



National Panchayat Awards 2024

Process and Criteria

**PRESENTED BY
ER. HILLOL DAS,
FACULTY (COMPUTER)
DIRECTORATE OF PANCHAYATS**



National Panchayat Awards

Given annually to **best performing Panchayats** under Incentivization of Panchayats scheme in recognition of their good work for improving delivery of services and public goods

Awardees selected based on **pre-defined questionnaires and criteria**

Awards ceremony a part of celebration of **National Panchayati Raj Day (24th April)** - (deferred during elections)

Awardees are conferred with **trophies, certificates and financial incentives**

Occasion graced by **Hon'ble President / Hon'ble Prime Minister**

Categories of National Panchayat Awards



S. No	Category	Description	Award Money (Rs. in crore)	Total No. of National awards and incentive
1	Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar	Top 3 GPs under each of 9 award themes	<ul style="list-style-type: none"> • First: 1.00 • Second: 0.75 • Third: 0.50 	27 GPs (Thematic): Rs.2.25 crore * 9 themes = Rs. 20.25 crore
2	Nanaji Deshmukh Sarvottam Panchayat Satat Vikas Puraskar	For top 3 best GPs, BPs and DPs with highest average score under all themes combined	(Rank-wise : 1st; 2nd; 3rd) <ul style="list-style-type: none"> • GP: 1.50 ; 1.25 ; 1.00 • BP: 2.00; 1.75 ; 1.50 • DP: 5; 3; 2 	i. 3 Best GPs = Rs.3.75 crore ii. 3 Best BPs = Rs.5.25 crore iii. 3 Best DPs = Rs.10.00 crore
Special Categories				
3	Gram Urja Swaraj Vishesh Panchayat Puraskar	For 3 GPs for their performance regarding adoption and usage of renewable sources of energy	<ul style="list-style-type: none"> • First: 1.00 • Second: 0.75 • Third: 0.50 	3 Best GPs = Rs.2.25 crore
4	Carbon Neutral Vishesh Panchayat Puraskar	For 3 GPs towards achieving Net-Zero carbon emissions	<ul style="list-style-type: none"> • First: 1.00 • Second: 0.75 • Third: 0.50 	3 Best GPs = Rs.2.25 crore
5	Panchayat Nirmaan Kshamta Sarvottam Sansthan Puraskar	For 3 Institutions who has provided institutional support to GPs in achieving LSDGs	<ul style="list-style-type: none"> • First: 1.00 • Second: 0.75 • Third: 0.50 	3 Best Institutions = Rs.2.25 crore
6	Nanaji Deshmukh Sarvottam Panchayat Satat Vikas Puraskar	One GP which qualifies and gets shortlisted for National Panchayat Awards during the subsequent years	No financial incentive ; only certificate of appreciation	-
7	Best Participant (State/District)	State/UT with highest percentage of participation from GPs (>90%)	No financial incentive; only certificate of appreciation	-
				Rs.46.00 crore

Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar (DDUPSVP)

- **Given to :** 3 Gram Panchayats/Equivalent bodies under each of **9 award themes**
- **Basis:** Highest score as per questionnaire (50% minimum qualifying marks) and scrutiny
- **Total awards:** 27 (9 themes * 3 awards in each theme)

 Poverty free and enhanced livelihoods Panchayat

 Healthy Panchayat

 Child friendly Panchayat

 Water sufficient Panchayat

 Clean and Green Panchayat

 Self-sufficient infrastructure in Panchayat

 Socially secured Panchayat

 Panchayat with good governance

 Women-friendly Panchayat



1st Prize

Rs. 1.00 crore

2nd Prize

Rs. 75 lakhs

3rd Prize

Rs. 50 lakhs

Timelines for National Panchayat Awards 2024

Sl. No.	Action	Timeline (2024)
1	<u>Opening of lines for NPA 2024 process:</u> Manual data entry by GPs on awards portal for 9 OSR/expenditure related data points which are not available in PDI portal	2 nd July - 10 th July
2	Auto-porting of data from PDI portal to awards portal by NIC-MoPR	7 th - 9 th July
3	a) Block Level assessment and verification of GPs b) Recommendation of top 3 GPs in each theme to District level	11 th July – 31 st July
4	a) District Level assessment and verification of GPs recommended by Block level b) Recommendation of top 3 GPs in each theme to State/UT level	1 st August-15 th August
5	a) State/UT Level assessment and verification of GPs recommended by District level b) Recommendation of top 1 GP in each theme to National level	16 th August-31 st August
6	Nominations of GPs/Institutions for Special category of awards by States/UTs to Ministry through awards portal	31 st August



(Application and selection Process)

Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar (DDUPSVP)

9 Thematic awards ; for GPs only

STEP 01

- Publishing of award questionnaire (by Ministry)
- Porting of information on NPA 2024 related PDI data points from PDI portal to Awards portal

