Mobile number linked with AADHAAR *
VERIFY AADHAAR
Enter your Aadhaar number and your mobile number linked to your Aadhaar.

Ongoing Bids Login Signup

User Account Activation Form

You have been invited by Udai Pratap Singh (training.gem@gem.gov.in) for the post of PO (roles - BUYER,CONSIGNEE)

Organisation Details are as follows

Organisation Type :	State Government
State :	DELHI
Department :	Education Department Delhi
Organisation :	N/A
Office/Zone :	Gem delhi
Division :	Purchase

Official Email Id * udaipratapgem@gmail.com

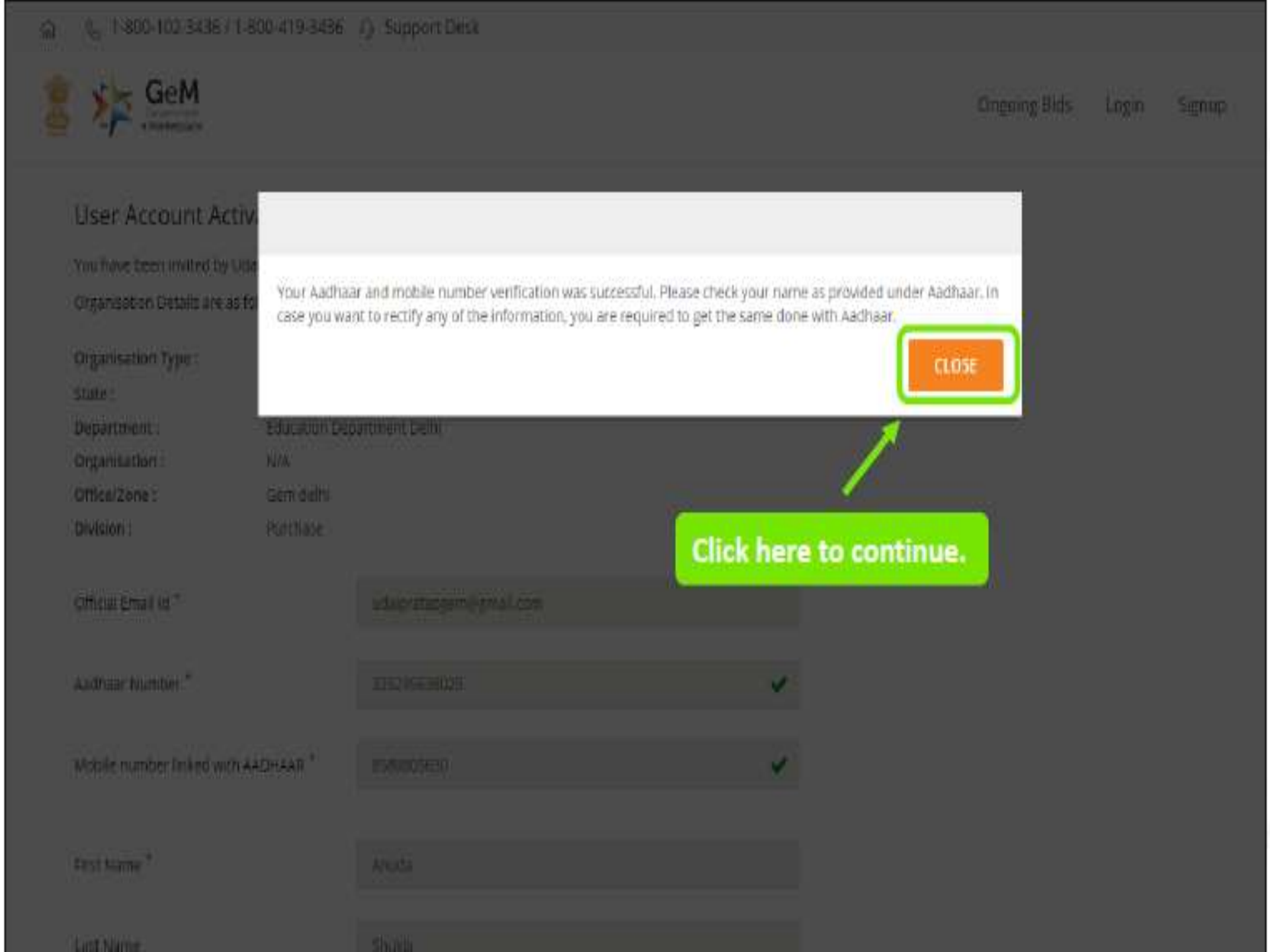
Aadhaar Number * 410097444060

Mobile number linked with AADHAAR * 9910231548

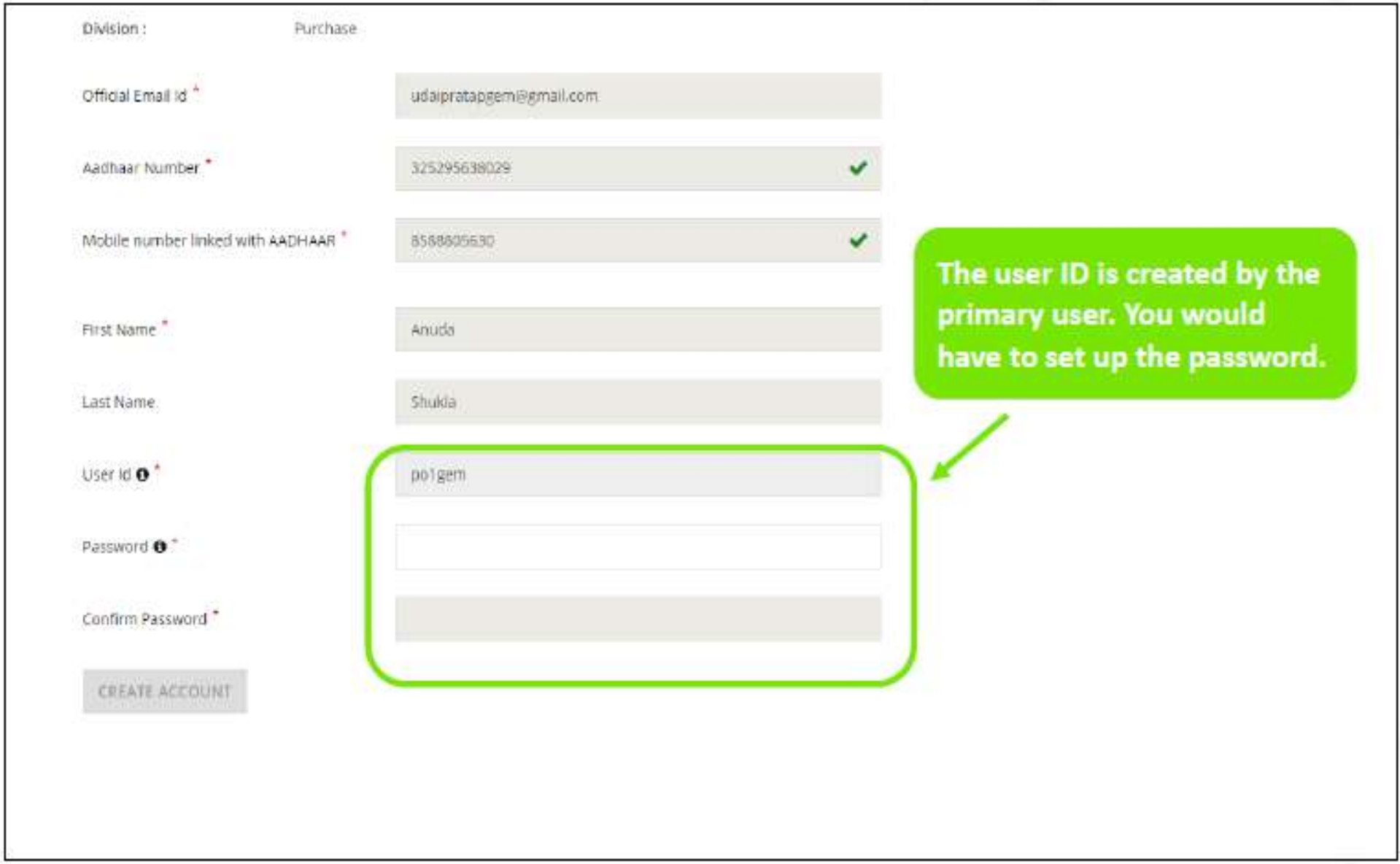
Click here to verify Aadhaar.

VERIFY AADHAAR

GeM
Government
eMarketplace
Mobile OTP Verification
Enter OTP *
Mobile : *******5630 | Email : om*******@gmail.com
Not received OTP in 9:51 mins?
RESEND
Verify
Please do not press back button while the aadhaar authentication is being processed.
Enter the OTP and click on Verify to continue.


1-800-102-3436 / 1-800-419-3436
Support Desk
GeM
Ongoing Bids
Login
Signup
User Account Activ
Your Aadhaar and mobile number verification was successful. Please check your name as provided under Aadhaar. In case you want to rectify any of the information, you are required to get the same done with Aadhaar.
CLOSE
Organisation Type :
State :
Department :
Education Department Delhi
Organisation :
N/A
Office/Zone :
Gem delhi
Division :
Purchase
Official Email Id *
Aadhaar Number *
Mobile number linked with AADHAAR *
First Name *
Anuja
Last Name
Shukla
Click here to continue.

On successful verification of Aadhaar, system automatically captures your name.



State : DELHI

Department : Education Department Delhi

Organisation : N/A

Office/Zone : Gem delhi

Division : Purchase

Official Email id *

Aadhaar Number *

Mobile number linked with AADHAAR *

First Name *

Last Name

poTgem

Confirm Password *

Click here to activate account.

CREATE ACCOUNT

Secondary User Registration Complete

Thanks