Timeline: 30th June to 9th July, 2024

142 Questions

206 PDI data Points

9 new OSR/expenditure related data points

To be manually filled by GPs in awards portal

Sl.No.	Award theme	NPA 2024 Questions framed using PDI data points	Unique PDI data points	New data points (OSR/GP expenditure related)
1	Poverty free and enhanced livelihoods Panchayat	15	23	1
2	Healthy Panchayat	15	21	1
3	Child friendly Panchayat	22	29	1
4	Water sufficient Panchayat	13	22	1
5	Clean and Green Panchayat	12	16	1
6	Self-sufficient infrastructure in Panchayat	20	22	1
7	Socially Just and Socially secured Panchayat	13	23	1
8	Panchayat with Good Governance	19	26	0
9	Women Friendly Panchayat	13	24	2
	Total	142	206	9

New data points relating to OSR of GPs

Sl.No.	Award theme	New data points relating to OSR not available in PDI but mandatory to be entered manually in NPA portal	New Data Points relating to OSR for NPA 2024
1	Poverty free and enhanced livelihoods Panchayat	1	Total Own Source Revenue (OSR) spent by the GP for implementing 'Poverty free & Enhanced Livelihoods Panchayat' theme related activities
2	Healthy Panchayat	1	Total Own Source Revenue (OSR) spent by the GP for implementing 'Healthy Panchayat' theme related activities
3	Child friendly Panchayat	1	Total Own Source Revenue (OSR) spent by the GP for implementing 'Child-Friendly Panchayat' theme related activities
4	Water sufficient Panchayat	1	Total Own Source Revenue (OSR) spent by the GP for implementing 'Water Sufficient Panchayat' theme related activities
5	Clean and Green Panchayat	1	Total Own Source Revenue (OSR) spent by the GP for implementing 'Clean and Green Panchayat' theme related activities
6	Self-sufficient infrastructure in Panchayat	1	Total Own Source Revenue (OSR) spent by the GP for implementing 'Self-Sufficient Infrastructure in Panchayat' theme related activities
7	Socially Just and Socially secured Panchayat	1	Total Own Source Revenue (OSR) spent by the GP for implementing 'Socially Just and Socially Secured Panchayat' theme related activities
8	Women Friendly Panchayat	2	i. Total Own Source Revenue (OSR) spent by the GP for implementing 'Women -Friendly Panchayat' theme related activities ii. Total GP expenditure made by GP in women welfare activities
Total		9	

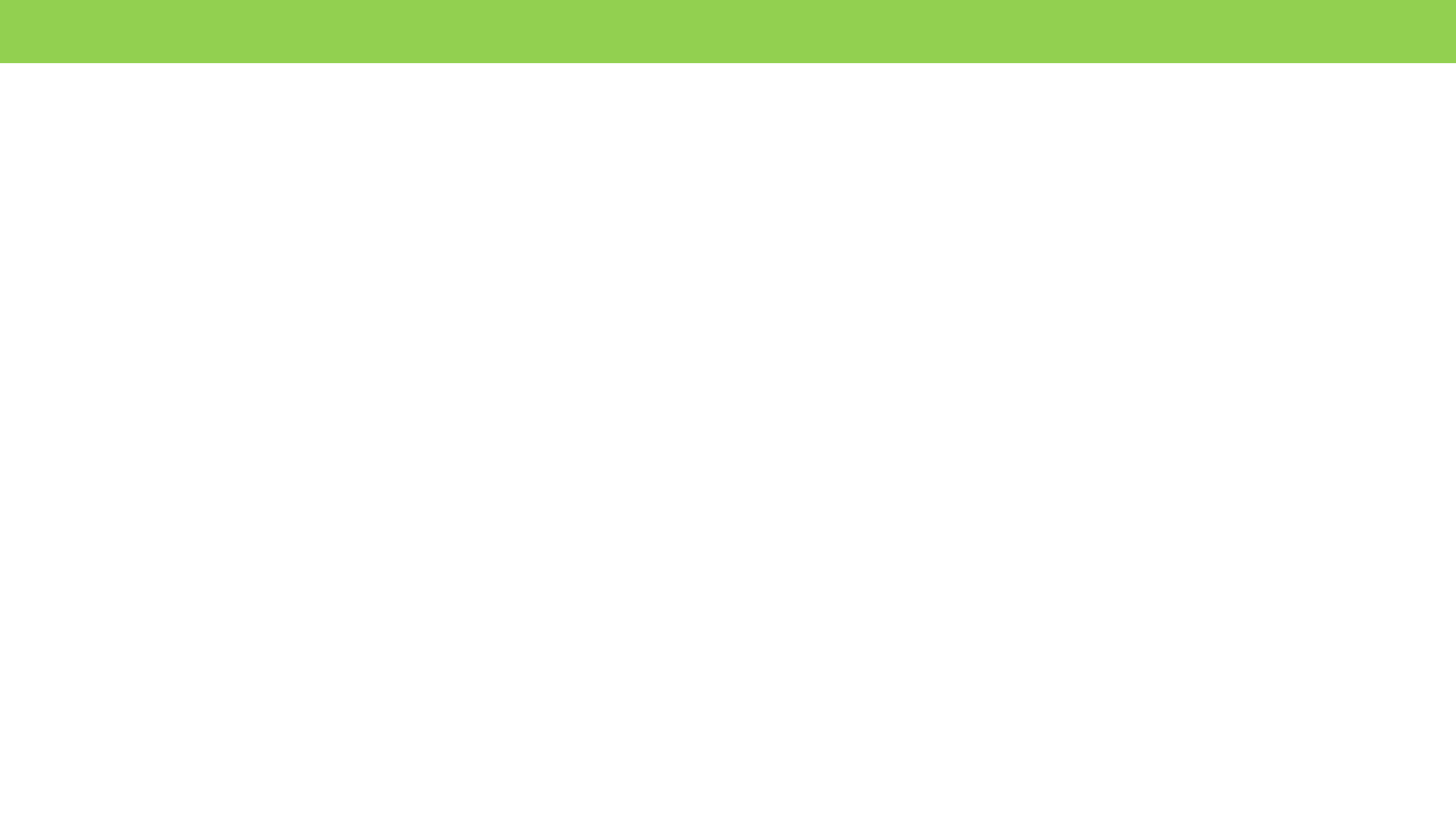
Note: For theme 'Panchayat with Good Governance', data on concerned PDI data point relating to OSR is available on PDI portal and need not to be filled separately in awards portal

Key Parameters in Questionnaires

Theme		Total no. of questions	Some of the Key Parameters
1.	Poverty Free and enhanced livelihoods Panchayat	15	<ul style="list-style-type: none">SHGs accessed bank Loans, households living in Kutcha houses, households benefited under MGNREGS, households got benefit from PMAY/ any State Specific Housing Scheme, OSR spent on thematic activities
2.	Healthy Panchayat	15	<ul style="list-style-type: none">Child and maternal deaths recorded, pregnant and lactating mothers in the GP were registered under ICDS, live birth recorded, institutional deliveries recorded
3.	Child-Friendly Panchayat	22	<ul style="list-style-type: none">Transition and drop out rate of students, availabilities of facilities (computer, drinking water, library) in schools
4.	Water Sufficient Panchayat	13	<ul style="list-style-type: none">Availability of water in public institutions, rainwater harvesting structures in GP, households with Functional Household Tap Water Connections
5.	Clean and Green Panchayat	12	<ul style="list-style-type: none">segregation of dry and wet waste, households in the GP are using clean cooking fuel , street lights and pump sets using renewable energy

Key Parameters in Questionnaires

Theme		Total no. of questions	Some of the Key Parameters
6.	Self-sufficient infrastructure in Panchayat	20	<ul style="list-style-type: none">• Availabilities of infrastructural facilities in schools (library, computer, drinking water), CSC, PHC, CHC, GP Bhawan
7.	Socially Just & Socially secured Panchayat	13	<ul style="list-style-type: none">• households having Antyodaya card and PHH ration Cards, children and pregnant/lactating mother registered under ICDS, eligible persons covered under Social Security Pension Scheme
8.	Panchayat with Good Governance	19	<ul style="list-style-type: none">• CSC in panchayat Bhawan, availability og computer and internet in GP bhawan, closure of account books and its disclosure in portal, discussions on plan and fund utilization in Gram Sabhas, geotagging of assests
9.	Women Friendly Panchayat	13	<ul style="list-style-type: none">• Enrollment ratio and transition rate of girl children in schools, maternal deaths recorded, SHGs accessed bank loans
Total		142	



STEP 02

Action for : Gram Panchayat/State

Actionable point: Filling of manual entry based Data Points (Questions) on NPA 2024 portal

Timeline: 2nd July - 10th July, 2024

As a prior action, States/UTs must login on awards portal and publish the questionnaire so that it is visible for GPs

State can login on awards portal through their respective state logins using default password Admin@123. After logging into the application state would be required to change their password mandatorily.

Step no.	Activity for GPs	Description
1	Login to National Panchayat Awards (NPA) portal	Login to the National Panchayat Awards (NPA) 2024 portal (www.panchayataward.gov.in) through login credentials provided by Central NIC-MoPR team
2	Online filling of response to 9 data points	<p>GPs to fill response to 9 OSR/GP's expenditure related data points/questions needing manual entry on awards portal.</p> <p>Data on all other questions / data points will be visible as pre-filled which has been ported from Panchayat Development Index (PDI) portal. The responses to the pre-filled data points cannot be edited by GPs.</p> <p>For the online filling process, GPs may seek technical support from GP Secretary/Block Development Officer or any Common Service Centre staff.</p>
3	Marking for Questionnaires	The marks for each question of the corresponding Questionnaire will be auto-generated as per the pre-defined marking scheme by Ministry of Panchayati Raj.

STEP 03

Block Level Selection of GPs

Timeline: 11th July - 31st July, 2024

- **Block Panchayat Performance Assessment Committee (BPPAC)** will monitor online filling of 9 data points (questions) by GPs on awards portal
 - Composition of BPPAC:
 - ✓ Chairperson: Block Development Officer
 - ✓ Members: Nodal and Line Department functionaries
 - ✓ Member Convener from D/o Panchayati Raj
- All GPs auto-ranked as per scores/marks obtained for Questionnaires under each theme will be visible to **BPPAC**
- **Minimum Qualifying Marks for GPs** : 50% of total in each theme
- BPPAC will **field verify** responses on all questions of **top 3 ranking GPs** and submit report online in prescribed format
- **BPPAC will then recommend** top-3 ranking GPs (Block Level Awardees) for District level competition under each theme in prescribed format

Field visit report format

Name of Award:					
Name of the GP:					
Block:					
District:					
State/UT:					
Date of field visit:					
Number of Field Visit team Members:					
Question	Answer	M a r k s obtained	Supporting Docu- ment availability (Y/N)	Is the field visit team satis- fied with the marks obtained and supporting document? (Y/N)	Remarks (if any)
(i)					
(ii).....					
Final remarks of the field visit team:					
Names of field visit team members:					
i. (Name), (Designation), (Signature)					
ii.					
(Counter-sign by the Sarpanch/Panchayat Secretary)					
(Signature and stamp)					

Format for recommending top 3 ranking GPs to District

Format for Block Panchayat Performance Assessment Committee (BPPAC) for recommendation of top 3 ranking Gram Panchayats for District Level Awards

(Award: Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar)

Declaration

It is hereby certified by the Block Panchayat Performance Assessment Committee (BPPAC) that the following three top-ranking Gram Panchayats (GPs) under the theme (Name of the theme/thematic award) is hereby unanimously selected after due diligence/verifications for the Block Level Awards and are being nominated for the District Level Awards:

Rank	Name of the Gram Panchayat (with hierarchy)	Marks Obtained	Major achievement under the theme
1			
2			
3			

2. Following documents are attached in support of the declaration:

- i. Filled Questionnaire of each GP under each theme
- ii. Field Verification report of the GP under each theme with supporting documents

(Name and signature of the BPPAC Members)

Dated:

Composition of BPPAC

Sl.No.	Theme/ Thematic Committee	Central Govt. Nodal Ministry/ Department for the concerned thematic award	Central Govt. Line Ministries/Departments for the concerned thematic award	Chairperson	Members
1	Poverty free and enhanced Panchayat livelihoods	D/o Rural Development	i. D/o Panchayati Raj ii. D/o Agriculture and Farmers Welfare	Block Development Officer	<ul style="list-style-type: none"> Block Level Officer handling NRLM Officer handling MGNREGS Panchayat Level Extension Officer/Equivalent Officer as Member Convenor
2	Healthy Panchayat	D/o Health & Family Welfare	i. D/o Ayush/Ayurveda ii. D/o Panchayati Raj iii. D/o Women & Child Development	Block Development Officer	<ul style="list-style-type: none"> Block Medical Officer Child Development Programme Officer (CDPO) Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convenor
3	Child friendly Panchayat	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o School Education iii. D/o Rural Development iv. D/o Panchayati Raj	Block Development Officer	<ul style="list-style-type: none"> CDPO Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convenor
4	Water sufficient Panchayat	D/o Public Health	i. D/o Rural Development ii. D/o Panchayati Raj	Block Development Officer	<ul style="list-style-type: none"> Block level officer/Junior Engineer/Assistant Engineer Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convenor
5	Clean and Green Panchayat	D/o Environment, Forest & Climate Change	i. D/o New and Renewable Energy ii. D/o Rural Development iii. D/o Panchayati Raj	Block Development Officer	<ul style="list-style-type: none"> Officer from Block handling SBM-G Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convenor

Composition of BPPAC

Sl.No.	Theme/ Thematic Committee	Central Govt. Nodal Ministry/ Department for the concerned thematic award	Central Ministries/Departments for the concerned thematic award	Govt. for the concerned thematic award	Line Chairperson for the concerned thematic award	Members
6	Self-sufficient infrastructure Panchayat	in	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/NIC iii. D/o Telecommunications	Block Development Officer	<ul style="list-style-type: none"> Nominated Officer from NIC Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convener
7	Socially Panchayat	Secured	D/o of Social Justice and Empowerment	i. D/o Rural Development ii. D/o Panchayati Raj	Block Development Officer	<ul style="list-style-type: none"> Social Welfare Officer at Block Level Panchayat Extension Officer/ Officer holding Equivalent position in Block as Member Convener
8	Panchayat with good governance		D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/NIC	Block Development Officer	<ul style="list-style-type: none"> Nominated member from NIC Block Level Officer from BBNL Panchayat Level Extension Officer/ Officer holding Equivalent position in Block as Member Convener
9	Women-friendly Panchayat (earlier called as Engendered development in village)		D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o Rural Development iii. D/o School Education & Literacy iv. D/o Panchayati Raj	Block Development Officer	<ul style="list-style-type: none"> CDPO Block Primary Education Officer/Equivalent Block Medical Officer Panchayat Level Extension Officer/ Officer holding Equivalent position in Block as Member Convener

STEP 04

District Level Selection of GPs

Timeline: 1st Aug.-15th Aug., 2024

- District Panchayat Performance Assessment Committee (DPPAC) will monitor online filling of 9 data points (questions) by GPs on awards portal in coordination with BPPAC

Composition of DPPAC:

- ✓ Chairperson: District Collector/CEO Zilla Parishad
- ✓ Members: Nodal and Line Department Officials
- ✓ Member Convener from D/o Panchayati Raj

- Top 3 ranking GPs recommended by BPPACs will be visible online on awards portal to DPPAC
- DPPAC will **field verify** responses on all questions of **top 3 ranking GPs** recommended by BPPACs and submit field visit report in prescribed format
- DPPAC will **recommend top 3 ranking GPs** under each theme to State/UT in prescribed format

Composition of DPPAC

Sl.No.	Theme/ Thematic Committee	Central Govt. Nodal Ministry/ Department for the concerned thematic award	Central Govt. Ministries/Departments for concerned thematic award	Line the	Chairperson	Members
1	Poverty free and enhanced livelihoods Panchayat	D/o Rural Development	i. D/o Panchayati Raj ii. D/o Agriculture and Farmers Welfare		District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District level Officer handling NRLM District level Officer handling MGNREGS District Panchayat Officer/District Level Officer as Member Convenor
2	Healthy Panchayat	D/o Health & Family Welfare	i. D/o Ayush/Ayurveda ii. D/o Panchayati Raj iii. D/o Women & Child Development		District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> Chief Medical Officer/District Health Officer/ District Level Officer from D/o Women & Child Development Officer from D/o Ayush/Ayurveda Faculty (Health & Training Institute) District Panchayat Officer/District Level Officer as Member Convenor
3	Child friendly Panchayat	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o School Education iii. D/o Rural Development & Panchayati Raj		District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> Deputy Director/District Level Officer (D/o Elementary Education) District Level Officer dealing with Reproductive and Child Health District Panchayat Officer/District Level Officer as Member Convenor
4	Water sufficient Panchayat	D/o Public Health	i. D/o Rural Development ii. D/o Panchayati Raj		District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District Level Officer nominated from Rural Development Department District Panchayat Officer/District Level Officer as Member Convenor
5	Clean and Green Panchayat	D/o Environment, Forest & Climate Change	i. D/o New and Renewable Energy ii. D/o Rural Development iii. D/o Panchayati Raj		District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District Level Officer dealing with renewable energy District Level Officer from Rural Development Department dealing with SBM-G District Panchayat Officer/District Level Officer as Member Convenor

Composition of DPPAC

Sl.No.	Theme/ Thematic Committee	Central Govt. Nodal Ministry/ Department for the concerned thematic award	Central Govt. Ministries/Departments for the concerned thematic award	Line the	Chairperson	Members
6	Self-sufficient infrastructure Panchayat in	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/NIC iii. D/o Telecommunications		District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District Level Officer from NIC District Level Officer dealing with BharatNET District Panchayat Officer/District Level Officer as Member Convenor
7	Socially Secured Panchayat	D/o of Social Justice and Empowerment	i. D/o Social Justice and Empowerment ii. D/o Rural Development iii. D/o Panchayati Raj iv. D/o Empowerment of Persons with Disabilities (Divyangjan)		District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District Level Officer from Rural Development Department dealing with National Social Assistance Programme (NSAP) District Level Officer from D/o Social Justice and Empowerment District Panchayat Officer/District Level Officer as Member Convenor
8	Panchayat with good governance	D/o Panchayati Raj	i. D/o Rural Development ii. D/o Electronics & Information Technology/NIC		District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> District Level Officer from Panchayati Raj dealing with e-GramSwaraj District level officer from NIC District Panchayat Officer/District Level Officer as Member Convenor
9	Women-friendly Panchayat (earlier called as Engendered development in village)	D/o Women & Child Development	i. D/o Health & Family Welfare ii. D/o Rural Development iii. D/o School Education & Literacy iv. D/o Ayush/Ayurveda v. D/o Panchayati Raj		District Collector/CEO Zilla Parishad	<ul style="list-style-type: none"> Chief Medical Officer District level Officer from D/o Rural Development Department District level Officer from D/o Ayush/Ayurveda District level Officer from D/o Elementary Education District Panchayat Officer/District Level Officer as Member Convenor

Field visit report format

Name of Award:					
Name of the GP:					
Block:					
District:					
State/UT:					
Date of field visit:					
Number of Field Visit team Members:					
Question	Answer	Marks obtained	Supporting Document availability (Y/N)	Is the field visit team satisfied with the marks obtained and supporting document ? (Y/N)	Remarks (if any)
(i)					
(ii).....					
Final remarks of the field visit team:					
Names of field visit team members:					
i. (Name), (Designation), (Signature)					
ii.					
(Counter-sign by the Sarpanch/Panchayat Secretary)					
(Signature and stamp)					

Format for recommending top 3 ranking GPs to State/UT

Format for District Panchayat Performance Assessment Committee (DPPAC) for recommendation of top 3 ranking Gram Panchayats for State/UT Level Awards
(Award: Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar)

Declaration

It is hereby certified by the District Panchayat Performance Assessment Committee (DPPAC) that the following three top-ranking Gram Panchayats (GPs) under the theme (Name of the theme/thematic award) is hereby unanimously selected after due diligence/verifications for the District Level Awards and are being nominated for the State/UT Level Awards:

Rank	Name of the Gram Panchayat (with hierarchy)	Marks Obtained	Major achievement under the theme
1			
2			
3			

2. Following documents are attached in support of the declaration:

- i. Filled Questionnaire of each GP under each theme
- ii. Field Verification report of the GP under each theme with supporting documents

(Name and signature of the DPPAC Members)

Dated:

STEP 05

State/UT Level Selection of GPs

Timeline: 16th Aug.-31st Aug., 2024

- State/UT Panchayat Performance Assessment Committee (SPPAC/UPPAC) will monitor online filling of 9 data points (questions) by GPs on awards portal in coordination with DPPAC
 - Composition of SPPAC/UPPAC:
 - ✓ Chairperson: Principal Secretary/Secretary (D/o Panchayati Raj)
 - ✓ Members: Nodal and Line Department Officials
 - ✓ Member Convener from D/o Panchayati Raj
- Top 3 ranking GPs recommended by DPPACs will be visible online on awards portal to SPPAC/UPPAC
- SPPAC/UPPAC will field verify responses on all questions of top 3 ranking GPs recommended by DPPACs and submit field visit report in prescribed format
- SPPAC/UPPAC will recommend **only one ranking GPs** under each theme for national level competition in prescribed format **alongwith Video Film and Best Practice of the recommended GP**

सुनील कुमार, आई.ए.एस.

सचिव

Sunil Kumar, IAS

Secretary



सत्यमेव जयते

भारत सरकार
पंचायती राज मंत्रालय
डॉ. राजेन्द्र प्रसाद रोड,
कृषि भवन, नई दिल्ली-110001
Government of India
Ministry of Panchayati Raj
Dr. Rajendra Prasad Road,
Krishi Bhawan, New Delhi-110001

Annexure-I

Modification in the Guidelines of the National Panchayat Award

D.O. No. N-11019/15/2023-IOP

Dated : 29th August, 2023

Dear Additional Chief Secretary/Principal Secretary/Secretary

It gives me immense pleasure to share that for the National Panchayat Awards 2024, Gram Panchayats (GPs) will be shortlisted on the basis of selected Panchayat Development Index (PDI) indicators and no separate questionnaire will be used for application for awards and assessment of the applications. Data for some of these indicators will be captured online from various dashboard/portal/MIS of Central Ministries and for the remaining indicators, the data would need to be entered manually by the GPs on the PDI portal (<http://pdi.gov.in/>). Further, this data would be auto-ported to National Panchayat Awards portal (www.panchayataward.gov.in) for award selection purposes.

2. You may all recall, on 28th June, 2023, this Ministry had released the PDI report that recommended 577 indicators covering 9 LSDGs themes to measure the performance of Gram Panchayats in implementation of the LSDGs. This Ministry had also conducted a National Writeshop for States/UTs during 10th-11th August, 2023 on PDI portal in New Delhi for further orientation of their GPs in a cascading mode. Now, the GPs need to initiate data entry on this portal for which State/UT Panchayati Raj Departments have been requested to facilitate them in this exercise and monitor the data validation process at Block, District and State/UT level.

3. Accordingly, the existing procedure for National Panchayat Awards has been modified with approval of the Minister of Panchayat Raj which is at Annexure-I. The guidelines will also be revised accordingly and communicated separately.

4. I, therefore, request all the States/UTs that before the opening of awards portal (www.panchayataward.gov.in) for National Panchayat Awards-2024 competition, all States/UTs may complete the process of constitution of Panchayat Performance Assessment Committees at various levels (Block, District, State/UT) by 30th September, 2023 as per the calendar of activities (Annexure-II) and encourage the GPs to enter the data on PDI portal for various indicators.

With best wishes,

Yours sincerely,

29.8.23
(Sunil Kumar)

Encl.: As above.

To

Additional Chief Secretary / Principal Secretary/Secretary,
Panchayati Raj Department, all States/UTs

Sl. No.	Existing Procedure in the National Panchayat Awards guidelines	Para No.	Modified procedure for National Panchayat Awards 2024 (Revised guidelines will be communicated shortly)
(i)	"BPPAC for each of the 9 themes will ensure that all the concerned Gram Panchayats fill the online Questionnaires in respect of all the themes....."	5.2.1	Data of selected PDI indicators will be auto-ported from PDI portal to National Panchayat Awards portal.
(ii)	"Field verification: BPPAC for each theme will cross verify the information/data/ answer filled against each of the question of the corresponding questionnaire through field visit of the top 3 ranking GPs....."	5.2.4	Instead of only top-3 ranking Gram Panchayats, data/information entered by all Gram Panchayats will be verified by the Block Panchayat Performance Assessment Committee through field visits.
(iii)	"SPPAC/UPPAC for each theme will finalize and select the top 3 ranking GPs under each theme which will be the State/UT Level Awardees. These State/UT Level Awardee GPs will be nominated by the SPPACs/UPPACs in the following prescribed format for National Level Awards..."	7.2.5	State/UT Panchayat Performance Assessment Committee will select top-3 ranking Gram Panchayats at its level but will recommend only one top-ranking Gram Panchayat under each theme to Ministry of Panchayati Raj for National level competition.

Field visit report format

Name of Award:					
Name of the GP:					
Block:					
District:					
State/UT:					
Date of field visit:					
Number of Field Visit team Members:					
Question	Answer	Marks obtained	Supporting Document availability (Y/N)	Is the field visit team satisfied with the marks obtained and supporting document ? (Y/N)	Remarks (if any)
(i)					
(ii).....					
Final remarks of the field visit team:					
Names of field visit team members:					
i. (Name), (Designation), (Signature)					
ii.					
(Counter-sign by the Sarpanch/Panchayat Secretary)					
(Signature and stamp)					

Format for recommending top one ranking GP to State/UT

Format for State/UT Panchayat Performance Assessment Committee (SPPAC/UPPAC) for recommendation of top 1 ranking Gram Panchayats for State/UT Level Awards

(Award: Deen Dayal Upadhyay Panchayat Satat Vikas Puraskar)

Declaration

It is hereby certified by the State/UT Panchayat Performance Assessment Committee (SPPAC/UPPAC) that the following one top-ranking Gram Panchayat (GP) under the theme (Name of the theme/thematic award) is hereby unanimously selected after due diligence/verifications for the State/UT Level Awards and are being nominated for the National Level Awards:

Rank	Name of the Gram Panchayat (with hierarchy)	Marks Obtained	Major achievement under the theme
1			

2. Following documents are attached in support of the declaration:

- i. Filled Questionnaire of each GP under each theme
- ii. Field Verification report of the GP under each theme with supporting documents

(Name and signature of the SPPAC/UPPAC Members)

Dated:

STEP 06

Scrutiny of nominations by National Panchayat Performance Assessment Committees

Timeline: 1st Sept. - 15th Sept. 2024

- Chairperson: Additional Secretary/Joint Secretary (Nodal Ministry)
- Members: Nodal and Line Department Officials
- Member Convener from MoPR

STEP 07

Finalization of awardees by National Screening Committee of MoPR

Timeline: 15th Sept. - 30th Sept., 2024

National Screening Committee (NSC)

- Chairperson: Additional Secretary
- Members: Divisional Heads
- Director IFD
- Deputy Secretary/Director (IoP)
- Under Secretary, Member Convener, (IoP)

STEP 08

Timeline: October, 2024

Declaration of awards after approval and award ceremony



Key points to remember

1	In case single Committee is constituted instead of theme-wise, separate Minutes of the Meeting/Proceedings/Recommendations must be signed for selection/nomination of GPs under each award theme
2	Minimum Qualifying Marks for nominated GPs : 50% as per guidelines
3	After field verification, change of marks of GPs : <ul style="list-style-type: none">i. must be only in exceptional cases where there is sufficient evidential ground. Ministry will verify such cases once these are recommended for National Panchayat Awardsii. must be accompanied with sufficient evidences/justifications, else, the original marks secured by the GP will be considered
4	Remarks of Committees in the verification/recommendation report to be maximum of max.100 words only
5	Field verification and recommendation reports must be uploaded in prescribed format and complete in all respect
6	States/UTs where Panchayat at Block or District level is not existing (as in case of NE states), there state/UT will oversee the selection of GPs through same process
7	Once assessment at District, State, National Level is started then previous levels would not be functional for editing
8	State can login on awards portal through their respective state logins using default password Admin@123. After logging into the application state would be required to change their password mandatorily.

डॉ. चन्द्र शेखर कुमार, आई.ए.एस.
अपर सचिव

Dr. Chandra Shekhar Kumar, IAS
ADDITIONAL SECRETARY

Tel.: 011-23725301
Email: cs.kumar@nic.in



पंचायती राज मंत्रालय
भारत सरकार
टावर-II, 9वां तल
जीवन भारती बिल्डिंग,
नई दिल्ली-110001
MINISTRY OF PANCHAYATI RAJ
GOVERNMENT OF INDIA
Tower-II, 9th Floor,
Jeevan Bharati Building,
New Delhi-110001

D.O. No.N-11019/18/2020-Governance-Part (1)

Dated: 28.11.2022

Dea Madam / Sir,

This is with reference to D.O. of even number dated 22.11.2022 advising states/UTs to initiate and complete the block level selection process of Gram Panchayats (GPs) and their nomination to District by 19th December, 2022 under National Panchayat Awards 2023.

2. While recommending GPs, the states/UTs are requested to ensure that the marks of GPs, if required to be changed after field verification by the committees, must be only in exceptional cases where there is sufficient evidential ground. **Ministry will verify such cases once these are recommended for National Panchayat Awards.** In this regard, the records of discussions of the meeting held on 01.11.2022 may be referred (enclosed).

3. Further, it has been found through a random check that some block level committees have changed the marks of GPs without any evidence and justifications/remarks in the field verification format uploaded. **It is informed that the change of marks by the committees at Block/District/state/UT level, if done, must be accompanied with sufficient evidences/justifications, else, the original marks secured by the GP will be considered.**

4. It is therefore requested that the Block Level selection and nomination process may be completed within timeline i.e. 19th December, 2022 and while adhering to the instructions issues above and through National Panchayat Awards guidelines. Further, states/UTs may approach this Ministry for any support (email: awards-mopr@nic.in; 011-23725310; National Panchayat Awards WhatsApp Group) which will be provided by the concerned team accordingly and promptly.

Resab

Yours Sincerely,

Enclosed: As above

28/11/2022
(Dr. Chandra Shekhar Kumar)

Additional Chief Secretary / Principal Secretary/Secretary,
Panchayati Raj Department, All States/UTs.

Documents for reference on awards portal

- 1 Standard Operating Procedure for GPs- (NPA 2024) Online Questionnaire filling
- 2 Standard Operating Procedure for State Admin for awards portal (NPA 2024)
- 3 Standard Operating Procedure -DDUPSVP 2024 (General Process and timelines for GP-Block-District-State-National)
- 4 DDUPSVP 2024-awards portal tutorial video for State and GPs
- 5 DDUPSVP 2024-Final Published Questionnaire

Handholding support for States/UTs/GPs for data entry on awards portal

Time slot: 11:00 AM to 3:00 PM

Days: Monday to Friday all States/UTs

VC link for handholding support

<https://mopr.wbex.com/mopr/j.php?MTID=m17bf5ec5a72cf37a1c463a94cf98daab>

Thursday, October 31, 2024 11:00 AM |

Meeting number: [2517 596 3912](tel:25175963912)

Password: 0001

Join by video system

Dial [25175963912@mopr.webex.com](tel:25175963912)

You can also dial 210.4.202.4 and enter your meeting number.

NIC Team:

- Shri S.K. Joshi, Technical Director-
8010405456
- Shri Gaurav Kumar:09650203748
- Shri Atul Saxena: 09999740059
- Email: nic-mopr@nic.in

Incentivization Division, MoPR

- Dr. B.K. Behera, Economic Advisor (Divisional Head): 01123725302; behera.bk@nic.in
- Ms. Pooja Sharma, Consultant: 09816599017; pooja.sharma80@nic.in
- Ms. Chandrani Saha, Consultant: 09873423205; chandrani.saha@nic.in
- Shri Manoj Sharma, Consultant: 09999711303; manoj.sharma12@nic.in
- **Ms. Megha Bhowmick, Sr. Office Assistant (PFMS expert) : 011-23725310, megha.bhowmick@nic.in**
- WhatsApp Group “National Panchayat Awards”



THANK YOU 😊